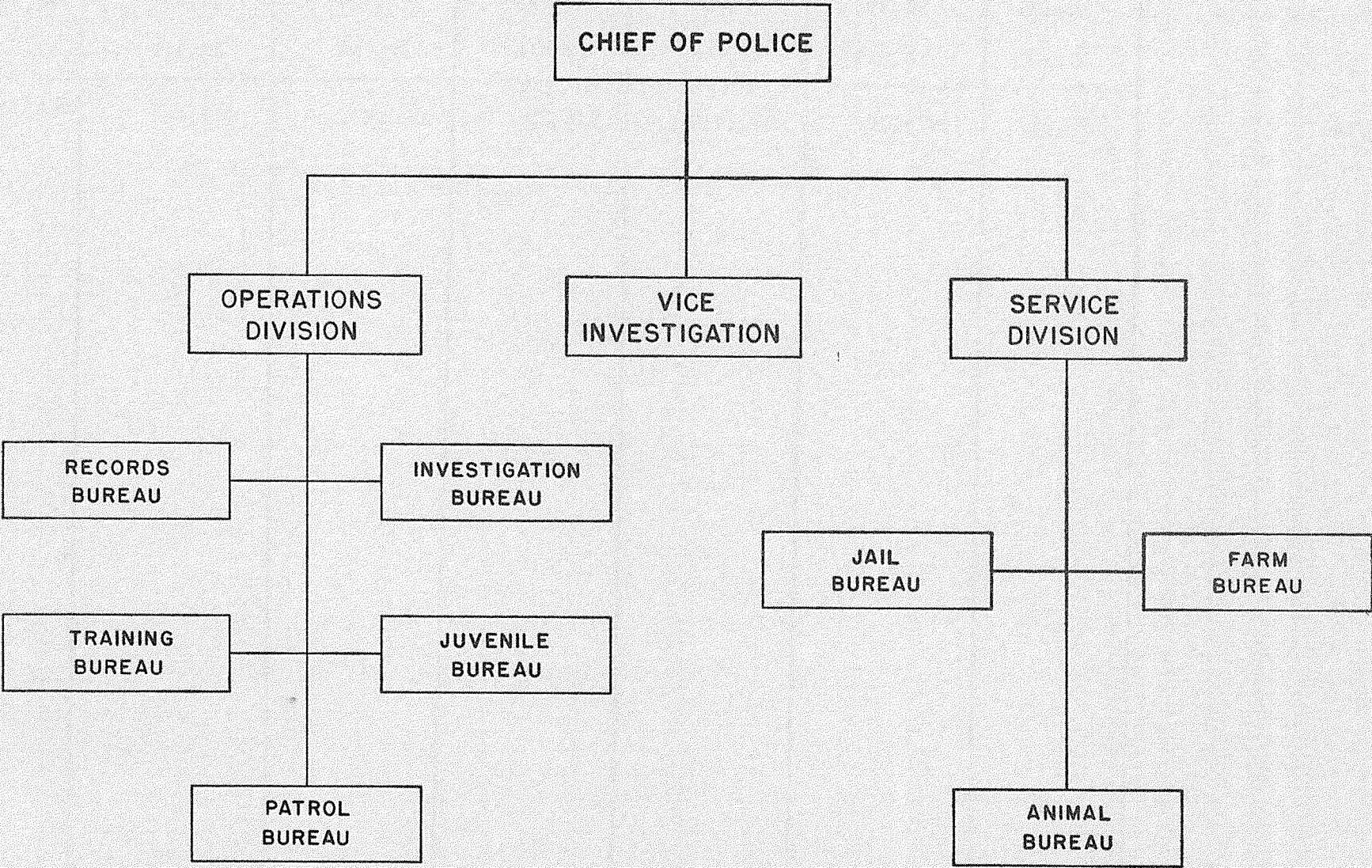


# POLICE DEPARTMENT



DEPARTMENT Police	DIVISION		ACCOUNT TITLE	ACCOUNT NUMBER	SUMMARY		
	CLASSIFICATION	ACTUAL COST 1962	ACTUAL COST 1963	ORIGINAL BUDGET 1964	ADJUSTED BUDGET 1964	DEPARTMENT REQUEST 1965	MANAGER RECOMMENDS 1965
Operations Division	690,796	778,454	800,240	811,090	884,618	860,757	852,447
Prisoners Division	81,105	81,885	87,204	88,129	103,466	98,957	90,957
Animal Division	15,356	13,959	16,146	17,516	17,968	17,310	17,310
TOTAL	787,257	874,298	903,590	916,735	1,006,052	977,024	960,714

DEPARTMENT Police	DIVISION Operations		ACCOUNT TITLE Operations	ACCOUNT NUMBER 1220	SUMMARY		
CLASSIFICATION	ACTUAL COST 1962	ACTUAL COST 1963	ORIGINAL BUDGET 1964	ADJUSTED BUDGET 1964	DEPARTMENT REQUEST 1965	MANAGER RECOMMENDS 1965	COUNCIL APPROVED 1965
Personal Services	592,085	668,074	699,240	707,000	773,148	751,957	743,647
Contractual	78,084	90,122	79,500	83,250	88,920	86,550	86,550
Supplies	15,821	16,843	18,000	18,700	19,200	18,900	18,900
Other Charge	793	1,000	1,000	1,000	1,000	1,000	1,000
Capital—Equipment	4,013	2,415	2,500	1,140	2,350	2,350	2,350
Total	690,796	778,454	800,240	811,090	884,618	860,757	852,447
Less Charges to Others							
Total Operating Budget	690,796	778,454	800,240	811,090	884,618	860,757	852,447
Capital—Public Improvements (See separate Section for Detail)							
Total Budget	690,796	778,454	800,240	811,090	884,618	860,757	852,447

## Highlights of Recommended 1965 Program

1. Expanded Juvenile Program
2. Continuation of Dog Program
3. Dictation Use for Patrolmen
4. New Program of Criminal Photograph

## Major Cost Variations

- |                            |          |
|----------------------------|----------|
| 1. Juvenile Impact Program | \$18,500 |
| 2. Additional Clerk        | 6,000    |
| 3. Salary Adjustment       | 20,000   |
| 4. Equipment Rental        | 4,000    |

DEPARTMENT Police		DIVISION Operations		ACCOUNT TITLE Operations		ACCOUNT NUMBER 1220		DETAIL		
CODE	CLASSIFICATION			ORIGINAL BUDGET 1964	ADJUSTED BUDGET 1964	DEPARTMENT REQUEST 1965	MANAGER RECOMMENDS 1965	COUNCIL APPROVED 1965		
	PERSONAL SERVICES									
11	Salaries			698,990	694,250	756,548	737,957	729,647		
12	Overtime			250	12,750	16,600	14,000	14,000		
	Total			699,240	707,000	773,148	751,957	743,647		
	CONTRACTUAL									
21	Advertising			450	450	600	600	600		
22	Contracted Services			9,500	8,550	7,000	7,000	7,000		
23	Electricity and Water									
24	Insurance and Employee Benefits			1,500	1,800	1,800	1,800	1,800		
25	City Equipment Rental			57,000	61,000	67,370	65,000	65,000		
26	Other Rentals			-0-	400	450	450	450		
27	Repairs			900	900	900	900	900		
28	Telephone, Telegraph and Tolls			9,000	9,000	9,300	9,300	9,300		
29	Travel, Dues and Publications			1,150	1,150	1,500	1,500	1,500		
	Total			79,500	83,250	88,920	86,550	86,550		
	SUPPLIES									
31	Building Materials									
32	Food, Clothing and Medical			7,500	7,500	8,000	8,000	8,000		
33	Gas, Oil, Grease and Motor Fuels									
34	Heating Fuel									
35	Household and Janitorial									
36	Office Supplies			3,300	2,800	3,300	3,000	3,000		
37	Postage			900	900	900	900	900		
38	Printed Forms			3,800	4,300	4,500	4,500	4,500		
39	Small Tools			2,500	3,200	2,500	2,500	2,500		
	Total			18,000	18,700	19,200	18,900	18,900		
	OTHER CHARGES									
40	Investigation Costs			1,000	1,000	1,000	1,000	1,000		
42	Total			1,000	1,000	1,000	1,000	1,000		
84	CAPITAL—Equipment			2,500	1,140	2,350	2,350	2,350		
	Total			800,240	811,090	884,618	860,757	852,447		
	Less Charges to Others									
	Total Operating Budget			800,240	811,090	884,618	860,757	852,447		

DEPARTMENT Police		DIVISION Operations		ACCOUNT TITLE Operations		ACCOUNT NUMBER 1220		PERSONNEL SCHEDULE			
POSITION TITLE	GRADE	PAY RANGE	ORIGINAL BUDGET 1964	ADJUSTED BUDGET 1964	DEPARTMENT REQUEST 1965		MANAGER RECOMMENDS 1965		COUNCIL APPROVED 1965		
Chief	34	1217 - 1423	1	1	1	17,076	1	17,076	1	17,076	
Captain	28	962-1125	1	1	1	13,730	1	13,730	1	13,730	
Lieutenants	26	889-1040	5	5	5	62,709	5	62,709	5	62,709	
Sergeant Investigator	24	821-962	1	1	1	11,544	1	11,544	1	11,544	
Sergeant	23	790-925	5	5	6	63,561 *	6	63,561 *	6	63,561	
Police Investigators	23	790-925	7	7	7	76,461	7	76,461	7	76,461	
Police I.D. Technician	23	790-925	1	1	1	11,100	1	11,100	1	11,100	
Policewomen	20	702-821	3	3	3	28,927	3	28,927	3	28,927	
Patrolmen	20	720-821	40	40	41	374,991 *	41	374,991 *	40	366,681	
Warrant Officers	17	624-730	2	2	2	16,344	2	16,344	2	16,344	
Parking Enf. Officers	9	456-534	4	4	4	24,455	4	24,455	4	24,455	
Secretary	15	577-674	1	1	1	7,392	1	7,392	1	7,392	
Clerk II	10	475-555	5	5	6	35,363 **	6	35,363 **	6	35,363	
TOTAL PERMANENT			76	76	79	743,653	79	743,653	78	735,343	
Crossing Guard	8	165	7	7	7	10,395	7	10,395	7	10,395	
Court Time						2,500		2,500		2,500	
Less Salary Savings								(18,591)		(18,591)	
						756,548		737,957		729,647	
<p>* Note - Manager recommends on basis of specific assignment to Juvenile "impact" program. It is the Administrations intent, if approved by Council, to develop specific classification of Juvenile Officers and Assistant Juvenile Officers to develop and implement the known required programs of improvement in this vital area.</p>											
<p>** Note - Manager's recommended approval based on modern practice and belief that patrol time saved will more than pay for the additional salary.</p>											

DEPARTMENT	DIVISION	ACCOUNT TITLE	ACCOUNT NUMBER	WORK PROGRAM
Police	Operations	Operations	1220	

The basic philosophy relating to law enforcement responsibilities specifies the following: Police are charged with the protection of lives and property, the safety and well being of all citizens through the detection and apprehension of criminals, the prevention of crime, and limited control of nonviolative conduct.

The Police Department in 1963 answered 16,743 calls for requests for assistance and public services as compared to 14,947 in 1962. The first seven months in 1964 reflects 10,746 requests.

The March 27th earthquake, which struck the city, resulted in additional requests and responsibilities from the citizens. Demands for guards and protection of property necessarily resulted in the traffic officers being transferred into the patrol function. This effected a reduction in traffic enforcement and activities.

The Records and Traffic Bureau was reorganized in that the Sergeant in charge of Training and Public Relations resigned. Records and Traffic had been previously supervised by a Lieutenant assisted by a Sergeant. The Records section has been separated from the Traffic Division and it is supervised by a Sergeant who has under his control the clerk typists and warrant officers. The Traffic Division is supervised by a Lieutenant assisted by a Sergeant. This Bureau consists of traffic officers, meter maids, and school guards. Training and Public Relations are also assigned to this Bureau.

It is planned that an officer be enrolled in the National Police Academy in Washington, D.C. in 1965 so that the training program be continued for all personnel.

The Police Dog Program was adopted in 1963 when a police officer was enrolled in a school in Missouri for training and handling of Police Dogs. One dog was purchased for the Program. This Program proved to be very effective and was of a great benefit to the Department in the apprehension of offenders. The program was also accepted by an enthusiastic public. The purchase of an additional dog was approved by the city in the 1964 budget. This dog was to be trained by the contract farm. The Department's trainer would be allowed to train a local officer to work with the trained dog. This program was not placed into effect due to the March earthquake when all capital expenditures were deleted for a period of time. The contract farm, at the present time, is unable to furnish a trained dog due to stockholders' difficulties. However, it is anticipated, at a later date, that a dog will be available for purchase. The Dog Program suffered a temporary setback when the officer-trainer resigned from the Department. The dog was sold to the officer for the purchase cost to the city as it was determined there was not sufficient time to retrain the dog to be used by another officer. It is the opinion of the Administration that the Program should be continued with the purchase of a dog and the training of the officer at the Dog Farm in Missouri. The cost of this Program would be approximately \$1,600--the cost of the dog, transportation for officer and dog, food, and care expense.

The Juvenile Program is presently investigated and conducted by three police women together with other members of the Police Division under the supervision of the Captain. It is recommended the Juvenile Program be enlarged so that the Juvenile investigations and activities function as a Juvenile Bureau. This Bureau would be under the control of the Captain assisted by a Sergeant. It is recommended two additional personnel be included in the Budget with the classification of Patrolman and Sergeant. The three policewomen would be assigned to this

DEPARTMENT Police	DIVISION Operations	ACCOUNT TITLE Operations	ACCOUNT NUMBER 1220	WORK PROGRAM
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Bureau to assist with Juvenile Investigations also functioning together with Investigations in those violations involving adult females. In 1963 Anchorage Police Department handled 606 Juveniles as compared to the national average of 233. In cities with a population from 25,000 to 50,000 the average is 237. Anchorage handled, within the Department, and released 461--referred to juvenile court jurisdiction, 123. The national average is 116 and referred to courts, 104. The average of cities of 25,000 to 50,000 population handled and released is 184--referred to courts, 133. In the first seven months of 1964, Anchorage Police Department handled 313 total. Handled within the Department and released were 237--referred to court, 70. It is apparent from the statistics developed that Anchorage requires an exceptional operation in handling Juveniles. The work load in the city of Anchorage reveals that additional attention and personnel must be provided in this Bureau. The function of the Police Department, at the present time, involving Juvenile activities revolves mostly around the three police-women assisted by the entire patrol Division. The policewomen engage in routine prevention and patrol of places frequented by the Juvenile such as the drive-in, ice-cream parlor, dancehall, swimming pool, bus station (and other transportation centers), park and playground. The Education and Public Relations pertaining to the Juvenile is also carried on by the policewomen. It is the hope that with the enlargement of the Juvenile Bureau, more of the cases can be handled by assigned full-time Juvenile Personnel. This type of work is a very time-consuming function for the Patrol Division. All members of the entire Department are trained to work with young people. However, the Juvenile Personnel will perform more patrol surveillance in relation to downtown activities, schools and other related functions. The detention facilities at the City Jail are limited as to the number of Juveniles that can be detained. This would have some effect on the number of detentions of Juveniles who might otherwise be placed into custody.

It is planned that a Program be adopted for use in the preparation of reports presently being submitted by the patrol officers. At this time, they type their own reports after finishing their shift. This requires a considerable number of hours spent after shifts throughout the patrol month. It is estimated this reporting averages one hour each working day for each officer. It is, therefore, recommended that six dictating machines be purchased for use in submitting reports by the officers which would be transcribed by a clerk typist to be employed under this proposed program. It is felt that if this recommendation is adopted, the morale of the officers would be improved. It is also felt that it would result in better prepared reports.

#### PERSONNEL ACCT. 11

Request employment of two additional officers--one patrolman, one Sergeant to be assigned to the enlarged Juvenile Bureau. The reimbursement for Court time is provided for under this Account in the amount of \$2,500.

#### OVERTIME ACCT. 12

This expense covers overtime pay reflecting the expenditure of the eight legal holidays which the patrolmen are required to work to provide twenty-four hour protection. Additional overtime is required to cover the Fur Rendezvous. The City Manager's recommendation is based upon the need for 40 men on eight holidays plus 20 men days during the Fur Rendezvous @ one and one-half the average rate. Manager believes some reduction possible with adequate scheduling.

Council Review - Council eliminated one patrolman which was recommended for the Juvenile program.

DEPARTMENT Police	DIVISION Operations	ACCOUNT TITLE Operations	ACCOUNT NUMBER 1220	WORK PROGRAM
<u>ADVERTISING ACCT. 21</u>				
This expense covers the cost of advertising in two local newspapers for sale of vehicles which have been impounded and unclaimed by the owners. Unclaimed bicycles are advertised and sold at public sale. Lost and found property was included in this category for disposition. This account was increased from \$450 to \$600 in order to cover expanded advertising.				
<u>CONTRACTED SERVICES ACCT. 22</u>				
This Account reflects the maintenance for radios in Police vehicles and station equipment. In 1964 the Account included Rental for radios furnished by M.L.P. However, this expense was complete with the result that the Account was reduced from \$8,000 to \$5,000. The cost of the Dog Program is included in this Account for \$1,600; the maintenance of communication in Police Department and Jail section is being included to cover the cost of \$400. The total expenditure is \$7,000.				
<u>INSURANCE AND EMPLOYEE BENEFITS ACCT. 24</u>				
This expense provides for false arrest insurance for all personnel of the Department. It is increased from \$1,500 to \$1,800 to cover the cost in 1965.				
<u>CITY EQUIPMENT RENTAL ACCT. 25</u>				
This Account covers cost of Rental of Vehicles operated by the Department. The Department has 16 vehicles in use at the present time. An additional car has been requested to use in the Juvenile Bureau. The Budget for 1964 reflected \$57,000 to cover this expenditure. However, this does not cover the hourly rate for the operations of vehicles. It is requested that the expenditure be increased to \$71,000 to cover the operations. The following are the total requests for vehicles as designated to cover cost of hourly charge for vehicles at a rate of \$1 per hour: 6 vehicles with an hourly charge of \$1 = \$160 or \$960 monthly; \$11,520 yearly; 2 traffic vehicles \$480 each, \$960 monthly, \$11,520 yearly; 4 traffic masters \$136, monthly \$544 or yearly \$6,528; 9 patrol vehicles monthly \$3,150, yearly \$37,800. TOTAL EXPENDITURE \$67,368. Equipment rental for police vehicles replaces new vehicles each year according to the miles traveled. This Account in 1964 provided \$57,000 for Rental. City Manager, on schedule review and based on 1964 Actual, believes car usage is more realistically estimated at \$65,000. Additional corrections may be feasible as 1964 earthquake costs are determined. Manager also recommends additional cost records for 1965. Actual use needs may also require late budget revision.				
<u>OTHER RENTALS ACCT. 26</u>				
This is for Rental of a Xerox Reproducing Equipment for reproduction of accident reports which are furnished to Insurance Companies. We get \$1 per copy from the Insurance Company which goes into the general fund.				



DEPARTMENT Police	DIVISION Operations	ACCOUNT TITLE Operations	ACCOUNT NUMBER 1220	WORK PROGRAM
<u>REPAIRS ACCT. 27</u>				
This Account includes maintenance for typewriters, contractual agreement with Recordak Corporation for yearly maintenance of micro-film equipment, change for data information from IBM section for monthly accident reports, contractual agreement with Townsend Co. for Identi-Kit. This Account provides \$900 to cover all expense.				
<u>TELEPHONE, TELEGRAPH AND TOLLS ACCT. 28</u>				
This expenditure covers costs of telephone and telegraph in the Department. The Account is increased from \$9,000 to \$9,300 to cover additional expenditures.				
<u>TRAVEL DUES &amp; PUBLICATIONS ACCT. 29</u>				
A representative will travel to the Northwest Crime Conference to be held in the Pacific Northwest in 1965. This Conference is held for the purpose of gathering information on known criminals operating in the Northwest. Following this Conference, the Alaska Crime Conference is held. Estimated cost at \$300.				
The Chief will attend the International Chief of Police Conference in 1965, estimated at \$650 to \$700. A representative will attend the National Police Academy in Washington, D.C. in 1965, estimated at \$500. This expenditure also covers cost of training, training aids, books and subscriptions to Police magazines and periodicals, membership to include <u>Chief of Police</u> and the National Safety Council. This Account is increased from \$1,150 to \$1,500.				
<u>FOOD, CLOTHING &amp; MEDICINE ACCT. 32</u>				
This Account provides the payment of \$100 each year for all uniformed personnel. It is recommended that the jailers and matrons be included in the 1965 budget for the payment of \$50 yearly. Included also is the cost of first-aid equipment and related materials used by the Department. The Account is increased from \$7,500 to \$8,000. Manager recommends the necessary required changes to provide the Jailer and Matron uniforms on a scale, as recommended, which is comparable to Fire Department personnel.				
<u>PRINTED FORMS ACCT. 38</u>				
The Account provides for expenditure for all printed material such as citation books, reports, and other printed matter used by the Department. This Account is increased from \$3,800 to \$4,500 to cover cost of expanded activities. Manager notes \$3,300 expected for 8 months of 1964 and recommends requested increase.				
<u>SMALL TOOLS ACCT. 39</u>				
The request for expenditure for small tools and work equipment for \$2,500 will cover new ammunition, component parts for reloading range ammunition, target supplies, guns and badges, and small work equipment.				

DEPARTMENT Police	DIVISION Operations	ACCOUNT TITLE Operations	ACCOUNT NUMBER 1220	WORK PROGRAM
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UNCLASSIFIED ACCT. 40

The Account provides \$1,000 for use in investigation of vice cases, confidential sources.

CAPITOL EQUIPMENT ACCT. 84

This Account covers expenditure for the following equipment:

2 Sirens \$ 400

1 Breathalyzer 600 (to be used in court cases. Old equipment was donated to the city, is outdated).

6 Dictating Machines 1,200 (to provide the Patrol in submitting reports).

Dark Room Equipment \$500

TOTAL COST \$2,700 (corrected) \*

(Council approved \$2,350)

\* NOTE: The original budget figure was added incorrectly.

DEPARTMENT POLICE	DIVISION Operations	ACCOUNT TITLE Operations	ACCOUNT NUMBER 1220	WORK PROGRAM					
<u>ARREST STATISTICS</u>									
<u>Offense</u>	<u>Reported</u>	<u>Unfounded</u>	<u>1963</u> <u>Cleared</u>	<u>Arrests</u>	<u>Reported</u>	<u>Unfounded</u>	<u>1964</u> <u>Cleared</u>	<u>Arrests</u>	
Homicide									
Murder	4	0	4	3	4	0	4	3	
Manslaughter	2	0	2	0	1	0	1	0	
Rape	21	10	5	5	9	4	3	2	
Robbery	42	8	10	11	15	4	3	3	
Aggravated Assault	58	2	34	29	52	2	28	12	
Burglary	317	15	64	53	177	14	58	53	
Larceny				total arrests				total arrests	
Over \$50	318	19	45	for larceny	190	19	23	for larceny	
Under \$50	834	43	197	224	469	14	83	126	
Auto Theft	274	42	45	61	193	26	26	26	
<b>TOTALS</b>	<b>1870</b>	<b>139</b>	<b>406</b>	<b>386</b>	<b>1110</b>	<b>83</b>	<b>229</b>	<b>225</b>	
							<u>1963</u>	<u>1964(7 Mo. Act.)</u>	
Other Assaults							73	43	
Embezzlement, Fraud, Forgery, Bad Checks							104	62	
Carrying Concealed Weapon							29	20	
Prostitution & Vice							22	11	
Sex Offenses							33	12	
Off. against family incl. Child Neglect							12	4	
Liquor Law Violations							209	107	
Drunkenness							1611	1001	
Disorderly Conduct & Breach of Peace							116	80	
Vagrancy							159	85	
Gambling							23	1	
Driving While Intoxicated							154	163	
Trespassing							48	13	
Destruction of Property							40	24	
Negligent & Reckless Driving							123	70	
Traffic, Misc.							183	98	
Failure to Appear Warrants Served*							2398	1803	
All Other							299	94	
							<b>TOTAL</b>	<b>5636</b>	<b>3691</b>

\* Not necessarily booked in Jail

DEPARTMENT  
PoliceDIVISION  
OperationsACCOUNT TITLE  
OperationsACCOUNT NUMBER  
1220

WORK PROGRAM

TRAFFIC STATISTICS

	<u>1963</u>	<u>(7 Mo. Actual) 1964</u>
Total Accidents Investigated	1566	1190
Fatalities	3	1
Persons Injured	335	261
Property Damage	\$607,860	\$403,892
Tickets Issued	94,897	58,197
Dollar Volume	\$327,931	\$148,296
Tickets Paid	75,008	45,283
Dollar Volume	\$241,962	117,851
TOTAL COMPLAINT REPORTS	16,743	10,746

DEPARTMENT Police	DIVISION Service	ACCOUNT TITLE Prisoners	ACCOUNT NUMBER 1221	SUMMARY			
CLASSIFICATION	ACTUAL COST 1962	ACTUAL COST 1963	ORIGINAL BUDGET 1964	ADJUSTED BUDGET 1964	DEPARTMENT REQUEST 1965	MANAGER RECOMMENDS 1965	COUNCIL APPROVED 1965
Personal Services	72,432	71,538	80,454	81,179	95,266	92,957	84,957
Contractual	5,555	8,318	7,400	7,400	7,400	6,400	6,400
Supplies	18,237	21,747	18,750	18,950	20,000	19,000	19,000
Other Charge							
Capital—Equipment	589	1,345	600	600	800	600	600
<b>Total</b>	<b>96,813</b>	<b>102,948</b>	<b>107,204</b>	<b>108,129</b>	<b>123,466</b>	<b>118,957</b>	<b>110,957</b>
Less Charges to Others	15,834	21,063	20,000	20,000	20,000	20,000	20,000
Total Operating Budget	80,979	81,885	87,204	88,129	103,466	98,957	90,957
Capital—Public Improvements (See separate Section for Detail)	126						
<b>Total Budget</b>	<b>81,105</b>	<b>81,885</b>	<b>87,204</b>	<b>88,129</b>	<b>103,466</b>	<b>98,957</b>	<b>90,957</b>

## Highlights of Recommended 1965 Program

1. Expanding Production of Food.
2. Clearance of More Acreage at Farm.

## Major Cost Variations

1. Addition of one jailer           \$7488 Increase

DEPARTMENT Police		DIVISION Service	ACCOUNT TITLE Prisoners	ACCOUNT NUMBER 1221	DETAIL		
CODE	CLASSIFICATION	ORIGINAL BUDGET 1964	ADJUSTED BUDGET 1964	DEPARTMENT REQUEST 1965	MANAGER RECOMMENDS 1965	COUNCIL APPROVED 1965	
11	PERSONAL SERVICES						
	Salaries	80,454	78,779	92,366	90,057	82,057	
12	Overtime		2,400	2,900	2,900	2,900	
	Total	80,454	81,179	95,266	92,957	84,957	
21	CONTRACTUAL						
	Advertising						
22	Contracted Services						
23	Electricity and Water	1,700	1,700	1,700	1,700	1,700	
24	Insurance and Employee Benefits	200	200	200	200	200	
25	City Equipment Rental	3,500	3,500	3,500	2,500	2,500	
26	Other Rentals						
27	Repairs	1,500	1,500	1,500	1,500	1,500	
28	Telephone, Telegraph and Tolls	500	500	500	500	500	
29	Travel, Dues and Publications						
	Total	7,400	7,400	7,400	6,400	6,400	
31	SUPPLIES						
	Building Materials						
32	Food, Clothing and Medical	18,000	18,000	19,000	18,000	18,000	
33	Gas, Oil, Grease and Motor Fuels	250	450	500	500	500	
34	Heating Fuel						
35	Household and Janitorial	200	200	200	200	200	
36	Office Supplies						
37	Postage						
38	Printed Forms						
39	Small Tools	300	300	300	300	300	
	Total	18,750	18,950	20,000	19,000	19,000	
40	OTHER CHARGES						
41							
	Total						
84	CAPITAL—Equipment	600	600	800	600	600	
	Total	107,204	108,129	123,466	118,957	110,957	
	Less Charges to Others	20,000	20,000	20,000	20,000	20,000	
	Total Operating Budget	87,204	88,129	103,466	98,957	90,957	

DEPARTMENT Police		DIVISION Service		ACCOUNT TITLE Prisoners		ACCOUNT NUMBER 1221		PERSONNEL SCHEDULE		
POSITION TITLE	GRADE	PAY RANGE	ORIGINAL BUDGET 1964	ADJUSTED BUDGET 1964	DEPARTMENT REQUEST 1965		MANAGER RECOMMENDS 1965		COUNCIL APPROVED 1965	
Police Sergeant	23	790-925	1	1	1	10,598	1	10,598	1	10,598
Warden Prison Farm	20	702-821	1	1	1	9,891	1	9,891	1	9,891
Jailers	18	648-759	4	4	5	42,181	5	42,181	4	34,181
Matrons	9	456-534	5	5	5	29,696	5	29,696	5	29,696
<b>TOTAL</b>			<b>11</b>	<b>11</b>	<b>12</b>	<b>92,366</b>	<b>12</b>	<b>92,366</b>	<b>11</b>	<b>84,366</b>
Less Salary Savings @ 2-1/2%								( 2,309)		(2,309)
								90,057		82,057
Council Review - Council deleted one Jailer Position.										

DEPARTMENT	DIVISION	ACCOUNT TITLE	ACCOUNT NUMBER	WORK PROGRAM
Police	Service	Prisoners	1221	

The main function of the Service Division is the care and custody of persons sentenced by the Magistrate to serve sentence in jail for offenses committed in violation of City ordinances. The Division is supervised by a Sergeant. He, in turn, is assisted by four jailers and five matrons. An additional jailer is urgently needed for replacement. The present practice is for a patrolman to be transferred from the patrol to act as a jailer in periods of vacations and illness. The additional jailer will be used part-time to relieve at the Animal Control Center and the Prison Farm.

The Prison Farm is being operated on the year-round basis because of the influx in prisoners, and the problem of segregation of juveniles being incarcerated for the State of Alaska. It is necessary to segregate the juveniles in an area of the jail which was designated to house some of the male prisoners. This requires the transfer of more prisoners to the Farm. The Farm is supervised by a jailer who resides at the Farm. It is necessary to utilize an Animal Control Officer two days a week to replace the jailer's days off. This practice of the Animal Control Officer of replacing the jailer requires his absence from the Dog Control Program. Manager notes the continuing and increasing need for full-time Animal Control duties; the additional jailer is therefore recommended.

During 1963, 32,693 prisoners (man days) were housed; 86,830 meals were served. In 1964, it is estimated 36,000 (man days) with 92,880 meals served. The program for producing vegetables and canning of food stuff for the use of the Farm and Jail is being conducted to a greater extent each year.

#### Less Charge to Others

This account covers the contract with the State of Alaska Youth & Adult Authority for the costs of detention of juveniles on a yearly basis. This contract was renewed on a yearly basis. It is estimated that this revenue will be approximately \$20,000.

#### Personal Service - Overtime Account 12

This account covers the expenditures for overtime to the jailers, matrons and the prison warden for work on eight holidays which is required to maintain the jail program.

#### Food, Clothing and Medical Account .32

This account covers expenditure of Food and Clothing for all prisoners at the Jail and Farm, Cans and Canning Equipment. The account is being increased from \$18,000 to \$19,000 because of the increase in prisoner man days.

#### Capital Equipment Account 84

New capital equipment to be covered under this account is: (1) Potato Planter - \$400; (2) Dishes & Kitchen Equipment - \$400. Manager recommends a two year program for Dishes & Kitchen Equipment.



DEPARTMENT Police	DIVISION Service	ACCOUNT TITLE Animal	ACCOUNT NUMBER 1222	SUMMARY			
CLASSIFICATION	ACTUAL COST 1962	ACTUAL COST 1963	ORIGINAL BUDGET 1964	ADJUSTED BUDGET 1964	DEPARTMENT REQUEST 1965	MANAGER RECOMMENDS 1965	COUNCIL APPROVED 1965
Personal Services	15,275	15,561	15,196	15,316	16,354	15,700	15,700
Contractual	2,259	3,292	3,250	4,250	3,714	3,710	3,710
Supplies	818	849	700	950	900	900	900
Other Charge							
Capital—Equipment	99						
<b>Total</b>	<b>18,451</b>	<b>19,702</b>	<b>19,146</b>	<b>20,516</b>	<b>20,968</b>	<b>20,310</b>	<b>20,310</b>
Less Charges to Others	3,095	5,743	3,000	3,000	3,000	3,000	3,000
<b>Total Operating Budget</b>	<b>15,356</b>	<b>13,959</b>	<b>16,146</b>	<b>17,516</b>	<b>17,968</b>	<b>17,310</b>	<b>17,310</b>
Capital—Public Improvements (See separate Section for Detail)							
<b>Total Budget</b>	<b>15,356</b>	<b>13,959</b>	<b>16,146</b>	<b>17,516</b>	<b>17,968</b>	<b>17,310</b>	<b>17,310</b>

Highlights of Recommended 1965 Program

1. Construction of New Dog Pound Housing
2. Remodel old Building

Major Cost Variations

DEPARTMENT Police		DIVISION Service	ACCOUNT TITLE Animal	ACCOUNT NUMBER 1222	DETAIL		
CODE	CLASSIFICATION	ORIGINAL BUDGET 1964	ADJUSTED BUDGET 1964	DEPARTMENT REQUEST 1965	MANAGER RECOMMENDS 1965	COUNCIL APPROVED 1965	
	PERSONAL SERVICES						
11	Salaries	15,196	15,316	16,104	15,700	15,700	
12	Overtime			250	-0-	-0-	
	Total	15,196	15,316	16,354	15,700	15,700	
	CONTRACTUAL						
21	Advertising						
22	Contracted Services						
23	Electricity and Water						
24	Insurance and Employee Benefits	50	50	50	50	50	
25	City Equipment Rental	3,000	3,000	3,264	3,260	3,260	
26	Other Rentals				400	400	
27	Repairs	200	1,200	400			
28	Telephone, Telegraph and Tolls						
29	Travel, Dues and Publications						
	Total	3,250	4,250	3,714	3,710	3,710	
	SUPPLIES						
31	Building Materials						
32	Food, Clothing and Medical	400	600	600	600	600	
33	Gas, Oil, Grease and Motor Fuels						
34	Heating Fuel						
35	Household and Janitorial						
36	Office Supplies						
37	Postage						
38	Printed Forms						
39	Small Tools	300	350	300	300	300	
	Total	700	950	900	900	900	
	OTHER CHARGES						
40							
41	Total						
	CAPITAL—Equipment						
84							
	Total	19,146	20,516	20,968	20,310	20,310	
	Less Charges to Others - Impoundment fees, Board for Dogs, Licenses	3,000	3,000	3,000	3,000	3,000	
	Total Operating Budget	16,146	17,516	17,968	17,310	17,310	

DEPARTMENT Police		DIVISION Service		ACCOUNT TITLE Animal		ACCOUNT NUMBER 1222		PERSONNEL SCHEDULE			
POSITION TITLE	GRADE	PAY RANGE	ORIGINAL BUDGET 1964	ADJUSTED BUDGET 1964	DEPARTMENT REQUEST 1965		MANAGER RECOMMENDS 1965		COUNCIL APPROVED 1965		
Animal Control Officer	16	600-702	2	2	2	16,104	2	16,104	2	16,104	
Less Salary Savings @ 2 1/2%								404		404	
								15,700		15,700	

DEPARTMENT Police	DIVISION Service	ACCOUNT TITLE Animal	ACCOUNT NUMBER 1222	WORK PROGRAM
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The Service Division - Animal, is staffed by two full-time Animal Control Officers whose function is to operate and maintain the Municipal Dog Pound, secure compliance with ordinances and regulations governing control of animals, collect, keep in custody, care for, and dispose of stray and unlicensed animals, and issue citations for dogs running at large.

The growth of the City has meant an increase in complaints which indicates more control and regulation is needed. The two present officers are unable to meet all the hours required to patrol and control all the dogs running at large or not under the control of the owner. It is intended that the jailer proposed in the Prisoner Account will be used part-time as Animal Control Officer in order to supplement the existing staff.

Following is a typical work schedule for the Animal Control Officer. This schedule is changed from time to time during the year to meet the changes in time the dogs are running at large:

<u>Officer #1</u>				<u>Officer #2</u>			
Mon.	9 a.m. to 6 p.m.	(4 - 6)	Dog Pound	Mon.	7 a.m. to 3 p.m.		
Tues.	" "	" "	" "	Tues.	Day Off		
Wed.	" "	" "	" "	Wed.	" "		
Thurs.	" "	" "	" "	Thurs.	7 a.m. to 3 p.m.		
Fri.	" "	" "	" "	Fri.	" "		
Sat.	Day Off			Sat.	9 a.m. to 6 p.m.	(4 - 6)	Dog Pound
Sun.	" "			Sun.	" "	" "	" "
	Hours worked on control		30		Hours worked on control		33
	Hours, Dog Pound		10		Hours, Dog Pound		7

The following figures are quoted for comparison for the year 1963 and 1964:

	<u>1963</u>	<u>1964</u> (Estimated)		<u>1963</u>	<u>1964</u>
Dogs Impounded	2106	1123	Impound Fees	\$3,247.50	\$2,315.00
Dogs Destroyed	1440	789	Licenses	349.50	279.00
Cats Destroyed	626	407	Board	1,284.00	779.00
			Disposal Fee	115.50	177.50
			Rabies Deposit & Spa Fees	605.00	407.00
				<u>\$5,601.50</u>	<u>\$3,957.50</u>
TOTAL ANIMAL BITES HANDLED	91				

DEPARTMENT

Police

DIVISION

Service

ACCOUNT TITLE

Animal

ACCOUNT NUMBER

1222

WORK PROGRAM

We have recently constructed new dog facilities which consists of approximately 32 pens, which are covered, cement floors and dog uns for each kennel. This work was approved by the S.P.C.A. We also plan a new floor in the old dog center.

REPAIRS ACCOUNT .27

This account covers expenditures for repairs to buildings, maintenance of buildings such as painting, etc.