

CITY OF ANCHORAGE

DEPARTMENT Civil Defense	DIVISION		ACCOUNT TITLE Civil Defense	ACCOUNT NUMBER 1225	SUMMARY		
CLASSIFICATION	ACTUAL COST 1961	ACTUAL COST 1962	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964
Personal Services		5,006	17,066	18,388	16,140	16,140	16,140
Contractual	3,631	7,740	10,150	10,150	10,750	10,750	9,950
Supplies		208	450	450	690	690	685
Unclassified							
Capital		1,239	1,350	1,350	5,900	3,765	-0-
Total	3,631	14,193	29,016	30,338	33,480	31,345	26,775
Less							
Interfund Charges		8,423	14,508	14,669	16,740	15,673	13,388
Grand Total	3,631	5,770	14,508	15,669	16,740	15,672	13,387

*** HIGHLIGHTS OF RECOMMENDED 1964 PROGRAM ***

1. Ten sirens to be installed inside City
2. Continued eligibility for 50% Federal matching funds
3. Enlarged training program

DEPARTMENT Fire	DIVISION	ACCOUNT TITLE Fire	ACCOUNT NUMBER 1223	WORK PROGRAM
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Account .84

A request is made for \$2,100 for the purchase of 2,000 feet of hose. Hose is bought on a planned basis to replace worn hose, also to maintain enough hose on hand to replace hose on apparatus. Fire hose must be dried after use, therefore there must be hose on hand to replace this hose.

A request is made for \$600 for a ladder pipe. This is a nozzle with attachments for use on the aerial truck and is a must for the protection of larger buildings. There has been an increase in the buildings of 2-story in height in Anchorage and the trend has indicated that this will remain so. We would be taking advantage of the full credit for the aerial truck.

A request is made for \$750 for a recorder and transcriber to be used by the Fire Department Inspectors. Field notes would be made by Inspector at the scene of inspection and would later be typed by secretary, allowing Inspector to spend more time in the field.

A request is made for \$435 to be used for a typewriter in the alarm room. All Department reports are initiated in the alarm room and present typewriter is no longer serviceable as it is ten years old.

A request is made for \$510 to be used for a calculator. The past years have shown that there is a definite need for this type instrument in preparation of Department reports and accounting methods used.

The Capital Improvement Program includes the Planning Commission's recommendation to acquire, during 1964, one 1,000 gallon per minute or longer pumper. This is recommended by the Pacific Board of Underwriters.

COUNCIL ADJUSTMENTS

Account .22 is reduced \$1,780 with the provision that scheduled maintenance of the Gamewell Alarm System will be spread over two years rather than one.

Account .29 is cut by \$500 to cut attendance at Fire Chief Conference.

Account .32 is reduced by \$700 due to an error in budget request.

Account .83 is reduced \$10,000 to eliminate all Gamewell extensions during 1964.

DEPARTMENT Civil Defense		DIVISION		ACCOUNT TITLE Civil Defense		ACCOUNT NUMBER 1225		DETAIL		
CODE	CLASSIFICATION			ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964		
	PERSONAL SERVICES									
11	Salaries			14,712	15,446	16,110	16,140	16,140		
12	Overtime									
13	Accrued Leave			2,354	2,942					
	Total			17,066	18,388	16,110	16,140	16,140		
	CONTRACTUAL									
20	Miscellaneous Contractual			450	450	400	400	400		
21	Advertising									
22	Contracted Labor & Equipment									
23	Electricity and Water									
24	Insurance									
25	City Equipment Rental			1,080	1,080	2,000	2,000	2,000		
26	Other Rentals									
27	Repairs			300	300	200	200	200		
28	Telephone, Telegraph and Tolls			6,920	6,920	7,000	7,000	7,000		
29	Travel, Dues and Publications			1,400	1,400	1,150	1,150	350		
	Total			10,150	10,150	10,750	10,750	9,950		
	SUPPLIES									
30	Miscellaneous Supplies					500	500	500		
31	Building Materials									
32	Food, Clothing and Medical									
33	Gas, Oil, Grease and Motor Fuels									
34	Heating Fuel									
35	Household and Janitorial									
36	Office Supplies			200	200	125	125	120		
37	Postage			100	100	65	65	65		
38	Printed Forms			150	150					
39	Small Tools									
	Total			450	450	690	690	685		

CITY OF ANCHORAGE

DEPARTMENT Civil Defense		DIVISION	ACCOUNT TITLE Civil Defense	ACCOUNT NUMBER 1225	DETAIL		
CODE	CLASSIFICATION	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964	
	UNCLASSIFIED						
40							
41							
	Total						
	CAPITAL						
81	Land	500	500				
82	Buildings						
83	Improvements Other Than Buildings	700	700				
84	Machinery & Equipment	150	150	5,900	3,765	-0-	
	Total	1,350	1,350	5,900	3,765	-0-	
	Total Expense	29,016	30,338	33,480	31,345	26,775	
	Less Charges to Other Departments or Agencies:	14,508	14,669	16,740	15,673	13,388	
	Net Budget	14,508	15,669	16,740	15,672	13,387	

DEPARTMENT		DIVISION		ACCOUNT TITLE		ACCOUNT NUMBER		PERSONNEL SCHEDULE			
Civil Defense				Civil Defense		1225					
POSITION TITLE		PAY RANGE	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964		MANAGER RECOMMENDS 1964		COUNCIL APPROVED 1964		
Civil Defense Director		854 - 1,000	1	1	1	10,668	1	10,668	1	10,668	
Clerk Stenographer II		456 - 534	1	1	1	5,472	1	5,472	1	5,472	
			2	2	2	16,140	2	16,140	2	16,140	

DEPARTMENT	DIVISION	ACCOUNT TITLE	ACCOUNT NUMBER	WORK PROGRAM
Civil Defense		Civil Defense	1225	
<p>The Civil Defense Department continues, as established in 1962, to operate with a full time staff of two employees. All other workers are those who volunteer their services, such as the 25 people who have been trained as shelter managers, or employees of other city departments who have an additional duty assignment in civil defense. Normal correspondence and office routine requires almost the full time of both employees, leaving little opportunity to start new public interest projects or to expand existing programs. The need pointed out in last year's budget request for an Assistant to the Director still exists. It is now felt, however, that filling the position should wait until a method for financing the civil defense program is found which will place the burden on the greater Anchorage area rather than the city alone. A solution might be found in making CD a borough responsibility. At the present time the Anchorage CD office is performing administrative and warning functions for such areas as Chugiak, Eagle River, Rabbit Creek, Muldoon and others. These areas are not, under the present system, providing any direct financial support to the office.</p>				
<p>Most of the items in the 1964 budget are routine personnel and administrative expenses and do not require detailed explanation. Justification and planning for other costs are given below.</p>				
<p>Code .20 provides for funds which will be used to pay for labor and materials to construct a security screen wall to protect an emergency hospital which is being assigned to Anchorage. It will be stored in the garage at the Alaska Native Service Hospital. Storage facilities for another hospital, to be stored at Fire Station #3, were provided for by funds from our 1963 budget. These security requirements must be met to qualify for the hospitals which are complete 200 bed units and are scheduled to arrive here in January or February.</p>				
<p>Code .25 - \$1300 provides for rental of Civil Defense vehicle. We have requested replacement of vehicle #288 with a standard station wagon which will serve a dual purpose for hauling heavy and bulky supplies, as well as personnel. Under emergency circumstances this vehicle could also serve as an ambulance. The remaining \$650 is programmed for the purpose of installation of a two-way two-channel radio for this vehicle. This is considered essential to provide adequate emergency communication with the Police Department and Fire Department.</p>				
<p>Code .27 provides funds for repair of warning sirens. Past experience has shown that we can expect the MI&P Department or the Telephone Utility to spend 2 man hours per month in maintenance and repair of warning sirens at a cost of \$6.00 per hour.</p>				
<p>Code .28 provides for the payment to the Telephone Utility Department for the office phones and for the lease of lines to the Anchorage Warning System.</p>				
<p>Code .29 provides for the out-of-state schooling at the Alameda CD Training Center for a Radiological Defense Director and a Civil Defense Management Officer. Also includes the purchase of technical publications and subscriptions to professional publications of CD interest.</p>				

DEPARTMENT
Civil Defense

DIVISION

ACCOUNT TITLE
Civil DefenseACCOUNT NUMBER
1225

WORK PROGRAM

Code .30 provides funds for improving the lighting system and to provide a suitable floor covering and wall paint in the Civil Defense office. These funds will also be used for training aid charts, graphs for use during public appearances for Adult Education Indoctrination programs, and other materials as required in Civil Defense public relations projects.

Code .84 provides funds for the acquisition and installation of three 10 HP sirens, four 2 HP sirens, a movie projector and tape recorder for a total cost of \$5,900. Some sirens are available within the state and can be acquired for the cost of shipping them to Anchorage. The State Civil Defense office is presently making a survey of this equipment and indications are that all of the 1964 requirements can be met. The following is a breakdown on Machinery and Equipment:

Cost of Sirens

Inside City - Estimated freight charges - three 10 HP sirens	\$ 1,500	
Installation, relay and cable	2,265	
Outside City - Estimated freight charges - four 2 HP sirens	200	
Installation, relay and cable	<u>1,020</u>	
Total - all sirens		\$ 4,985
Projector		675
Tape recorder		<u>240</u>
Total - Machinery and Equipment		\$ 5,900



The City Manager recommends the delay of installation of sirens outside city pending borough formation or other method of financing and the elimination of the projector and tape recorder based upon continued cooperative use of Police Department equipment, thereby recommending a total capital budget of \$3,765.

The current warning coverage for the city has been studied by representatives of the Federal Sign and Signal Corporation and is approximately 40% to 50% within the Anchorage city limits and less than that in outlying areas. The siren improvement project, as submitted to the City Planning Department, will ultimately result in 75% coverage for the greater Anchorage area and the additional siren program for 1964 will bring the siren coverage within the city limits of Anchorage to an estimated 80% to 90% coverage.

All of the items contained in the 1964 budget meet the Federal requirements for eligibility under the matching funds program. The budget as submitted represents the total cost for Civil Defense. Only one-half of the total budget will be borne by the City of Anchorage.

COUNCIL ADJUSTMENTS

Account .29 is cut \$800 to eliminate out-of-state Civil Defense schooling.

Account .84 is reduced \$3,765 to defer all sirens.

Since 50% of the total cost of this function is paid by other agencies the net reduction to the General Fund equals \$2,285.