

CITY OF ANCHORAGE

1964

BUDGET

GARAGE WORKING CAPITAL FUND

PUBLIC WORKS DEPARTMENT

MECHANICAL MAINTENANCE DIVISION

DEPARTMENT Public Works	DIVISION Mechanical Maintenance		ACCOUNT TITLE	ACCOUNT NUMBER 7032	SUMMARY		
CLASSIFICATION	ACTUAL COST 1961	ACTUAL COST 1962	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964
REVENUE							
Equipment Rental	511,859	553,918	615,241	615,836	665,440	665,440	645,952
Gain on Sale of Equip.	1,031	12,753					
TOTAL REVENUE	512,890	566,671	615,241	615,836	665,440	665,440	645,952
EXPENSE							
Operating Expense	362,897	413,762	451,741	452,336	486,440	486,440	466,952
Depreciation	133,262	149,369	163,500	163,500	179,000	179,000	179,000
TOTAL EXPENSE	496,159	563,131	615,241	615,836	665,440	665,440	645,952
NET INCOME	16,731	3,540	-0-	-0-	-0-	-0-	-0-
<u>ANALYSIS OF WORKING CAPITAL</u>							
FUND BALANCE							
January 1	232,615	206,054	122,000	122,000	1,100	1,100	1,100
Depreciation (non cash)	133,262	149,369	163,500	163,500	179,000	179,000	179,000
TOTAL AVAILABLE	365,877	355,423	285,500	285,500	180,100	180,100	180,100
DISTRIBUTION OF FUND							
Building			100,000	100,000	100,000		
Vehicles & Equipment	159,823	233,315	184,400	184,400	180,100	180,100	180,100
	159,823	233,315	284,400	284,400	180,100	180,100	180,100
FUND BALANCE							
December 31	206,054	122,108	1,100	1,100	-0-	-0-	-0-

DEPARTMENT Public Works		DIVISION Mechanical Maintenance		ACCOUNT TITLE	ACCOUNT NUMBER 7032	DETAIL	
CODE	CLASSIFICATION	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964	
	<u>REVENUE</u>						
	Equipment Rentals	615,241	610,836	665,440	665,440	645,952	
7032	<u>EXPENSES:</u>						
.11	Personal Services	160,473	156,068	191,178	191,178	183,690	
.12	Overtime	2,000	2,000	2,500	2,500	2,500	
.13	Accrued Leave	25,675	25,675				
.19	Employee Benefits	5,893	5,893	7,362	7,362	7,362	
.20	License Fee	250	250	250	250	250	
.23	Electricity and Water	7,800	7,800	10,000	10,000	10,000	
.24	Insurance	8,500	8,500	20,000	20,000	20,000	
.25	City Equipment Rental	11,000	11,000	10,000	10,000	10,000	
.26	Storage	3,000	3,000	5,000	5,000	5,000	
.27	Repair	1,000	3,000	5,000	5,000	3,000	
.28	Telephone, Telegraph and Tolls	300	300	300	300	300	
.29	Contractual Repair	10,000	10,000	10,000	10,000	10,000	
.30	Supplies other than Vehicles			5,000	5,000	5,000	
.31	Parts, Tires and Supplies	115,000	112,800	110,000	110,000	110,000	
.32	Medical Supplies	50	50	50	50	50	
.33	Gas, Oil, Grease and Motor Fuel	90,000	90,000	90,000	90,000	80,000	
.34	Heating Fuel	9,000	9,000	15,000	15,000	15,000	
.35	House Expense	600	600	1,000	1,000	1,000	
.36	Office Supplies	200	400	400	400	400	
.38	Printed Forms			400	400	400	
.39	Small Tools	1,000	1,000	3,000	3,000	3,000	
.41	Depreciation - Vehicles	154,500	154,500	165,000	165,000	165,000	
.42	Depreciation - Building	9,000	9,000	14,000	14,000	14,000	
		615,241	610,836	665,440	665,440	645,952	
	NET INCOME	-0-	-0-	-0-	-0-	-0-	
	<i>Plan for use</i>					<i>to be a Depreciation Fund</i>	
	<i>Two storage rack — 3,500</i>						
	<i>Paint in balcony — 800</i>						
	<i>Exhaust system — 2,200</i>						
	<i>Heating — 1,500</i>						
	<i>8,000</i>						

DEPARTMENT Public Works		DIVISION Mechanical Maintenance		ACCOUNT TITLE Mech. Maint.		ACCOUNT NUMBER 7032		PERSONNEL SCHEDULE	
POSITION TITLE	PAY RANGE	ORIGINAL BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST		MANAGER RECOMMENDS		COUNCIL APPROVED	
		1963	1963	1964		1964		1964	
Garage Foreman	854 - 1000	1	1	1	11,230	1	11,230	1	11,230
Garage Sub-Foreman	759 - 889	2	2	2	20,150	2	20,150	2	20,150
Automotive Mechanic	702 - 821	9	9	8	75,560	8	75,560	8	75,560
Mechanic Welder	702 - 821	2	2	2	17,644	2	17,644	2	17,644
Body and Paintman	702 - 821	0	0	1	9,387	1	9,387	1	9,387
Auto Parts Clerk	624 - 730	1	1	0	-0-	0	-0-	0	-0-
Auto Partsman	624 - 730	0	0	1	7,984	1	7,984	1	7,984
Parts Expediter	624 - 730	0	0	1	7,488	1	7,488	0	-0-
Auto Equipment Serviceman	624 - 730	3	4	4	33,671	4	33,671	4	33,671
Custodian	534 - 624	1	0	0	-0-	0	-0-	0	-0-
P.W. Clerk	438 - 513	1/2	0	0	-0-	0	-0-	0	-0-
Clerk II	438 - 513	0	1/2	1	5,256	1	5,256	1	5,256
Total		19-1/2	19-1/2	21	188,370	21	188,370	20	180,882
Automotive Mechanic (4 months) Temp. summer replacement	702 - 821			1	2,808	1	2,808	1	2,808
				22	191,178	22	191,178	21	183,690

MECHANICAL MAINTENANCE DIVISION INFORMATION

This division is responsible for nearly 300 pieces of vehicular equipment. The garage is presently operated on a two-shift basis with the addition of a mechanic and service man on duty for the third shift in the winter as required during snow removal.

This account derives its funds from rental of vehicles to the other operating accounts and has no direct charges against the general fund.

Account .11 - An additional 1-1/2 personnel are requested. The addition of one Parts Expediter who primarily will be responsible for obtaining unusual parts from other organizations in the area is required. Much of the equipment is of such age that parts must be tracked down through the military or junk yards, or the part is one which seldom needs replacement and is not carried in the City inventory.

It is proposed that the present Clerk that is split between Mechanical Maintenance and 1230 overhead account be assigned full time to Mechanical Maintenance to handle routine paper work, typing and to post records for Cost Accounting.

Account .24 - Insurance cost is increased due to the enlargement of the building during 1963, plus a re-identification of liability insurance costs appropriate to operation of vehicles.

Account .25 - \$5,000 is requested for warm storage for winter. This is necessary for emergency vehicles and desirable for many other vehicles to help keep down maintenance costs.

Account .29 - This provides for repairs done by outside help.

Account .30 - Will be for small items used on different vehicles which should not be charged against any one vehicle. This new account is a further breakdown and refinement of costs which in the past have been shown under account .31.

Account .34 - Estimated increase due to 1963 building additions.

Account .39 - An additional \$2,000 is requested since we will now be able to store small specialty tools which the men are not expected to furnish themselves because of infrequent use.

The 1964 budget recommendation provides \$180,100 for the acquisition of new or replacement equipment or provide required capital improvements to the garage building.

A complete review of the status of existing garage owned equipment has been underway for some time along with coordination with using departments regarding their needs during 1964 for additional or replacement equipment at the time of budget preparation, however, this review is not complete. Prior to bid call Council will be advised of equipment status and 1964 needs in order to firm up early in 1964 the authority to proceed.

Also at that time, a complete review of the need for additional shelving for parts storage, the relocation of gas pumps and enlarged gasoline storage tanks will be presented.

COUNCIL ADJUSTMENTS

Account .11 is reduced \$7,488 to eliminate one Parts Expediter.

Account .27 is cut by \$2,000 to continue at the adjusted 1963 budget level.

Account .33 is reduced \$10,000 to cut to \$80,000 the sum available for gas, oil, grease and motor fuels.

The revenue from equipment rentals to City departments and functions is reduced \$19,488 to maintain a projected revenue equal to the total adjusted expenses.

1964 EQUIPMENT ASSIGNMENT AND REPLACEMENT PLAN

<u>Department</u>	<u>Present Quantity of Equipment Assigned</u>	<u>Proposed Replacements</u>	<u>Estimated Cost</u>
Police	28	10 - Patrol-Sedan 1 - Panel 3 - West Coaster	\$ 26,500 2,700 4,800
Telephone	69	Installers, #73, 74, 75, and 81 4 x 4 Pickup, #149 Panel, #187	13,200 3,900 2,700
Street	77	Motor Graders, #124 and 193	34,200
Water	22	Utility Truck, #90 4 x 4 Pickup, #159	4,600 3,900
Garbage	10	Dumpmaster, #21 Loadpackers, #26, 158 and 253 Dumpmaster, #207	17,600 40,200 17,600
Garage	10	Clayton Steam Cleaner #139	1,500
Civil Defense	1	Sedan, #288	3,600
City Manager	1		

1964 Equipment Assignment and Replacement Plan

<u>Department</u>	<u>Present Quantity of Equipment Assigned</u>	<u>Proposed Replacements</u>	<u>Estimated Costs</u>
Electric	24	None	
Parks & Recreation	8	None	
Sewer	2	None	
Fire	16	None	
Signs	2	None	
Engineer's	8	None	
Assessor	4	None	
Warehouse	2	None	
Merrill Field	4	None	
Port	3	None	
Parking Meters	1	None	
Carpenter	3	None	
Traffic Engineer	3	None	
Cemetery	1	None	
Building	5	None	
Pool	9	None	
TOTAL	312		\$177,000