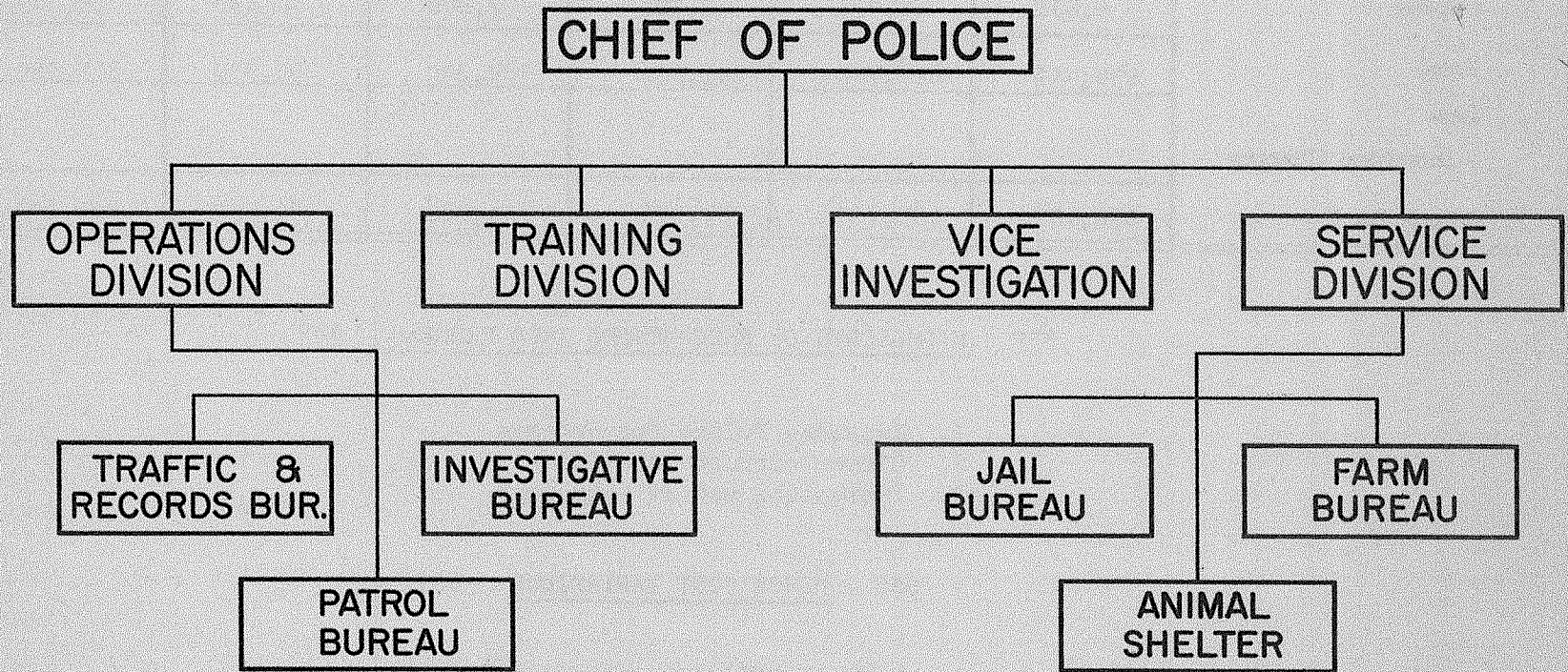


POLICE DEPARTMENT



DEPARTMENT Police	DIVISION Operational	ACCOUNT TITLE Operational	ACCOUNT NUMBER 1220	SUMMARY			
CLASSIFICATION	ACTUAL COST 1961	ACTUAL COST 1962	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964
Personal Services	555,067	592,085	659,829	677,526	699,240	699,240	699,240
Contractual	67,962	79,084	84,874	87,074	81,750	80,750	79,500
Supplies	7,809	15,821	13,400	15,900	18,400	18,400	18,000
Unclassified		793	1,000	1,000	1,000	1,000	1,000
Capital	5,631	4,013	2,500	2,500	6,000	6,000	2,500
Total	636,469	690,796	761,603	784,000	806,390	805,390	800,240
Less							
Interfund Charges							
Grand Total	636,469	690,796	761,603	784,000	806,390	805,390	800,240

*** HIGHLIGHTS OF RECOMMENDED 1964 PROGRAM ***

1. Expanded Police Dog program
2. Closed circuit television
3. Increasing use of polygraph

\$\$\$ MAJOR COST VARIATIONS \$\$\$

- | | | |
|--|-----------|----------|
| 1. Warrant Officers transferred from
Traffic Violations Section | \$ 15,000 | Increase |
| 2. Increased cost for dog program | \$ 1,600 | Increase |
| 3. Closed circuit television | \$ 3,500 | Increase |
| 4. Equipment rental | 1,000 | Increase |

DEPARTMENT Police		DIVISION Operational		ACCOUNT TITLE Operational		ACCOUNT NUMBER 1220		DETAIL		
CODE	CLASSIFICATION	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964				
PERSONAL SERVICES										
11	Salaries	564,812	581,509	698,990	698,990	698,990				
12	Overtime	250	1,250	250	250	250				
13	Accrued Leave	94,767	94,767							
	Total	659,829	677,526	699,240	699,240	699,240				
CONTRACTUAL										
20	Miscellaneous Contractual	724	724	2,200	2,200	1,500				
21	Advertising	450	450	450	450	450				
22	Contracted Labor & Equipment	18,500	17,500	8,000	8,000	8,000				
23	Electricity and Water									
24	Insurance	1,500	1,500	1,500	1,500	1,500				
25	City Equipment Rental	54,000	56,000	58,000	57,000	57,000				
26	Other Rentals									
27	Repairs		200	900	900	900				
28	Telephone, Telegraph and Tolls	8,000	9,000	9,000	9,000	9,000				
29	Travel, Dues and Publications	1,700	1,700	1,700	1,700	1,150				
	Total	84,874	87,074	81,750	80,750	79,500				
SUPPLIES										
30	Miscellaneous Supplies									
31	Building Materials									
32	Food, Clothing and Medical	3,000	5,000	7,500	7,500	7,500				
33	Gas, Oil, Grease and Motor Fuels									
34	Heating Fuel									
35	Household and Janitorial									
36	Office Supplies	3,500	3,500	3,500	3,500	3,300				
37	Postage	400	900	900	900	900				
38	Printed Forms	4,000	4,000	4,000	4,000	3,800				
39	Small Tools	2,500	2,500	2,500	2,500	2,500				
	Total	13,400	15,900	18,400	18,400	18,000				

DEPARTMENT Police		DIVISION Operational		ACCOUNT TITLE Operational	ACCOUNT NUMBER 1220	DETAIL	
CODE	CLASSIFICATION	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964	
	UNCLASSIFIED						
40	Investigation Costs	1,000	1,000	1,000	1,000	1,000	
41	Total	1,000	1,000	1,000	1,000	1,000	
	CAPITAL						
81	Land						
82	Buildings						
83	Improvements Other Than Buildings						
84	Machinery & Equipment	2,500	2,500	6,000	6,000	2,500	
	Total	2,500	2,500	6,000	6,000	2,500	
	Total Expense	761,603	784,000	806,390	805,390	800,240	
	Less Charges to Other Departments or Agencies:						
	Net Budget	761,603	784,000	806,390	805,390	800,240	

CITY OF ANCHORAGE

DEPARTMENT Police	DIVISION Operational	ACCOUNT TITLE Operational	ACCOUNT NUMBER 1220	PERSONNEL SCHEDULE					
POSITION TITLE	PAY RANGE	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964		MANAGER RECOMMENDS 1964		COUNCIL APPROVED 1964	
Chief	1125 - 1315	1	1	1	15,730	1	15,730	1	15,730
Captain	925 - 1081	1	1	1	12,972	1	12,972	1	12,972
Lieutenant	854 - 1000	5	5	5	59,129	5	59,129	5	59,129
Sergeant Investigator	790 - 925	1	1	1	11,100	1	11,100	1	11,100
Sergeant	759 - 889	4	4	4	42,147	4	42,147	4	42,147
Police Investigator	759 - 889	7	7	7	71,765	7	71,765	7	71,765
Police I.D. Technician	759 - 889	1	1	1	10,353	1	10,353	1	10,353
Policewomen	674 - 790	3	3	3	27,356	3	27,356	3	27,356
Patrolmen	674 - 790	41	41	41	363,148	41	363,148	41	363,148
Warrant Officer*	600 - 702	0	0	2	14,856	2	14,856	2	14,856
Parking Enforcement Off.	438 - 513	4	4	4	23,333	4	23,333	4	23,333
Clerk Steno III	534 - 624	1	1	1	6,576	1	6,576	1	6,576
Clerk II	438 - 513	5	5	5	27,630	5	27,630	5	27,630
TOTAL PERMANENT		74	74	76	686,095	76	686,095	76	686,095
Crossing Guard	165	11	7	7	10,395	7	10,395	7	10,395
Court Time					2,500		2,500		2,500
					698,990		698,990		698,990
*Transferred from Traffic Violations Bureau budget. No net increase in personnel.									

DEPARTMENT Police	DIVISION Operations	ACCOUNT TITLE Operations	ACCOUNT NUMBER 1220	WORK PROGRAM
<p>The Anchorage Police Department is usually called, or their assistance is sought when a condition or incident occurs that is prejudicial to the peace, life, health, property, comforts, morals, decency and safety. Police reaction is related to several basic objectives, corrections and control, the fixing of responsibility, and the prevention of recurrences.</p>				
<p>The Police Department in 1962 answered 14,947 calls for requests for assistance and public services as compared to 13,631 in 1961. The first seven months in 1963 reflects 7,923 requests.</p>				
<p>The two Warrant Officers which have been assigned to the Police Department to serve Failure to Appear Warrants, the cost of the salary was previously charged to the Traffic Violations Bureau under the Municipal Court. The cost of salary expenditure has been transferred to the Police General Salary Account 1220.11 amounting to \$14,856.</p>				
<p>Uniform allowance and Court time benefits were granted to each uniformed officer thus materially increasing and producing better morale within the Department. The cost of uniform allowance is covered under 1220.32 which is increased in the 1964 budget because the officers' allowance was increased from \$60 to \$100 yearly. The cost of court time is reflected in the General Salary Account 1220.11 for \$2500.</p>				
<p>The School Guard Protection Program was instituted in 1963 which provided for eleven school crossings to be included in the Program. However, during the year only seven persons were employed to cover seven locations. The program for 1964 provides that seven of the most important crossing locations be patrolled by the guards. The salary increase of these employees was recommended by the Department and approved by the city administration. This should allow for better qualified people. The cost of the Program is covered in the General Salary Account 1220.11 for \$19,395.</p>				
<p>One additional police woman was employed in 1963 to supplement the women's section. Thus complete coverage can be maintained during days off and vacation time.</p>				
<p>The Traffic and Records Bureau has been supervised by a Lieutenant who directs the meter maids, traffic enforcement officers, and the office personnel. During the year the need for additional supervision was required and a patrolman was transferred into this Bureau to provide for this supervision. It is requested that this officer be advanced to the rank of a sergeant so that he can better direct the functions of the Bureau. The increase cost in salary from a Patrolman to a Sergeant classification has been included in the salary account.</p>				
<p>The Police Dog Program, which was recommended in the 1963 budget was adopted and placed in operation in conjunction with the foot patrol activity in the downtown area. The results and effectiveness of this Program in the relatively short period in which it has been in effect, has resulted in a great benefit to the Department in the apprehension of offenders together with the acceptance of the Program by the public. Many appearances and demonstrations have been conducted by the Police Dog and his handler to familiarize the public with the use and need of the Program.</p>				

DEPARTMENT
PoliceDIVISION
OperationsACCOUNT TITLE
OperationsACCOUNT NUMBER
1220

WORK PROGRAM

It is planned to increase the use of the Police Dog Program for two additional dogs so that one dog will be available to work with an officer assigned to each patrol shift. The cost and expense in training the dogs locally would exceed the purchase price of the dog already trained by the contract farm. The farm would provide the dogs at a substantially lesser cost than if we were to train locally by our Department. In as much as the training requires approximately one year, the dog handler, previously trained in Missouri, would train two local personnel to assist with the Program. The cost of this Program consists of \$1600 for the purchase of the dogs in Missouri which includes air passage to Anchorage. The food and care expense for three dogs would be reflected in 1220.20 under miscellaneous contractual expense.

The cost of advertising under 1220.21 provides for the \$450 which is expended for the advertising in two local newspapers for the vehicles which have been impounded and are unclaimed by the owners. Unclaimed bicycles are advertised in this manner and are sold at public sale.

The contracted Labor and Equipment expenditure is reflected in 1220.22 which, in the 1963 budget, covered \$19,500 for salaries for school guards, and \$2,000 for radio maintenance and rentals. The salary for the school guards has been included in 1220.11 under salaries in the 1964 budget.

The insurance account under 1220.24 provides for false arrest insurance for all personnel of the Department which has been in effect for a number of years.

The program of replacing Police vehicles equipment for 1964 provides for replacing eight vehicles by the City garage. It is the Department's recommendation that the two vehicles which are being used by the Warrant Officers be replaced with vehicles that are being traded in by the Department for new vehicles. The cost of maintenance of Patrol vehicles is reflected under 1220.25 City Equipment Rental amounting to \$56,000 in 1963. This account should be increased to \$58,000 so that the expenditure for the two warrant vehicles can be included in this account.

The Repairs account under 1220.27 includes maintenance for typewriters, contractual agreement with Recordak Corp. for yearly maintenance for Micro film equipment, charge for data information from IBM section for monthly accident reports.

It is planned to provide an additional Investigator with training in the use of the polygraph at the Keeler Institute in Chicago. The need for this additional person is to work in conjunction with trained Investigators associated with the Department.

A representative will attend the Northwest Crime Conference to be held on the Pacific Northwest in 1964. This Conference is held for the purpose of gathering information on known criminals operating in the Northwest. The annual Alaska Crime Conference will follow. The expenditure for the Keeler training and Crimes Conference will be reflected in 1220.29. This expenditure also covers costs of training, training aids, books and subscriptions to Police magazines and periodicals, memberships to International Chief of Police, National Safety Council.

DEPARTMENT Police	DIVISION Operations	ACCOUNT TITLE Operations	ACCOUNT NUMBER 1220	WORK PROGRAM
----------------------	------------------------	-----------------------------	------------------------	--------------

The request for expenditure for small tools and work equipment is covered under 1220.39 for \$2500 which covers new ammunition, components parts for reloading range ammunition target supplies, guns and badges, dark room equipment, small work equipment.

The request for new capital equipment is covered under 1220.84 which includes the following:

Electric typewriter	\$ 500
Adding Machine	200
Mug file	400
Small table	100
Fingerprint classification equipment	300
3 Sirens	600
fingerprint file	300
fingerprint camera	100
Closed circuit TV equipment	<u>3,500</u>
	\$ 6,000

The Police Department was requested to explore and do some research on the feasibility of providing and installing a closed circuit TV camera unit which would be located in the area of Fourth and C Streets. The purpose would effect a more efficient and direct observation of Police type activities in this area. The basic expense for providing this type of installation would be approximately \$3,500 which would be covered in 1220.84.

DEPARTMENT POLICE	DIVISION Operations	ACCOUNT TITLE Operations	ACCOUNT NUMBER 1220	WORK PROGRAM		
<u>ARREST STATISTICS</u>						
<u>Offense</u>	<u>Reported</u>	1962 <u>Cleared</u>	<u>Arrests</u>	<u>Reported</u>	1963 <u>Cleared</u>	<u>Arrests</u>
Homicide						
Murder	5	5	1	3	3	3
Manslaughter	2	2	3	1	1	0
Rape	11	2	14	5	3	5
Robbery	18	11	15	20	5	8
Aggravated Assault	49	32	29	30	15	17
Burglary	237	73	107	166	43	24
Larceny						
Over \$50	352	56	Total Larceny Arrests	171	23	Total Larceny Arrests
Under \$50	635	71	163	460	124	110
Auto Theft	234	21	31	109	15	17
TOTALS	1543	273	363	965	232	184
				(7 Mo. Actual)		
				<u>1962</u> <u>1963</u>		
Other Assaults				87	42	
Embezzlement, Fraud, Forgery, Bad Checks				174	78	
Carrying Concealed Weapon				28	13	
Prostitution & Vice				15	14	
Sex Offenses				49	17	
Offenses against family including Child Neglect				9	4	
Liquor Law Violations				150	123	
Drunkenness				1386	907	
Disorderly Conduct and Breach of Peace				132	68	
Vagrancy				128	95	
Gambling				101	15	
Driving while Intoxicated				250	160	
Trespassing				34	29	
Destruction of Property				27	32	
Negligent and Reckless Driving				83	63	
Traffic, Misc.				212	84	
Failure to appear warrants (Traffic Citations)				2430	1171	
All other				177	175	
TOTAL				5472	3095	



DEPARTMENT POLICE	DIVISION Operations	ACCOUNT TITLE Operations	ACCOUNT NUMBER 1220	WORK PROGRAM
----------------------	------------------------	-----------------------------	------------------------	--------------

TRAFFIC STATISTICS

	<u>1962</u>	<u>(7 Mo. Actual) 1963</u>
Total Accidents Investigated	1555	847
Fatalities	5	1
Persons Injured	207	196
Property Damage	\$600,424	\$335,378
Tickets Issued	110,702	54,047
Dollar Volume	\$361,752	\$196,622
Tickets Paid	84,472	45,486
Dollar Volume	\$271,957	\$149,697
TOTAL COMPLAINT REPORTS	14,947	7,923

COUNCIL ADJUSTMENTS

Account .20 is reduced \$700 to eliminate one additional police dog.

Account .29 is reduced \$550 to eliminate attendance of Police Chief at National Police Conference.

Account .84 is cut by \$3,500 to omit recommended closed circuit TV equipment.

DEPARTMENT Police	DIVISION Service	ACCOUNT TITLE Prisoners	ACCOUNT NUMBER 1221	SUMMARY			
CLASSIFICATION	ACTUAL COST 1961	ACTUAL COST 1962	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964
Personal Services	72,303	72,432	78,187	72,839	87,942	87,942	80,454
Contractual	8,090	5,555	4,900	6,850	7,400	7,400	7,400
Supplies	20,468	18,237	18,900	18,750	18,750	18,750	18,750
Unclassified							
Capital		715	500	1,400	1,000	1,000	600
Total	100,861	96,939	102,487	99,839	114,992	114,992	107,204
Less							
Interfund Charges	13,202	15,834	12,500	18,500	20,000	20,000	20,000
Grand Total	87,659	81,105	89,987	81,339	94,992	94,992	87,204

*** HIGHLIGHTS OF RECOMMENDED 1964 PROGRAM ***

1. Decreased production of food during 1964.
2. Use of wood for fuel.

\$\$\$ MAJOR COST VARIATIONS \$\$\$

- | | | |
|--|-----------|----------|
| 1. Increased charge to State | \$ 1,500 | Decrease |
| 2. Addition of one Jailer and one Matron | \$ 12,800 | Increase |
| 3. Other minor personnel costs | \$ 2,300 | Increase |

DEPARTMENT Police		DIVISION Service		ACCOUNT TITLE Prisoners		ACCOUNT NUMBER 1221		DETAIL		
CODE	CLASSIFICATION			ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964		
	PERSONAL SERVICES									
11	Salaries			67,403	62,955	87,942	87,942	80,454		
12	Overtime									
13	Accrued Leave			10,784	9,884					
	Total			78,187	72,839	87,942	87,942	80,454		
	CONTRACTUAL									
20	Miscellaneous Contractual									
21	Advertising									
22	Contracted Labor & Equipment									
23	Electricity and Water			1,500	1,500	1,700	1,700	1,700		
24	Insurance			200	200	200	200	200		
25	City Equipment Rental									
26	Other Rentals			2,000	3,000	3,500	3,500	3,500		
27	Repairs			500	1,500	1,500	1,500	1,500		
28	Telephone, Telegraph and Tolls			700	650	500	500	500		
29	Travel, Dues and Publications									
	Total			4,900	6,850	7,400	7,400	7,400		
	SUPPLIES									
30	Miscellaneous Supplies									
31	Building Materials									
32	Food, Clothing and Medical			18,000	18,000	18,000	18,000	18,000		
33	Gas, Oil, Grease and Motor Fuels				250	250	250	250		
34	Heating Fuel			500						
35	Household and Janitorial			200	200	200	200	200		
36	Office Supplies									
37	Postage									
38	Printed Forms									
39	Small Tools			200	300	300	300	300		
	Total			18,900	18,750	18,750	18,750	18,750		

DEPARTMENT Police		DIVISION Service		ACCOUNT TITLE Prisoners	ACCOUNT NUMBER 1221	DETAIL		
CODE	CLASSIFICATION	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964		
	UNCLASSIFIED							
40								
41								
	Total							
	CAPITAL							
81	Land							
82	Buildings							
83	Improvements Other Than Buildings							
84	Machinery & Equipment	500	1,400	1,000	1,000	600		
	Total	500	1,400	1,000	1,000	600		
	Total Expense	102,487	99,839	114,992	114,992	107,204		
	Less Charges to Other Departments or Agencies:							
	State of Alaska	12,500	18,500	20,000	20,000	20,000		
	Net Budget	89,987	81,339	94,992	94,992	87,204		

DEPARTMENT Police		DIVISION Service		ACCOUNT TITLE Prisoners		ACCOUNT NUMBER 1221		PERSONNEL SCHEDULE		
POSITION TITLE		PAY RANGE	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964		MANAGER RECOMMENDS 1964		COUNCIL APPROVED 1964	
Police Sergeant		759 - 889	1	1	1	9,759	1	9,759	1	9,759
Warden Prison Farm		674 - 790	1	1	1	9,480	1	9,480	1	9,480
Jailers		624 - 730	4	4	5	40,494	5	40,494	4	33,006
Matrons		438 - 513	4	4	5	28,209	5	28,209	5	28,209
TOTAL			10	10	12	87,942	12	87,942	12	80,454

DEPARTMENT	DIVISION	ACCOUNT TITLE	ACCOUNT NUMBER	WORK PROGRAM
Police	Service	Prisoners	1221	

The main function of the Service Division - Prisoners, is the care and custody of persons sentenced by the Magistrate to serve sentence in jail for offenses committed. The division is supervised by a Sergeant. He is assisted by four jailers, and four matrons. An additional jailer and matron are urgently needed for replacement as the present practice is for a patrolman to be transferred from patrol to act as a jailer in periods of vacation and sick time. A meter maid must replace the matron during absences. This situation will become more acute as the new leave policy is placed in effect, with all employees being required to take leave in lieu of converting time into cash. The additional jailer will be used part time as an animal control officer in order to strengthen the dog control program.

The Prison Farm is being operated on the year-around basis because of the influx in prisoners, and the problem of segregation of juveniles being incarcerated for the State of Alaska. It is necessary to segregate the juveniles in an area of the jail which was designated to house some of the male prisoners. This requires the transfer of more male prisoners to the Farm. The Farm is supervised by a jailer who resides at the Farm. It is necessary to utilize an Animal Control Officer two days a week to replace the jailer's days off. This practice of the Animal Control Officer of replacing the jailer requires his absence from the dog control program.

During 1962, 27,712 prisoners (Man Days) were housed; 69,782 meals were served. In 1963, it is estimated 31,259 (Man Days) with 93,777 meals served.

The contract with the State of Alaska Youth & Adult Authority for maintaining the custody of juveniles was negotiated by the City at the same cost as previously charged of \$7 per day from outside the city and \$3.50 per day for those residing within city limits. A new provision was incorporated in the contract to include the State's liability for damages caused by the juveniles to the building and equipment while being housed within the jail.

The program for producing vegetables and canning of food stuff for the use of the Farm and Jail is being conducted to a greater extent each year. The discontinuance of the use of oil fuel has been accomplished this last year in heating of the building. Wood has supplanted oil in this use which has greatly reduced the expenditure in the field.

New Capital Equipment

1. Potato Planter	\$ 400
2. Table saw	200
3. Dishes & Equip.	<u>400</u>
	\$1000

COUNCIL ADJUSTMENTS

Account .11 is reduced \$7,488 to eliminate one recommended jailer.
Account .84 is cut \$400 to drop the potatoe planter.

CITY OF ANCHORAGE

DEPARTMENT POLICE	DIVISION SERVICE		ACCOUNT TITLE ANIMAL	ACCOUNT NUMBER 1222	SUMMARY		
CLASSIFICATION	ACTUAL COST 1961	ACTUAL COST 1962	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964
Personal Services	15,650	15,275	17,635	17,235	15,196	15,196	15,196
Contractual	2,240	2,259	2,650	3,350	3,250	3,250	3,250
Supplies	782	818	900	1,000	700	700	700
Unclassified							
Capital		99					
Total	18,672	18,451	21,185	21,585	19,146	19,146	19,146
Less							
Interfund Charges	2,081	3,095	3,000	3,000	3,000	3,000	3,000
Grand Total	16,591	15,356	18,185	18,585	16,146	16,146	16,146

DEPARTMENT Police		DIVISION Service		ACCOUNT TITLE Animals		ACCOUNT NUMBER 1222		DETAIL		
CODE	CLASSIFICATION			ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964		
	PERSONAL SERVICES									
11	Salaries			15,203	15,203	15,196	15,196	15,196		
12	Overtime									
13	Accrued Leave			2,432	2,032					
	Total			17,635	17,235	15,196	15,196	15,196		
	CONTRACTUAL									
20	Miscellaneous Contractural									
21	Advertising									
22	Contracted Labor & Equipment									
23	Electricity and Water									
24	Insurance			50	50	50	50	50		
25	City Equipment Rental			2,500	3,000	3,000	3,000	3,000		
26	Other Rentals									
27	Repairs			100	300	200	200	200		
28	Telephone, Telegraph and Tolls									
29	Travel, Dues and Publications									
	Total			2,650	3,350	3,250	3,250	3,250		
	SUPPLIES									
30	Miscellaneous Supplies									
31	Building Materials									
32	Food, Clothing and Medical			400	400	400	400	400		
33	Gas, Oil, Grease and Motor Fuels									
34	Heating Fuel			400	300					
35	Household and Janitorial									
36	Office Supplies									
37	Postage									
38	Printed Forms									
39	Small Tools			100	300	300	300	300		
	Total			900	1,000	700	700	700		

DEPARTMENT Police		DIVISION Service		ACCOUNT TITLE Animal		ACCOUNT NUMBER 1222		DETAIL		
CODE	CLASSIFICATION	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963	DEPARTMENT REQUEST 1964	MANAGER RECOMMENDS 1964	COUNCIL APPROVED 1964				
	UNCLASSIFIED									
40										
41										
	Total									
	CAPITAL									
81	Land									
82	Buildings									
83	Improvements Other Than Buildings									
84	Machinery & Equipment									
	Total									
	Total Expense	21,185	21,185	19,146	19,146	19,146		19,146		
	Less Charges to Other Departments or Agencies:									
	Impoundment Fees	3,000	3,000	3,000	3,000	3,000		3,000		
	Net Budget	18,185	18,585	16,146	16,146	16,146		16,146		

DEPARTMENT Police	DIVISION Service	ACCOUNT TITLE Animal	ACCOUNT NUMBER 1222		PERSONNEL SCHEDULE				
POSITION TITLE	PAY RANGE	ORIGINAL BUDGET 1963	ADJUSTED BUDGET 1963		DEPARTMENT REQUEST 1964		MANAGER RECOMMENDS 1964		COUNCIL APPROVED 1964
Animal Control Officer	577 - 674	2	2	2	15,196	2	15,196	2	15,196

WORK PROGRAM

DEPARTMENT
PoliceDIVISION
ServiceACCOUNT TITLE
AnimalACCOUNT NUMBER
1222

The Service Division - Animal, is staffed by two full-time Animal Control Officers whose function is to operate and maintain the Municipal Dog Pound, secure compliance with ordinances and regulations governing control of animals, collect, keep in custody, care for, and dispose of stray and unlicensed animals, and issue citations for dogs running at large.

The growth of the City has meant an increase in complaints which indicates more control and regulation is needed. The two present officers are unable to meet all the hours required to patrol and control all the dogs running at large or not under the control of the owner. It is intended that the jailer proposed in the Prisoner account will be used part-time as Animal Control Officer in order to supplement the existing staff.

Following is a typical work schedule for the Animal Control Officer. This schedule is changed from time to time during the year to meet the changes in time the dogs are running at large:

Officer #1

Mon. 9 a.m. to 6 p.m. (4-6) Dog Pound
 Tues. " " " " "
 Wed. " " " " "
 Thurs. " " " " "
 Fri. " " " " "
 Sat. Day Off
 Sun. Day Off

Hours worked on control 30
 Hours, Dog Pound 10

Officer #2

Mon. 7 a.m. to 3 p.m.
 Tues. Day Off
 Wed. " "
 Thurs. 7 a.m. to 3 p.m.
 Fri. " "
 Sat. 9 a.m. to 6 p.m. (4-6) Dog Pound
 Sun. " " " " "

Hours worked on control 33
 Hours, Dog Pound 7

It should be noted that about 25% of the Animal Control Officers' time is spent at the Dog Pound during which time the Pound is open to the public, admitting and releasing dogs. It should be further noted that with 17 hours out of the 80 only 63 hours are spent on the streets patrolling; only a small percent of the 24 hour day is covered by dog patrol. When Animal Control Officers are not available, all calls received by the division are answered by the Patrol Division, but the impoundment of dogs from these calls must be delayed unless in cases of dog bite or other emergencies. The transporting of dogs in patrol cars is impractical because of the unsanitary conditions which arise from this practice. The following figures are quoted for comparison for the year 1962 and actual for months in 1963:

Dogs Impounded	<u>1962</u> 1857	<u>1963</u> 1154	Impound Fees	\$ <u>1962</u> 1638	\$ <u>1963</u> 1416
Dogs Destroyed	1419	782	Licenses	262.25	219
Cats Destroyed	633	405	Disposal Fees		
			& Rabies Deposit	305	360
			Board	840	720