CITY OF ANCHORAGE

1964

BUDGET

GARAGE WORKING CAPITAL FUND

PUBLIC WORKS DEPARTMENT

MECHANICAL MAINTENANCE DIVISION
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>DIVISION</th>
<th>ACCOUNT TITLE</th>
<th>ACCOUNT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Works</td>
<td>Mechanical Maintenance</td>
<td></td>
<td>7032</td>
</tr>
</tbody>
</table>

### SUMMARY

<table>
<thead>
<tr>
<th>REVENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment Rental</td>
</tr>
<tr>
<td>Gain on Sale of Equip.</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Expense</td>
</tr>
<tr>
<td>Depreciation</td>
</tr>
<tr>
<td>TOTAL EXPENSE</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NET INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>16,731</td>
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</tbody>
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<table>
<thead>
<tr>
<th>ANALYSIS OF WORKING CAPITAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUND BALANCE</td>
</tr>
<tr>
<td>January 1</td>
</tr>
<tr>
<td>Depreciation (non cash)</td>
</tr>
<tr>
<td>TOTAL AVAILABLE</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DISTRIBUTION OF FUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building</td>
</tr>
<tr>
<td>Vehicles &amp; Equipment</td>
</tr>
<tr>
<td>TOTAL</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUND BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 31</td>
</tr>
<tr>
<td>206,054</td>
</tr>
<tr>
<td>DEPARTMENT</td>
</tr>
<tr>
<td>-------------------</td>
</tr>
<tr>
<td>Public Works</td>
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<tr>
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<tr>
<td>CODE</td>
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<td>7032</td>
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</tbody>
</table>

Plan for use:
- Fuel storage rack - 3,500
- Books in library
- Excess of supplies - 2,000
- Heating cost

To be a Depreciation Fund.
<table>
<thead>
<tr>
<th>POSITION TITLE</th>
<th>PAY RANGE</th>
<th>ORIGINAL BUDGET 1963</th>
<th>ADJUSTED BUDGET 1963</th>
<th>DEPARTMENT REQUEST 1964</th>
<th>MANAGER RECOMMENDS 1964</th>
<th>COUNCIL APPROVED 1964</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garage Foreman</td>
<td>854 - 1000</td>
<td>1</td>
<td>1</td>
<td>11,230</td>
<td>1</td>
<td>11,230</td>
</tr>
<tr>
<td>Garage Sub-Foreman</td>
<td>759 - 889</td>
<td>2</td>
<td>2</td>
<td>20,150</td>
<td>2</td>
<td>20,150</td>
</tr>
<tr>
<td>Automotive Mechanic</td>
<td>702 - 821</td>
<td>9</td>
<td>9</td>
<td>75,560</td>
<td>8</td>
<td>75,560</td>
</tr>
<tr>
<td>Mechanic Welder</td>
<td>702 - 821</td>
<td>2</td>
<td>2</td>
<td>17,644</td>
<td>2</td>
<td>17,644</td>
</tr>
<tr>
<td>Body and Paintman</td>
<td>702 - 821</td>
<td>0</td>
<td>0</td>
<td>9,387</td>
<td>1</td>
<td>9,387</td>
</tr>
<tr>
<td>Auto Parts Clerk</td>
<td>624 - 730</td>
<td>0</td>
<td>0</td>
<td>7,984</td>
<td>1</td>
<td>7,984</td>
</tr>
<tr>
<td>Auto Partsman</td>
<td>624 - 730</td>
<td>0</td>
<td>0</td>
<td>7,488</td>
<td>1</td>
<td>7,488</td>
</tr>
<tr>
<td>Parts Expediter</td>
<td>624 - 730</td>
<td>3</td>
<td>4</td>
<td>33,671</td>
<td>4</td>
<td>33,671</td>
</tr>
<tr>
<td>Auto Equipment Serviceman</td>
<td>624 - 730</td>
<td>1/2</td>
<td>0</td>
<td>-0-</td>
<td>0</td>
<td>-0-</td>
</tr>
<tr>
<td>Custodian</td>
<td>438 - 513</td>
<td>1/2</td>
<td>0</td>
<td>-0-</td>
<td>0</td>
<td>-0-</td>
</tr>
<tr>
<td>P.W. Clerk</td>
<td>438 - 513</td>
<td>0</td>
<td>1/2</td>
<td>5,256</td>
<td>1</td>
<td>5,256</td>
</tr>
<tr>
<td>Clerk II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>19-1/2</td>
<td>19-1/2</td>
<td>188,370</td>
<td>20</td>
<td>180,882</td>
</tr>
<tr>
<td>Automotive Mechanic</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(4 months)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temp. summer replacement</td>
<td>702 - 821</td>
<td>1</td>
<td>2,808</td>
<td>1</td>
<td>2,808</td>
<td></td>
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</tbody>
</table>
This division is responsible for nearly 300 pieces of vehicular equipment. The garage is presently operated on a two-shift basis with the addition of a mechanic and service man on duty for the third shift in the winter as required during snow removal.

This account derives its funds from rental of vehicles to the other operating accounts and has no direct charges against the general fund.

Account .11 - An additional 1-1/2 personnel are requested. The addition of one Parts Expediter who primarily will be responsible for obtaining unusual parts from other organizations in the area is required. Much of the equipment is of such age that parts must be tracked down through the military or junk yards, or the part is one which seldom needs replacement and is not carried in the City inventory.

It is proposed that the present Clerk that is split between Mechanical Maintenance and 1230 overhead account be assigned full time to Mechanical Maintenance to handle routine paper work, typing and to post records for Cost Accounting.

Account .24 - Insurance cost is increased due to the enlargement of the building during 1963, plus a re-identification of liability insurance costs appropriate to operation of vehicles.

Account .26 - $5,000 is requested for warm storage for winter. This is necessary for emergency vehicles and desirable for many other vehicles to help keep down maintenance costs.

Account .29 - This provides for repairs done by outside help.

Account .30 - Will be for small items used on different vehicles which should not be charged against any one vehicle. This new account is a further breakdown and refinement of costs which in the past have been shown under account .31.

Account .34 - Estimated increase due to 1963 building additions.

Account .39 - An additional $2,000 is requested since we will now be able to store small specialty tools which the men are not expected to furnish themselves because of infrequent use.

The 1964 budget recommendation provides $180,000 for the acquisition of new or replacement equipment or provide required capital improvements to the garage building.

A complete review of the status of existing garage owned equipment has been underway for some time along with co-ordination with using departments regarding their needs during 1964 for additional or replacement equipment at the time of budget preparation, however, this review is not complete. Prior to bid call Council will be advised of equipment status and 1964 needs in order to firm up early in 1964 the authority to proceed.

Also at that time, a complete review of the need for additional shelving for parts storage, the relocation of gas pumps and enlarged gasoline storage tanks will be presented.
COUNCIL ADJUSTMENTS

Account .11 is reduced $7,488 to eliminate one Parts Expeditor.
Account .27 is cut by $2,000 to continue at the adjusted 1963 budget level.
Account .33 is reduced $10,000 to cut to $80,000 the sum available for gas, oil, grease and motor fuels.
The revenue from equipment rentals to City departments and functions is reduced $19,488 to maintain a projected revenue equal to the total adjusted expenses.

1964 EQUIPMENT ASSIGNMENT AND REPLACEMENT PLAN

<table>
<thead>
<tr>
<th>Department</th>
<th>Present Quantity of Equipment Assigned</th>
<th>Proposed Replacements</th>
<th>Estimated Cost</th>
</tr>
</thead>
</table>
| Police              | 28                                    | 10 - Patrol-Sedan
                                                1 - Panel
                                                3 - West Coaster                                          | $26,500        |
| Telephone           | 69                                    | Installers, #73, 74,
                                                75, and 81
                                                4 x 4 Pickup, #149
                                                Panel, #187                                              | 13,200         |
| Street              | 77                                    | Motor Graders, #124
                                                and 193                                                  | 34,200         |
| Water               | 22                                    | Utility Truck, #90
                                                4 x 4 Pickup, #159                                      | 4,600          |
| Garbage             | 10                                    | Dumpmaster, #21
                                                Loadpackers, #26, 158
                                                and 253
                                                Dumpmaster, #207                                         | 17,600         |
| Garage              | 10                                    | Clayton Steam Cleaner #139                      | 1,500          |
| Civil Defense       | 1                                     | Sedan, #288                                      | 3,600          |
| City Manager        | 1                                     |                                               |                |
### 1964 Equipment Assignment and Replacement Plan

<table>
<thead>
<tr>
<th>Department</th>
<th>Present Quantity of Equipment Assigned</th>
<th>Proposed Replacements</th>
<th>Estimated Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electric</td>
<td>24</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>Parks &amp; Recreation</td>
<td>8</td>
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</tr>
<tr>
<td>Sewer</td>
<td>2</td>
<td>None</td>
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</tr>
<tr>
<td>Fire</td>
<td>15</td>
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</tr>
<tr>
<td>Signs</td>
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</tr>
<tr>
<td>Engineer's</td>
<td>8</td>
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</tr>
<tr>
<td>Assessor</td>
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</tr>
<tr>
<td>Warehouse</td>
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<td>None</td>
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</tr>
<tr>
<td>Merrill Field</td>
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</tr>
<tr>
<td>Port</td>
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</tr>
<tr>
<td>Parking Meters</td>
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</tr>
<tr>
<td>Carpenter</td>
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</tr>
<tr>
<td>Traffic Engineer</td>
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<td>None</td>
<td>$177,000</td>
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<tr>
<td>Cemetery</td>
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</tr>
<tr>
<td>Building</td>
<td>5</td>
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</tr>
<tr>
<td>Pool</td>
<td>9</td>
<td>None</td>
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</table>

**TOTAL** 312