

## Assembly Documents Overview

---

This section includes the final legislative documents that show the Assembly's approval of the 2024 budgets.

The legislative documents are presented according to format and timing defined in the Anchorage Municipal Charter and Anchorage Municipal Code. These final legislative documents show the recommendations and changes made to the budgets as the documents progressed through the legislative process.

### Documents

Assembly Information Memorandums (AIM) – informational documents, including:

- Municipal Budget Advisory Commission recommendations for all budgets
- Planning & Zoning Commission recommendations for capital budgets

Assembly Ordinances (AO) for Operating and Capital Improvement Budgets

- Must be submitted to the Assembly at least 90 days before the end of the fiscal year
- At least two public hearings must be held, including:
  - one hearing at least 21 days after the budgets are submitted to the Assembly
  - one hearing at least seven but not more than 14 days prior to the adoption of the budgets
- The Assembly may increase or decrease any item, and may add or delete items, in the proposed operating or capital budgets by amending the documents
- The Assembly must approve the budgets at least 21 days prior to the end of the fiscal year
- Each document (original and Amended) may be accompanied by an Assembly Memorandum (AM) that summarizes the ordinance, typically in narrative form

Assembly Resolution (AR) for Capital Improvement Program

- Must be submitted to the Assembly at least 90 days before the end of the fiscal year
- Accompanied by an AM

### Document Changes

The following indicate that the original documents that were submitted by the Administration were changed:

- “(S)” after the document number indicates that the document is a “Substitution” and includes changes by the Administration and will be accompanied by an AM that summarizes the changes from the document that it is substituting
- “as Amended” after the document number indicates that the document includes amendments by the Assembly

If the documents that were submitted by the Administration were changed, the new documents will show strikethroughs on the items that were changed, and, depending on the iteration, the changes will be shown with bolding or italicized bolding.



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY INFORMATION MEMORANDUM

No. AIM 223-2023

Municipal Clerk's Office

**Accepted**

Meeting Date: November 21, 2023

Date: **November 21, 2023**

1 **FROM: MAYOR**

2  
3 **SUBJECT: MUNICIPAL BUDGET ADVISORY COMMISSION 2024 PROPOSED BUDGET**  
4 **RESOLUTION, NOVEMBER 2023.**

5  
6 Attached is a resolution from the Municipal Budget Advisory Commission regarding the 2024  
7 Proposed Budget. The Commission makes the following recommendations:

- 8  
9 1) The BAC supports the dedicated use of the alcohol tax in alignment with the intended  
10 purposes endorsed by Anchorage voters through a ballot proposal. We urge the  
11 Administration and Assembly to exercise fiscal responsibility in decision-making. In  
12 prioritizing allocations between the alcohol tax and general government funds,  
13 preference should be given to directing the alcohol tax toward new prevention services  
14 in alignment with a long-term plan.
- 15 2) The BAC appreciates fiscal restraint exercised by the Administration and the  
16 Assembly. The BAC encourages due consideration for the target level of service of our  
17 municipal government and fiscal restraint with regard to spending below the tax cap  
18 and future implications that will result from spending below the tax cap. We encourage  
19 responsible downward pressure but with due consideration for both short and long-  
20 term effects on the level of service.
- 21 3) The BAC supports the Administration and Assembly funding actionable items directly  
22 included in the Housing Strategic Plan and other long-term plans and advocates  
23 against inclusions in the budget that are not directly included in the Housing Strategic  
24 Plan and other long-term planning.
- 25 4) The BAC advocates for transparency regarding assumed vacancy rates in the budget  
26 and actual vacancy rates in past years. Additionally, we underscore the importance of  
27 due consideration for the implications on tax capacity in future years. The BAC  
28 supports increased efforts to fill vacancies and a more precise approach to position  
29 reductions and savings or efficiencies realized through increased vacancy rates.

30  
31 The resolution was discussed at the special meeting of the Commission on November 17,  
32 2023, and approved on November 20, 2023.

33  
34 Prepared by: Office of Management & Budget (OMB)  
35 Concur: Sharon Lechner, OMB Director  
36 Concur: Kent Kohlhase, P.E., Municipal Manager  
37 Respectfully submitted: Dave Bronson, Mayor

**Municipal Budget Advisory Commission 2024 Proposed Budget Resolution,  
November 2023**

**Whereas;** The Municipal Budget Advisory Commission (BAC) is an independent, volunteer-led citizen advisory board responsible to provide the Assembly, the Mayor, the Anchorage School Board (ASD), and the Anchorage Superintendent of Schools well-informed advice as to budgets and budgeting process, as outlined in AMC 4.50.030; and

**Whereas;** Under AMC 4.50.030 the Municipality and the ASD shall provide sufficient staff assistance as needed by the BAC in its review of the municipal and school budgets, respectively; and

**Whereas;** Under AMC 4.50.030, The BAC shall provide broad, rather than specific issue-level interest in the budgets; and

**Whereas;** The BAC has reviewed the proposed 2024 budgets (General Government, Capital, Utility & Enterprise Funds) and heard presentations of the proposed budgets by the Office of Management and Budget at its regular meeting on November 14, 2023; and

**Whereas;** The BAC endorses the Administration's stated objectives to provide essential city services, ensure public safety, and create prosperity for all residents; and

**Whereas;** The BAC recognizes the Tax Cap as an instrument to limit the growth of government spending and supports its full application in the budget process by adjusting as required to account for losses in non-property taxes, adjusted for new construction, population, and consumer price index that maintains investment in public safety and basic government service as proposed in the 2024 budget; and

**Whereas;** The BAC supports the Administration's stated commitment to ensure the safety of our community and improve spending efficiencies in how we operate our city while maintaining fiscal conservatism; and

**Whereas;** The BAC recognizes the proposed 2024 General Government operating budget of \$597,927,286 represents a reduction of \$2.4 million from the 2023 revised budget and that the 2024 budget is \$12 million under the preliminary 2024 tax cap; and

**Whereas;** beginning in 2021, the Municipality dedicated alcohol tax revenue toward a new mental health first responders model, the Mobile Crisis Team, as a new program within General Government; and

**Whereas;** The Municipality's capital improvement program and capital budget, including projects approved by voters as capital bonds, is an important investment in our city's infrastructure and amenities, creating jobs, economic activity and long-lasting assets for our community.

**Now Therefore Be It Resolved:**

- 1) The BAC supports the dedicated use of the alcohol tax in alignment with the intended purposes endorsed by Anchorage voters through a ballot proposal. We urge the Administration and Assembly to exercise fiscal responsibility in decision-making. In prioritizing allocations between the alcohol tax and general government funds, preference should be given to directing the alcohol tax toward new prevention services in alignment with a long-term plan.
- 2) The BAC appreciates fiscal restraint exercised by the Administration and the Assembly. The BAC encourages due consideration for the target level of service of our municipal government and fiscal restraint with regard to spending below the tax cap and future implications that will result from spending below the tax cap. We encourage responsible downward pressure but with due consideration for both short and long-term effects on the level of service.
- 3) The BAC supports the Administration and Assembly funding actionable items directly included in the Housing Strategic Plan and other long-term plans and advocates against inclusions in the budget that are not directly included in the Housing Strategic Plan and other long-term planning.
- 4) The BAC advocates for transparency regarding assumed vacancy rates in the budget and actual vacancy rates in past years. Additionally, we underscore the importance of due consideration for the implications on tax capacity in future years. The BAC supports increased efforts to fill vacancies and a more precise approach to position reductions and savings or efficiencies realized through increased vacancy rates.

Passed and approved by the Budget Advisory Commission on this date: November 20, 2023

Nolan Klouda

*Nolan Klouda*

---

Budget Advisory Commission, Chair



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY INFORMATION MEMORANDUM

Municipal Clerk's Office

**Accepted**

Date: **November 21, 2023**

No. AIM 224-2023

Meeting Date: November 21, 2023

1 **FROM: MAYOR**  
2  
3 **SUBJECT: TRANSMITTAL OF PLANNING AND ZONING COMMISSION**  
4 **RESOLUTION NO. 2023-019 REGARDING THE GENERAL**  
5 **GOVERNMENT 2024 CAPITAL IMPROVEMENT BUDGET AND**  
6 **2024-2029 CAPITAL IMPROVEMENT PROGRAM.**  
7  
8

9 This AIM transmits Planning and Zoning Commission Resolution No. 2023-019,  
10 which provides the Commission's findings and recommendation of its review of the  
11 General Government 2024 Proposed Capital Improvement Budget and 2024-2029  
12 Proposed Capital Improvement Program (PZC Case No. 2023-0125).  
13  
14

15 Prepared by: Ryan Yelle, Long-Range Planning Manager  
16 Planning Department  
17 Approved by: Craig H. Lyon, Planning Director  
18 Concur: Lance Wilber, Community Development Director  
19 Concur: Kent Kohlhase, P.E., Municipal Manager  
20 Respectfully submitted: Dave Bronson, Mayor  
21  
22

23 Attachment: Planning and Zoning Commission Resolution No. 2023-019

**MUNICIPALITY OF ANCHORAGE**  
**PLANNING AND ZONING COMMISSION RESOLUTION NO. 2023-019**

A RESOLUTION RECOMMENDING APPROVAL TO THE ANCHORAGE ASSEMBLY OF THE GENERAL GOVERNMENT 2024 PROPOSED CAPITAL IMPROVEMENT BUDGET (CIB) AND 2024-2029 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP).

(Case No. 2023-0125)

---

WHEREAS, Anchorage Municipal Code section 21.02.030C.2. states that "the planning and zoning commission shall review and make recommendations to the assembly and school board regarding the annual capital improvement program of the municipality and school district"; and

WHEREAS, the Municipality of Anchorage, Office of Management and Budget (OMB), has prepared its annual General Government FY 2024 Capital Improvement Budget (CIB) and six-year FY 2024-2029 Capital Improvement Program (CIP); and

WHEREAS, the Capital Improvement Budget identifies projects and funding sources for the upcoming fiscal year, and the Capital Improvement Program has a longer-term outlook that identifies projects for the next six years, including the upcoming fiscal year; and

WHEREAS, capital improvement programming is an integral planning and budgeting process affecting land use development and the provision of public services.

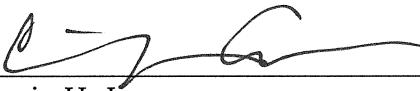
NOW, THEREFORE, BE IT RESOLVED by the Anchorage Planning and Zoning Commission that:

- A. The Commission makes the following findings of fact:
1. The proposed 2024 Capital Improvement Budget and the proposed 2024-2029 Capital Improvement Program (2024 Annual CIB/CIP) provides municipal investment in areas with adopted comprehensive, district, and neighborhood plans helping to implement goals, objectives, and action items desired and important to the communities that live within those areas.
  2. The 2024 Annual CIB/CIP identifies projects that improve safety, quality of life, and right-of-way improvements with a variety of projects by contributing millions in funding to repair and upgrade multi-modal travel facilities. These projects include roadways and trails, transit, support emergency medical services, new fire equipment, and makes improvements to parks.
  3. Supporting Anchorage's unique quality of life through the capital investments proposed in the 2024 Annual CIB/CIP contributes to economic development and can encourage private investments in new housing and commercial enterprises throughout the Municipality of Anchorage.

- B. The Planning and Zoning Commission recommends to the Anchorage Assembly approval of the *General Government 2024 Proposed Capital Improvement Budget and 2024–2029 Proposed Capital Improvement Program*.

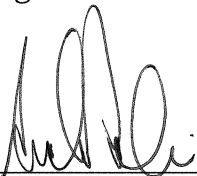
PASSED AND APPROVED by the Anchorage Planning and Zoning Commission on the 6<sup>th</sup> day of November, 2023.

ADOPTED by the Anchorage Planning and Zoning Commission this 16<sup>th</sup> day of November, 2023.



---

Craig H. Lyon  
Secretary



---

Andre Spinelli  
Chair

(Case No. 2023-0125)

rjy



**MUNICIPALITY OF ANCHORAGE  
ASSEMBLY INFORMATIONAL MEMORANDUM**

No. AIM 219-2023

Meeting Date: November 21, 2023

1  
2  
3  
4  
5  
6  
7  
8  
9

**From: Chair Constant**

**Subject: 2024 Park & Road Bond Amendments**

The 2024 Park & Road Bond Amendments is provided for your review and information:

Prepared by: Angel D. Gonzales, Records Clerk

Respectfully submitted: Chistopher Constant, Chair



Session:  
Alaska State Capitol  
Juneau, Alaska 99801  
(907) 465-6944

Alaska State Senate  
Senator Forrest Dunbar

Interim:  
1500 W. Benson Blvd.  
Anchorage, Alaska 99503



**2024 Park & Road Bond Amendments**  
Legislative Letter of Support

Inclusion of the below amendments to the 2024 General Government Capital Improvement Budget, as submitted by Assembly Member Volland, will make our city a better place to recreate, improve non-motorized transit, promote safety, and increase playground accessibility.

- **Mountain View Neighborhood Park Improvements & Safety Enhancement**
- **Russian Jack Springs Park Safety & ADA Improvement**
- **Playground Development - All-Inclusive**
- **Government Hill Neighborhood Park Improvements**
- **Johnny Ellis Rainbow Bridge & Park Placemaking**
- **Roadway Improvements - Downtown Way Finding**

Safety upgrades in parks will not only enhance overall community safety, but facilitate improved year-round maintenance and use. Inclusive playgrounds and accessible parks mean children and adults of all abilities can benefit from recreational opportunities. Commemorative signage will also ensure our community remembers the legacy of the late State Senator Johnny Ellis, a legislator who spent decades fighting for North Anchorage residents.

A 2016 survey found that 95% of Anchorage residents agree that our trail system contributes towards making Anchorage a great place to live. Trails and parks are a central part of our city identity, and improvement will enhance Anchorage's ability to attract a talented workforce and young families. The allocation of funds for pedestrian wayfinding signage will make navigating Anchorage safer, easier, and more accessible.

**We are particularly in support of the improvements in Mountain View, a welcoming community that has experienced disproportionate impacts from our current challenges around homelessness.** We urge you to support these amendments when they are brought for discussion and approval before the Anchorage Assembly.

Respectfully,

Handwritten signature of Forrest Dunbar in blue ink.

Senator Forrest Dunbar  
Senate District J

Handwritten signature of Genevieve Mina in blue ink.

Representative Genevieve Mina  
House District 19

**ANCHORAGE, ALASKA**  
**AO No. 2023 – 96, As Amended**

**AN ORDINANCE ADOPTING THE 2024 GENERAL GOVERNMENT CAPITAL IMPROVEMENT BUDGET.**

**WHEREAS**, the Mayor has presented a recommended 2024 General Government Capital Improvement Budget (CIB) for the Municipality of Anchorage to the Assembly in accordance with Article XIII, Section 13.03 of the Municipal Charter; and

**WHEREAS**, the Assembly reviewed the budget as presented; and

**WHEREAS**, duly advertised public hearings were held in accordance with Article XIII, Section 13.04 of the Municipal Charter; and,

**WHEREAS**, the 2024 General Government CIB is now ready for adoption in accordance with Article XIII, Section 13.05 of the Municipal Charter; now, therefore,

**THE ANCHORAGE ASSEMBLY ORDAINS:**

**Section 1.** The 2024 General Government CIB is hereby approved for the Municipality of Anchorage, subject to receipt and appropriation of the necessary funds.

**Section 2.** The anticipated 2024 appropriations by fund are as follows (000)s:

<b>Fund Description</b>	<b>Bonds</b>	<b>State</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
231900 State Grants	-	3,000	-	-	3,000
	<b>1,350</b>				<b>23,011</b>
401X00 Areawide General CIP	<del>1,250</del>	21,135	-	526	<del>22,911</del>
406X00 Girdwood Valley SA CIP	-	250	-	-	250
419X00 CBERRRSA CIP	-	30,900	-	600	31,500
431X00 Anchorage Fire SA CIP	-	500	-	-	500
	<b>47,110</b>				<b>98,585</b>
441X00 Anchorage Road and Drainage	<del>46,860</del>	49,275	2,200	-	<del>98,335</del>
451X00 Anchorage Metro Police SA CIP	1,500	-	-	-	1,500
	<b>4,350</b>				<b>6,425</b>
461X00 Anchorage Parks & Rec SA CIP	<del>2,750</del>	2,075	-	-	<del>4,825</del>
462X00 ER/Chug Parks & Rec SA CIP	-	-	-	400	400
485X00 Public Transportation CIP	1,860	-	10,963	-	12,823
601800 Fleet Service	1,000	5,000	2,000	2,300	10,300
607800 Information Technology CIP	-	-	-	3,760	3,760
	<b>57,170</b>				<b>192,054</b>
<b>Total</b>	<del>55,220</del>	<b>112,135</b>	<b>15,163</b>	<b>7,586</b>	<del>190,104</del>

1 **Section 3.** The anticipated 2024 appropriations by department are as follows (000)s:  
 2

<b>Department</b>	<b>Bonds</b>	<b>State</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
Community Development	-	3,000	-	50	3,050
Fire	700	-	-	-	700
Information Technology	-	-	-	3,760	3,760
Library	50	-	-	-	50
Maintenance & Operations	1,000	28,385	2,000	2,776	34,161
	<b>4,450</b>				<b>4,850</b>
Parks & Recreation	<del>2,750</del>	-	-	400	<del>3,150</del>
Police	1,500	-	-	-	1,500
	<b>46,110</b>				<b>127,660</b>
Project Management & Engineering	<del>45,860</del>	78,750	2,200	600	<del>127,410</del>
Public Transportation	1,860	-	10,963	-	12,823
Traffic Engineering	1,500	2,000	-	-	3,500
	<b>57,170</b>				<b>192,054</b>
<b>Total</b>	<del><b>55,220</b></del>	<b>112,135</b>	<b>15,163</b>	<b>7,586</b>	<del><b>190,104</b></del>

3  
 4  
 5 **Section 4. The Office of Management and Budget, in consultation with the**  
 6 **Municipal Clerk or designee, is authorized to make conforming changes**  
 7 **reasonably necessary to implement approved amendments to this AO and any**  
 8 **attached memoranda or exhibits.**  
 9

10 **Section 5[4].** This ordinance shall be effective immediately upon passage and  
 11 approval by the Assembly.

12  
 13 PASSED AND APPROVED by the Anchorage Assembly this 21st day of November,  
 14 2023.

15  
 16  
 17 *Christopher Constant*  
 18  
 19 \_\_\_\_\_  
 Chair

20 ATTEST:

21  
 22 *Jamie Lum*  
 23

24 \_\_\_\_\_  
 25 Municipal Clerk



**MUNICIPALITY OF ANCHORAGE**  
**ASSEMBLY MEMORANDUM**  
**AM No. 736–2023**

Meeting Date: October 10, 2023

1 **From: MAYOR**

2  
3 **Subject: AN ORDINANCE ADOPTING THE 2024 GENERAL GOVERNMENT**  
4 **CAPITAL IMPROVEMENT BUDGET.**

5  
6 The attached Assembly Ordinance adopts the 2024 General Government Capital  
7 Improvement Budget. Details are included in the 2024 General Government Capital  
8 Improvement Budget / 2024-2029 General Government Capital Improvement  
9 Program book.

10  
11 The complete budget documents, including the public and private sector economic  
12 effects, are available as follows (and pursuant to AMC 2.30.053 B.2., a Summary of  
13 Economic Effect (SEE) is thus not included):

- 14 • <http://www.muni.org/Departments/budget/Pages/default.aspx>
- 15 • Hard copies at each municipal library branch

16  
17 **THE ADMINISTRATION RECOMMENDS APPROVAL.**

18  
19 Prepared by: Marilyn Banzhaf, Acting Director, Office of Management  
20 & Budget

21 Concur: Alden Thern, Chief Fiscal Officer

22 Concur: Anne Helzer, Municipal Attorney

23 Concur: Kent Kohlhase, Municipal Manager

24 Respectfully submitted: Dave Bronson, Mayor

**ANCHORAGE, ALASKA**  
**AR No. 2023–324, As Amended**

1 **A RESOLUTION ADOPTING THE 2024-2029 GENERAL GOVERNMENT CAPITAL**  
2 **IMPROVEMENT PROGRAM.**  
3

4 **WHEREAS**, the Mayor has presented a recommended 2024-2029 General  
5 Government Capital Improvement Program (CIP) for the Municipality of Anchorage to  
6 the Assembly in accordance with Article XIII, Section 13.02 of the Municipal Charter;  
7 and  
8

9 **WHEREAS**, the Assembly reviewed the 2024-2029 General Government CIP as  
10 presented; and  
11

12 **WHEREAS**, a duly advertised public hearing was held in accordance with Article XIII,  
13 Section 13.02 of the Municipal Charter; now, therefore,  
14

15 **THE ANCHORAGE ASSEMBLY RESOLVES:**  
16

17 **Section 1.** The 2024-2029 General Government Capital Improvement Program, is  
18 hereby amended and adopted as by AO 2023 – 96 as Amended.  
19

20 **Section 2.** This resolution shall be effective immediately upon passage and  
21 approval by the Assembly.  
22

23 PASSED AND APPROVED by the Anchorage Assembly this 21st day of November,  
24 2023.  
25  
26

27 *Christopher Constant*

28 \_\_\_\_\_  
29 Chair

30 ATTEST:  
31

32 *Jeanie Stum*

33 \_\_\_\_\_  
34 Municipal Clerk  
35



**MUNICIPALITY OF ANCHORAGE**

**ASSEMBLY MEMORANDUM**

**AM No. 737-2023**

Meeting Date: October 10, 2023

1 **From: MAYOR**

2  
3 **Subject: A RESOLUTION ADOPTING THE 2024-2029 GENERAL**  
4 **GOVERNMENT CAPITAL IMPROVEMENT PROGRAM**

5  
6 The attached Assembly Resolution adopts the 2024-2029 General Government  
7 Capital Improvement Program.

8  
9 Details are included in the 2024 General Government Capital Improvement Budget /  
10 2024-2029 General Government Capital Improvement Program book.

11  
12 The complete budget documents are available as follows:

- 13 • <http://www.muni.org/Departments/budget/Pages/default.aspx>
- 14 • Hard copies at each municipal library branch

15  
16 **THE ADMINISTRATION RECOMMENDS APPROVAL.**

17  
18 Prepared by: Marilyn Banzhaf, Acting Director, Office of Management  
19 & Budget

20 Concur: Alden Thern, Acting Chief Fiscal Officer

21 Concur: Kent Kohlhase, Municipal Manager

22 Respectfully submitted: Dave Bronson, Mayor