

# **ECONOMIC DEVELOPMENT AND PLANNING**

## **ECONOMIC DEVELOPMENT AND PLANNING**

Municipal Manager

Economic Development  
and Planning  
Administration  
1506

Economic  
Development  
1510

Administrative  
Services  
1511

Technical  
Services  
1513

Comprehensive  
Planning  
1530

Administration  
1531

Land Use Planning  
1532

Transportation  
Planning  
1533

Zoning and  
Platting  
1540

Zoning and  
Platting  
1541

## DEPARTMENT SUMMARY

### DEPARTMENT

### ECONOMIC DEVELOPMENT AND PLANNING

### MISSION

To provide direction, coordination and support to government and the private sector in the use and management of municipal land, natural resources and systems. Through short and long-range planning, assist community activities and decisionmaking affecting economic development, transportation and the environment.

### MAJOR PROGRAMMING HIGHLIGHTS

- Design, coordinate and implement municipal economic development programs and policies to increase tax and employment base.
- Coordinate activities of the Planning and Zoning Commission, Platting Board, Zoning Board of Examiners and Appeals, Urban Design Commission, Geotechnical Advisory Commission, AMATS Committees, Mayor's Economic Development Strategy Council and other ad hoc committees and task forces.
- Provide planning services to assure the steady flow of federal highway funds into development of municipal transportation systems.
- Conduct surveys and gather business information for use in transportation and economic development projects and strategies.
- Respond to thousands of requests for economic, demographic, land use, transportation, zoning and platting information, maps and publications; make annual population estimates; produce quarterly economic indicator reports.
- Process rezoning and conditional use applications, platting applications, and zoning variances.
- Initiate revisions to long-range plans such as the Anchorage Bowl Comprehensive Plan and the Eagle River Comprehensive Plan, and complete revisions to other plans as needed.
- Utilize the department's Geographic Information System to produce maps and do land use, environmental, zoning and platting, and economic development research and analysis.

### RESOURCES

	1988	1989
Direct Costs	\$ 2,395,870	\$ 1,895,610
Program Revenues	\$ 132,000	\$ 132,000
Personnel	19FT 18PT	12FT 18PT
Grant Budget	\$ 1,388,920	\$ 1,244,922
Grant Positions	7.25FT	3FT 3PT

# 1989 RESOURCE PLAN

DEPARTMENT: ECONOMIC DEV & PLANNING

DIVISION	FINANCIAL SUMMARY		PERSONNEL SUMMARY							
	1988 REVISED	1989 BUDGET	1988 REVISED				1989 BUDGET			
			FT	PT	T	TOTAL	FT	PT	T	TOTAL
ADMINISTRATION	129,780	189,630	2			2	3			3
ECONOMIC DEVELOPMENT	698,220	621,280	6	5		11	2	8		10
COMMUNITY DEVELOPMENT	63,450			1		1				
COMPREHENSIVE PLANNING	698,610	434,120	4	8		12	3	5		8
ZONING AND PLATTING	687,140	532,930	7	4		11	4	5		9
OPERATING COST	2,277,200	1,777,960	19	18		37	12	18		30
ADD DEBT SERVICE	118,670	117,650								
DIRECT ORGANIZATION COST	2,395,870	1,895,610								
ADD INTRAGOVERNMENTAL CHARGES	3,088,270	2,054,890								
CHARGES FROM OTHERS										
TOTAL DEPARTMENT COST	5,484,140	3,950,500								
LESS INTRAGOVERNMENTAL CHARGES TO OTHERS	2,032,450	932,490								
FUNCTION COST	3,451,690	3,018,010								
LESS PROGRAM REVENUES	132,000	132,000								
NET PROGRAM COST	3,319,690	2,886,010								

## 1989 RESOURCES BY CATEGORY OF EXPENSE

DIVISION	PERSONAL SERVICES	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	TOTAL DIRECT COST
ADMINISTRATION	174,550		18,200		192,750
ECONOMIC DEVELOPMENT	504,310	24,600	100,470		629,380
COMPREHENSIVE PLANNING	440,410	2,060	9,390	620	452,480
ZONING AND PLATTING	499,340		35,900	480	535,720
DEPT. TOTAL WITHOUT DEBT SERVICE	1,618,610	26,660	163,960	1,100	1,810,330
LESS VACANCY FACTOR	32,370				32,370
ADD DEBT SERVICE					117,650
TOTAL DIRECT ORGANIZATION COST	1,586,240	26,660	163,960	1,100	1,810,330

RECONCILIATION FROM 1988 REVISED TO 1989 BUDGET
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**DEPARTMENT: ECONOMIC DEVELOPMENT AND PLANNING**

	DIRECT COSTS	POSITIONS		
		FT	PT	T
<b>1988 REVISED BUDGET:</b>	\$ 2,395,870	19FT	18PT	
<b>Amount Required to Continue Existing Programs in 1989:</b>	(76,080)			
<b>REDUCTIONS TO EXISTING PROGRAMS:</b>				
- Zoning staff	(57,350)		(1PT)	
- Cartographic staff	(39,280)	(1FT)		
- Transportation Planning staff	(58,660)		(1PT)	
- Economic Development staff	(43,570)		(1PT)	
- Park and General Planning staff	(159,220)		(3PT)	
- Administrative staff	(74,920)	(1FT)	(1PT)	
- Board and Commission stipend	(28,900)			
<b>EXPANSIONS IN EXISTING PROGRAMS:</b>				
- Economic Development staff	101,400	1FT	1PT	
<b>NEW PROGRAMS:</b>				
None				
<b>MISCELLANEOUS INCREASES (DECREASES):</b>				
- Non-represented staff placed on part time	(59,180)	(6FT)	6PT	
- Supplies	(5,250)			
- Other services	7,700			
- Debt service	(1,020)			
- Capital outlay	(5,930)			
<b>1989 BUDGET</b>	<b>\$ 1,895,610</b>	<b>12FT</b>	<b>18PT</b>	

# 1989 P R O G R A M P L A N

DEPARTMENT: ECONOMIC DEV & PLANNING DIVISION: ADMINISTRATION  
PROGRAM: Department Administration

## PURPOSE:

Provide overall department direction and support to Assembly, boards and commissions.

## 1988 PERFORMANCES:

- Provide direction and support in the planning and implementation of departmental economic programs.
- Liaison to Mayor's Office, Assembly, Planning Commission and other boards and commissions.

## 1989 OBJECTIVES:

- Continue to provide direction and support in planning and implementation of the department land use and economic development programs.
- Continue to be liaison to Mayor, Assembly, Planning Commission and other boards and commissions supported by the department.

## RESOURCES:

	1987 REVISED			1988 REVISED			1989 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	2	0	0	2	0	0	3	0	0
PERSONAL SERVICES	\$	125,150		\$	127,470		\$	171,430	
SUPPLIES		1,420			1,400				0
OTHER SERVICES		8,180			910			18,200	
TOTAL DIRECT COST:	\$	134,750		\$	129,780		\$	189,630	

23 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:  
7, 13, 20

## 1989 PROGRAM PLAN

DEPARTMENT: ECONOMIC DEV & PLANNING DIVISION: ECONOMIC DEVELOPMENT  
PROGRAM: Economic Development & Analysis

### PURPOSE:

Provide demographic and economic data and analysis to support department planning efforts. Support public and private economic development efforts. Respond to requests for demographic and economic information. Provide report production, payroll & accounting services for the department.

### 1988 PERFORMANCES:

- Conduct major population, housing and economic survey and publish results. Make 1988 population estimates.
- Submit Overall Economic Development Plan to EDA which will make Anchorage eligible to receive EDA public works funds.
- Administer an EDA 302 planning grant.
- Prepare population estimates and options for Assembly reapportionment.
- Initiate a Residential Housing Foreclosure Analysis.
- Administer the U.S. Dept. of Housing & Urban Development Community Development Block Grant Program.
- Prepare economic analysis for Eagle River Comprehensive Plan.
- Provide staff support to Mayor's Economic Strategy Council & Task Forces.
- Provide word processing and payroll clerk services for the department.
- Support public and private economic development efforts.
- Respond to public requests for demographic and economic information.
- Provide financial administrative support for the department.

### 1989 OBJECTIVES:

- Support public and private economic development efforts.
- Respond to requests for demographic and economic information.
- Provide staff support for the Mayor's Economic Strategy Council and task forces.
- Provide economic analysis for municipal-wide projects.
- Make 1989 population estimates.
- Conduct a survey of major employers.
- Provide financial administrative and payroll clerk services for the department.
- Provide desk top publishing services for the department.
- Provide staff training in Office Automation, Displaywrite, CPT word processing and desk top publishing.
- Implement Overall Economic Development Plan.
- Begin publication of Anchorage Economic Trends.
- Provide administrative and supervisory support for EDA and CDBG Grants.
- Continue residential foreclosures analysis.

# 1989 P R O G R A M P L A N

DEPARTMENT: ECONOMIC DEV & PLANNING DIVISION: ECONOMIC DEVELOPMENT

PROGRAM: Economic Development & Analysis

RESOURCES:

	1987 REVISED			1988 REVISED			1989 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	8	1	0	3	2	0	2	4	0
PERSONAL SERVICES	\$	386,030		\$	211,940		\$	299,380	
SUPPLIES		5,760			4,190			14,100	
OTHER SERVICES		9,600			7,660			34,550	
CAPITAL OUTLAY		1,120			870			0	
TOTAL DIRECT COST:	\$	402,510		\$	224,660		\$	348,030	
PROGRAM REVENUES:	\$	0		\$	0		\$	58,500	

## PERFORMANCE MEASURES:

- Department payroll, finance, and budget actions.	2,710	2,190	600
- Sales of population and housing reports.	4,100	1,600	1,000
- Sales of Anchorage Economic Trend report.	0	0	10,000
- Demographic, housing and economic information requests.	8,125	7,100	4,250
- Major reports & studies produced.	96	24	8
- Miscellaneous reports sold.	1,750	1,400	1,100
- Office Automation/Displaywrite training sessions held for staff.	15	26	36
- Pages of reports produced using desk top publishing.	0	300	2,000
- Percent of word processing documents completed on time.	96	95	0

23 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

4, 9, 10, 17, 19



## 1989 P R O G R A M P L A N

DEPARTMENT: ECONOMIC DEV & PLANNING    DIVISION: ECONOMIC DEVELOPMENT  
PROGRAM: Technical Services

### PURPOSE:

To provide technical mapping & cartographic services to the Department of Economic Development & Planning & other municipal departments. Prepare and update official zoning maps & service area maps. Prepare aerial photo maps. Maintain GIS data base. Sell maps and provide map information to public.

### 1988 PERFORMANCES:

- Prepare all mandated zoning and platting case graphics.
- Prepare GIS analysis and computer/cartographic mapping support for the Eagle River Comprehensive Plan revisions, Noise Impact Study, Seismic Study and Residential Foreclosure Analysis.
- Maintain GIS zoning, land use, environmental, property and area boundary data bases for Anchorage Bowl, Eagle River and Turnagain Arm.
- Maintain and update official zoning maps and service area maps.
- Administer aerial photo mapping program; produce new aerial maps for selected areas.
- Provide cartographic and limited GIS analysis/mapping services to other municipal departments.
- Respond to public requests for maps and related information.

### 1989 OBJECTIVES:

- Verify all mandated zoning/platting case graphics.
- Maintain/update official zoning maps and service area maps.
- Administer aerial photo mapping program.
- Provide GIS analysis and computer/manual cartographic support for the Eagle River and Anchorage Bowl Comprehensive Land Use Plans, Noise Impact Study, Seismic Study and Residential Foreclosure Analysis and other major plans and studies.
- Maintain/update GIS parcel, land use, environmental, area boundary data for the Anchorage Bowl, Eagle River and Turnagain Arm.
- Provide manual cartographic and limited computer analysis/mapping services to other municipal agencies.
- Respond to phone, walk-in and mail requests for maps and map information from the public.
- Provide on-going GIS training to Property Appraisal staff.

# 1989 P R O G R A M P L A N

DEPARTMENT: ECONOMIC DEV & PLANNING DIVISION: ECONOMIC DEVELOPMENT  
 PROGRAM: Technical Services  
 RESOURCES:

	1987 REVISED			1988 REVISED			1989 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	7	1	0	3	4	0	0	4	0
PERSONAL SERVICES	\$	361,190		\$	433,940		\$	196,830	
SUPPLIES		25,620			23,460			10,500	
OTHER SERVICES		77,450			78,030			65,920	
DEBT SERVICE		123,600			118,670			117,650	
CAPITAL OUTLAY		2,450			1,580			0	
TOTAL DIRECT COST:	\$	590,310		\$	655,680		\$	390,900	
PROGRAM REVENUES:	\$	14,000		\$	12,000		\$	17,000	
PERFORMANCE MEASURES:									
- Respond to map information requests.		3,700			2,500			1,500	
- New maps & updated maps produced by manual cartographics.		4,100			2,050			700	
- New maps & updated maps produced by GIS computer.		2,760			1,800			800	
- Copies of maps produced for sale or Municipal use.		22,730			15,400			10,200	

23 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:  
 3, 12, 15, 22

## 1989 P R O G R A M P L A N

DEPARTMENT: ECONOMIC DEV & PLANNING    DIVISION: COMPREHENSIVE PLANNING  
PROGRAM: Comprehensive Planning

### PURPOSE:

To provide mid- and long-range planning for land use, environmental, and transportation functions; administer private/public project and developmental reviews; prepare amendments to Title 21; conduct areawide rezonings; administer the AMATS process; support the Heritage Land Bank.

### 1988 PERFORMANCES:

- Reevaluate zoning and related development restrictions on municipal land and complete the revision of parking, loading, and easement standards.
- Continue revision of Eagle River Comprehensive Plan, and complete preparation of Seismic Safety Plan, Utility Corridor Plan, Ship Creek Greenbelt Plan, Southwest Anchorage Study, and Utility Implementation Plan.
- Complete review of downtown design standards, as part of the zoning bonus point system, and complete the resource inventory of the Wetlands Plan.
- Revise and approve the AMATS planning and programming documents required to maintain certification for highway and transit funding.
- Initiate the revision of the Long Range Transportation Plan and provide modeling support for the Reasonable Further Progress Report (air quality) required to maintain air quality certification.
- Administer development reviews for site plans, landscaping, geotechnical hazard areas, refuse screening, and public facilities.

### 1989 OBJECTIVES:

- Reevaluate zoning and related development restrictions on municipal land and provide planning support to the Heritage Land Bank.
- Complete revision of the Eagle River Comprehensive Plan, Long Range Transportation Plan, and Wetlands Management Plan.
- Start revision of Anchorage Comprehensive Plan, Coastal Zone Management Plan, and complete transportation studies of west and east-central Anch.
- Initiate and complete areawide rezonings of remaining "Transition" properties within the Anchorage Bowl.
- Initiate and complete the revision of certain municipal code and administrative procedures/regulations to enhance development flexibility.
- Revise and approve the AMATS planning and programming documents required to maintain certification for highway and transit funding.
- Provide computer modeling and planning support to DHHS for revision of the Air Quality Plan, required to maintain air quality certification.
- Administer development reviews for site plans, landscaping, hazardous seismic areas, refuse screening, and public facilities.

# 1989 P R O G R A M P L A N

DEPARTMENT: ECONOMIC DEV & PLANNING DIVISION: COMPREHENSIVE PLANNING  
 PROGRAM: Comprehensive Planning  
 RESOURCES:

	1987 REVISED			1988 REVISED			1989 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	15	0	0	4	8	0	2	7	0
PERSONAL SERVICES	\$	822,840		\$	668,310		\$	422,050	
SUPPLIES		7,470			6,400			2,060	
OTHER SERVICES		25,480			23,240			9,390	
CAPITAL OUTLAY		2,080			660			620	
TOTAL DIRECT COST:	\$	857,870		\$	698,610		\$	434,120	
PROGRAM REVENUES:	\$	0		\$	0		\$	2,500	
PERFORMANCE MEASURES:									
- Plans/studies/site selections prepared		38			22			11	
- Boards/Commissions supported		18			18			11	
- Code amendments		9			5			7	
- Areawide rezonings		2			0			2	
- Site plans, rezonings, conditional uses, plat reviews, variances		1,825			420			220	
- Landscape and project design reviews		120			120			0	
- Support to planning projects		0			3			4	
- State/federal permit reviews		118			118			110	
- Access, OSHP, and traffic reviews		20			20			20	
- Computer modeling projections		0			13			13	

23 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:  
 6, 8, 11, 18

## 1989 P R O G R A M P L A N

DEPARTMENT: ECONOMIC DEV & PLANNING    DIVISION: ZONING AND PLATTING  
PROGRAM: Zoning and Platting

### PURPOSE:

To process all rezonings, conditional uses, zoning variances, airport height variances, subdivisions, right-of-way vacations, underground utility variances, and service area annexations on a comprehensive basis

### 1988 PERFORMANCES:

- Process all rezoning and conditional use applications on a geographic and comprehensive basis.
- Process all service area annexation petitions.
- Process all requests for subdivision, vacation, and utility underground variances.
- Process all variance requests from the zoning ordinance, floodplain, regulations, and airport height maps.
- Publish extract of Municipal Code on Title 21 Land Use Regulations.
- Provide support to public counter with sales of department publications, maps, and other planning, platting, and zoning information.

### 1989 OBJECTIVES:

- Process all rezoning, conditional use and zoning variance applications on a comprehensive and timely basis.
- Process all service area annexation petitions
- Process all preliminary plat, final plat, vacations, and platting. variances on a comprehensive and timely basis.
- Process all liquor license reviews.
- Process all amendments to Title 21 in a timely manner.
- Publish extract of Title 21 of the Municipal Code and quarterly supplements.
- Provide support to public counter with sales of department publications, maps, and other planning, platting, and zoning information.

# 1989 P R O G R A M P L A N

DEPARTMENT: ECONOMIC DEV & PLANNING DIVISION: ZONING AND PLATTING  
 PROGRAM: Zoning and Platting  
 RESOURCES:

	1987 REVISED			1988 REVISED			1989 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	12	0	0	7	4	0	4	5	0
PERSONAL SERVICES	\$	633,530		\$	615,540		\$	496,550	
SUPPLIES		5,600			5,200			0	
OTHER SERVICES		74,040			62,480			35,900	
CAPITAL OUTLAY		1,740			3,920			480	
TOTAL DIRECT COST:	\$	714,910		\$	687,140		\$	532,930	
PROGRAM REVENUES:	\$	208,000		\$	120,000		\$	54,000	
PERFORMANCE MEASURES:									
- Rezoning, conditional use and variance applications		167			150			150	
- Subdivision application (final and preliminary)		275			200			200	
- Service area annexations		2			21			4	
- Information requests receiving response		41,000			39,000			30,000	
- Liquor license zoning review		35			36			0	
- Pages of minutes and verbatim transcripts		1,669			2,000			2,000	
- Underground utility variances		3			3			2	
- Code amendments		9			18			8	
- Contracts administered		1			1			1	
- Edit and publish Title 21 extract with supplements		4			2			0	
- Computer files, and historic maps maintained		6			15			0	

23 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:  
 1, 2, 5, 14, 16, 21, 23

DEPARTMENT  
OF  
ECONOMIC DEVELOPMENT  
AND PLANNING

FY89  
GRANT FUNDED PROGRAMS

GRANT PROGRAM	1988 GRANT YR	1988 FUNDED POSITIONS	1989 GRANT YR	1989 FUNDED POSITIONS	GRANT PERIOD
***** TOTAL GRANT FUNDING	\$ 1,388,920	7.25FT	\$ 1,244,922	3FT 3PT	
***** TOTAL ECONOMIC DEV & PLANNING					
GENERAL GOVERNMENT OPERATING BUDGET	\$ 2,395,870	19FT/18PT	\$ 1,895,610	12FT/18PT	
	\$ 3,784,790	26.25FT/18PT	\$ 3,140,532	15FT/21PT	

\*\*\*\*\* 1988 GRANT FUNDING REPRESENTS 36.7% OF THE DEPARTMENTS TOTAL BUDGET.

\*\*\*\*\* 1989 GRANT FUNDING REPRESENTS 39.6% OF THE DEPARTMENTS TOTAL BUDGET.

COMMUNITY DEVELOPMENT

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ECONOMIC DEVELOPMENT PLANNING (EDA)	\$ 60,000	1FT	\$ 0 0		n/a
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- Provides operating funds to support economic development planning, including implementation of the Department of Economic Dev. and Planning 5 year Economic Development Strategy, annual business survey, economic data base study and business information assistance program.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADMINISTRATION	\$ 279,315	3.25FT	\$ 311,400	3FT	UPON COMPLETION
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- Provides funds for managing Community Development Block Grant projects.

CDBG - PASS THRU'S	\$ 811,285	0	\$ 676,622	0	UPON COMPLETION
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- Provides funds for various Community Development Block Grant projects benefiting low and moderate income and disadvantaged residents.

GRANT PROGRAM	1988 GRANT YR	1988 FUNDED POSITIONS	1989 GRANT YR	1989 FUNDED POSITIONS	GRANT PERIOD
PHYSICAL PLANNING *****					
* FEDERAL HIGHWAY ADMINISTRATION	\$ 186,420	3FT	\$ 186,375	3PT	10/1/88 - 9/30/89
- Provides for the necessary local and regional transportation studies which are required prior to transit and highway design and construction in order to receive state/federal construction and capital acquisition funds; support AMATS.					
COASTAL ZONE MANAGEMENT	\$ 51,900	0	\$ 53,500	0	7/1/88 - 6/30/89
- Provides for continued implementation of the Coastal Zone Management Program.					
TENANT PROGRAM	\$ 0	0	\$ 17,025	0	5/3/88 - 6/3/89
- Provides for technical assistance to public housing residents in CDBG cities who wish to improve their housing and economic conditions through tenant participation, tenant management or tenant economic development.					
	\$ 1,388,920	7.25FT	\$ 1,244,922	3FT 3PT	

\* Estimated - Actual FY89 grant figures not available at this time.



BPAB010R  
09/21/88  
102342

M U N I C I P A L I T Y   O F   A N C H O R A G E  
1989 DEPARTMENT RANKING

Funding Line at Rank 22

DEPT: 14 -ECONOMIC DEV & PLANNING

DEPT     BUDGET UNIT/  
RANK     PROGRAM

SVC  
LVL

1   1541-ZONING & PLATTING ADMIN  
    0073-Zoning and Platting  
    SOURCE OF FUNDS, THIS SVC LEVEL:  
      TAX SUPPORT  
      IGC SUPPORT  
    PROGRAM REVENUES       44,000

1   To provide clerical support to the  
OF Division, and to respond to inquiries  
9   from the public. This level will  
    provide minimum support to the Division  
    No minutes would be prepared for the  
    Planning Commission. Verbatim  
    transcripts would be done on a part time  
    basis. The public counter would be  
    closed. Supervision for the Division  
    would be provided by the Director.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
2	0	0	70,350	0	13,850	0	480	84,680

2   1541-ZONING & PLATTING ADMIN  
    0073-Zoning and Platting  
    SOURCE OF FUNDS, THIS SVC LEVEL:  
      TAX SUPPORT  
      IGC SUPPORT  
    PROGRAM REVENUES       10,000

3   To provide staff support to the Planning  
OF Commission in the form of staff reports  
9   compliance with legal requirements.  
    Emphasis will be placed on rezonings,  
    conditional uses and zoning variances.  
    Some code amendments or service area  
    annexations and underground utility  
    variances will be processed. Failure to  
    fund this level will result in only the  
    performance of the basic requirements.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	2	0	133,770	0	250	0	0	134,020

3   1513-TECHNICAL SERVICES  
    0494-Technical Services  
    SOURCE OF FUNDS, THIS SVC LEVEL:  
      TAX SUPPORT  
    PROGRAM REVENUES       2,500

1   Verify legally mandated Title 21 zoning  
OF & platting case graphics, liquor license  
5   petitions and zoning protests. Update  
    official zoning and service level maps.  
    Run blue line copies of maps and response  
    to all phone, mail and walk-in information  
    requests. Update existing map inventory.  
    Perform routine manual cartographics.  
    Provide some document and display maps  
    for department projects.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	2	0	87,490	6,000	5,680	117,650	0	216,820

BPAB010R  
09/21/88  
102342

M U N I C I P A L I T Y   O F   A N C H O R A G E  
1989 DEPARTMENT RANKING

DEPT: 14 -ECONOMIC DEV & PLANNING

DEPT     BUDGET UNIT/  
RANK     PROGRAM

SVC  
LVL

4   1511-ADMINISTRATIVE SERVICES  
    0098-Economic Development & An  
    SOURCE OF FUNDS, THIS SVC LEVEL:  
    TAX SUPPORT

PROGRAM REVENUES     13,500

1   Make population estimates to support Mu-  
OF nicipal requests for state revenue shar-  
8   ing funds. Implement Overall Economic  
    Development Plan. Prepare population &  
    housing reports. Respond to requests  
    for population, housing & economic de-  
    velopment information. Failure to fund  
    would end population and housing esti-  
    mates and division's economic develop-  
    ment efforts.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	2	0	95,760	14,100	4,600	0	0	114,460

5   1541-ZONING & PLATTING ADMIN  
    0073-Zoning and Platting  
    SOURCE OF FUNDS, THIS SVC LEVEL:  
    TAX SUPPORT  
    IGC SUPPORT

2   To provide minimum staff review of pre-  
OF liminary plats and minimum supervision  
9   of division. Processing of final plats  
    will be provided. Underground utility  
    variances will not be processed.  
    Emergency ordinance amendments will  
    processed. Failure to fund this level  
    will leave division without any profess-  
    ional staff and function will have to be  
    preformed by another agency.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	2	0	125,140	0	300	0	0	125,440

6   1532-LAND USE PLANNING  
    0197-Comprehensive Planning  
    SOURCE OF FUNDS, THIS SVC LEVEL:  
    TAX SUPPORT

PROGRAM REVENUES     2,500

1   This service level is below the current;  
OF it eliminates a Senior Planner and a  
3   Planning Technician. It provides the  
    minimum planning level necessary to  
    support land use, environmental, and  
    public facility planning and associated  
    regulatory reviews.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	4	0	218,970	0	6,030	0	130	225,130

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7   1506-ADMINISTRATION  
    0128-Department Administration  
    SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT

1   Provide overall department direction  
OF and management of municipal planning  
3   efforts; provide liaison to Mayor's  
    office, Assembly, and boards and  
    commissions on planning policies and  
    issues. Lead the development and imple-  
    mentation of economic development poli-  
    cies and programs.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	79,850	0	13,950	0	0	93,800

8   1531-PHYSICAL PLANNING ADMIN  
    0197-Comprehensive Planning  
    SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT

1   To maintain administrative support to  
OF the three sections of the Comprehensive  
2   Planning Division; provide supervisory  
    and management support to the division;  
    provide clerical support to the various  
    commissions and committees staffed by  
    the division.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
2	1	0	138,120	2,060	2,730	0	270	143,180

9   1511-ADMINISTRATIVE SERVICES  
    0098-Economic Development & An  
    SOURCE OF FUNDS, THIS SVC LEVEL:  
    TAX SUPPORT

PROGRAM REVENUES      5,000

3   Supervises Economic Development Division  
OF and the federally funded Community De-  
8   velopment Block Grant program. Division  
    responsibilities include economic deve-  
    lopment, demographic & economic analysis  
    technical services, (cartographic & GIS  
    payroll & accounting (process purchase  
    orders, contracts, & budgeting services.  
    If not funded duties assumed by director  
    or another division manager.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	70,590	0	700	0	0	71,290

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10   1511-ADMINISTRATIVE SERVICES  
     0098-Economic Development & An  
     SOURCE OF FUNDS, THIS SVC LEVEL:  
     TAX SUPPORT

5   Only clerical support position for the  
OF division. Provides payroll support ser-  
8 vices for the entire department. Assists  
the publications specialist with the  
maintenance of the computerized economic  
data base. Provides staff support to  
the Mayor's Economic Strategy Council  
and associated task forces. If unfunded,  
clerical duties must be assumed by other  
divisions or professional staff.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	37,070	0	250	0	0	37,320

11   1531-PHYSICAL PLANNING ADMIN  
     0197-Comprehensive Planning  
     SOURCE OF FUNDS, THIS SVC LEVEL:  
  
     IGC SUPPORT

2   Add back part-time secretarial/clerical  
OF support to maintain the division at its  
2 current level of administrative and  
clerical support.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	17,930	0	0	0	0	17,930

12   1513-TECHNICAL SERVICES  
     0494-Technical Services  
     SOURCE OF FUNDS, THIS SVC LEVEL:  
     TAX SUPPORT

2   Supervises Technical Services Section.  
OF Prepares, coordinates and administers  
5 work program. Coordinates cartographic  
needs and performs specialized mapping  
for the department, Assembly and other  
Municipal agencies. Coordinates printing  
of maps and reports. If unfunded this  
function would have to be supervised by  
division manager. No specialized maps  
for department, Assembly or others.

PROGRAM REVENUES     1,500

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	65,930	0	2,140	0	0	68,070

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13   1506-ADMINISTRATION  
     0128-Department Administration  
     SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT

2   Provides liaison between the director &  
OF the community councils, Assembly, Legis-  
3   lature, State agencies, Mayor's Economic  
     Strategy Council, economic development  
     tasks forces and private businesses on  
     economic development issues. Assembly  
     and legislative aide to the director.  
     Perform research for the director. Res-  
     pond to information requests.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	33,390	0	150	0	0	33,540

14   1541-ZONING & PLATTING ADMIN  
     0073-Zoning and Platting  
     SOURCE OF FUNDS, THIS SVC LEVEL:

TAX SUPPORT

IGC SUPPORT

4   To provide technical support for the  
OF Division through maintenance of computer  
9   records - BSZAP and TIF, historical maps  
     case log records, preparation of case  
     file(tax maps, mailout maps, topographic  
     maps, and aerial photos), and legal ads  
     for zoning, conditional use, zoning  
     variance, subdivisions, and vacations  
     applications.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	43,020	0	0	0	0	43,020

15   1513-TECHNICAL SERVICES  
     0494-Technical Services  
     SOURCE OF FUNDS, THIS SVC LEVEL:

TAX SUPPORT

IGC SUPPORT

PROGRAM REVENUES     10,000

3   Allows most cartographic functions to be  
OF performed by GIS computer. Funds pro-  
5   grammer/analyst position to maintain  
     system; design, develop, document &  
     maintain programs; produce reports &  
     maps. Greatly increases ability to pro-  
     duce planning maps for studies and pro-  
     jects. Not funding discards 7 years of  
     capital expenditures and staff time  
     building the GIS system.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	43,410	4,500	53,190	0	0	101,100

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16 1541-ZONING & PLATTING ADMIN  
0073-Zoning and Platting  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT  
IGC SUPPORT

7 This level will add supervisory and  
OF administrative support to the Division  
9 by the addition of a Division Manager.  
This level provides for the preparation  
of budgets, response to correspondence,  
performance evaluations, and contract  
administration. If this level is not  
funded these functions must be provided  
by the Department Director.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	82,700	0	500	0	0	83,200

17 1511-ADMINISTRATIVE SERVICES  
0098-Economic Development & An  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT

PROGRAM REVENUES     20,000

2 Prepares general economic analysis for  
OF department projects and plans.  
8 Reviews the economic impact analysis  
required for ordinances introduced by  
the department. Prepares Anchorage Eco-  
nomic Trend report (modeled after Fr  
banks and Juneau reports). Failure  
fund means the department does not have  
economic analysis capability and will  
not publish the trend report.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	58,660	0	14,450	0	0	73,110

18 1533-TRANSPORTATION PLANNING  
0197-Comprehensive Planning  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT

1 This service level is below current  
OF level; it eliminates a Senior Transpor-  
2 tation Planner which provides general  
transportation planning support. it pro-  
vides the absolutely minimum support  
necessary to carry out transportation  
planning functions to support and comply  
with federal, state, and local require-  
ments.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	47,030	0	630	0	220	47,880

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19   1511-ADMINISTRATIVE SERVICES  
     0098-Economic Development & An  
     SOURCE OF FUNDS, THIS SVC LEVEL:  
     TAX SUPPORT

PROGRAM REVENUES      20,000

4   Responsible for producing department re  
OF   ports using desk top publishing. Also  
8   produces report & presentation graphics  
     Updates computerized economic data base  
     Trains department staff in office auto-  
     mation & displaywrite. If unfunded, les:  
     reports produced (eg. only 2 trend re-  
     ports), longer to produce, less quality  
     Training critical since staff must type  
     own reports (no department word process

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	37,300	0	14,550	0	0	51,850

20   1506-ADMINISTRATION  
     0128-Department Administration  
     SOURCE OF FUNDS, THIS SVC LEVEL:  
     TAX SUPPORT

3   Economic development education/coordina  
OF   tion through conferences, publications,  
3   media programs; implement municipal eci  
     omic dev. programs, policies; consensus  
     building strategies; legislative liaison  
     and testimony before committees; coordi  
     nate econ. dev. activities with other  
     communities.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	58,190	0	4,100	0	0	62,290

21   1541-ZONING & PLATTING ADMIN  
     0073-Zoning and Platting  
     SOURCE OF FUNDS, THIS SVC LEVEL:  
     TAX SUPPORT  
     IGC SUPPORT

5   To maintain and provide a public counter  
OF   as the initial contact point for the  
9   public with the Department. This level  
     would add one Planning Technician to  
     staff the counter and respond to  
     requests for information. The counter  
     would be open on a reduced hours basis.  
     If this level is not funded the counter  
     would be closed.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	41,570	0	3,000	0	0	44,570

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22 1513-TECHNICAL SERVICES  
0494-Technical Services  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT

PROGRAM REVENUES     3,000

5 Update of the Municipality of Anchorage  
OF aerial mapping program. Contract out  
5 for 1"=500' black and white aerial pho-  
tos for selected areas of the Anchorage  
Bowl, Eagle River and Turnagain Arm.  
Produce map sheets of aerials for sale.  
Prepare 1"=1000' color aerial stereo mo-  
saics to perform specialized site plan  
reviews, analysis and mapping.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	0	4,910	0	0	4,910

SUBTOTAL OF FUNDED SERVICE LEVELS, ECONOMIC DEV & PLANNING

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
11	20	0	1,586,240	26,660	145,960	117,650	1,100	1,877,610

----- DEPARTMENT OF ECONOMIC DEV & PLANNING     FUNDING LINE -----  
..... 1,877,610

23 1541-ZONING & PLATTING ADMIN  
0073-Zoning and Platting  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT  
IGC SUPPORT  
PROGRAM REVENUES     4,000

6 To provide full staff support to the  
OF Planning Commission and the Zoning Board  
9 The addition of an Associate Planner  
will allow for the processing of all  
code amendments, liquor license reviews  
underground utility variances, service  
area annexations and the publication of  
the Title 21 extract. Failure to fund  
level result in the abandonment of these  
programs.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	57,350	0	0	0	0	57,350

24 1513-TECHNICAL SERVICES  
0494-Technical Services  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT

PROGRAM REVENUES     2,000

4 Cartographic technician funded to digi-  
OF tize, code & input new information into  
5 GIS. Performs edits and updates to ex-  
isting data base. Performs general com-  
puter maintenance and back-ups. Assists  
in keeping mapping inventory current  
Produces blue line map copies and re-  
ponds to routine map information re-



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quests.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	38,740	0	540	0	0	39,280

25 1533-TRANSPORTATION PLANNING  
0197-Comprehensive Planning  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT

2 This level adds back a Senior Transportation Planner to maintain the current  
OF staffing/resource level. It provides  
2 general transportation planning capabilities, necessary for the preparation of transportation studies, project reviews, and revisions of the area's transportation plan.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	58,660	0	0	0	0	58,660

26 1511-ADMINISTRATIVE SERVICES  
0098-Economic Development & An  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT

PROGRAM REVENUES     7,500

6 Provide research assistance support to  
OF the demographer, economic development  
8 specialist and economic analyst. Develop data base of economic indicators. Assist with Economic Trends report. Respond to requests for population, housing and economic information. Not funding means senior staff must do lower level tasks. Reports will take longer & response to info requests will be slower

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	43,320	0	250	0	0	43,570

27 1532-LAND USE PLANNING  
0197-Comprehensive Planning  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT

2 This service level is below the current  
OF level; it adds back 2 Senior Planners to  
3 provide general land use, park-open space, and special projects support. It also continues support for the Urban Design Commission.

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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	2	0	117,780	0	0	0	0	117,780

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28   1541-ZONING & PLATTING ADMIN  
     0073-Zoning and Platting  
     SOURCE OF FUNDS, THIS SVC LEVEL:  
     TAX SUPPORT  
     IGC SUPPORT

8   To provide recording secretary service -  
OF record Planning Commission meetings and  
9   produce brief minutes and verbatim tran-  
     scripts when required by appeals to the  
     Board of Adjustment. Contract supports  
     Planning Commission, Platting Board and  
     Zoning Board of Examiners and Appeals.  
     Not funding eliminates prepared minutes  
     for these regulatory boards.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	0	18,000	0	0	18,000

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29   1532-LAND USE PLANNING  
     0197-Comprehensive Planning  
     SOURCE OF FUNDS, THIS SVC LEVEL:  
     TAX SUPPORT

3   This is the current service level; it  
OF adds back a planning technician to pro-  
3   vide technical and research support for  
     land use, encironmental, and public  
     facility studies, and for the develop-  
     ment/maintenance of community environ-  
     mental-land use data base.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	41,440	0	0	0	0	41,440

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30   1511-ADMINISTRATIVE SERVICES  
     0098-Economic Development & An  
     SOURCE OF FUNDS, THIS SVC LEVEL:  
     TAX SUPPORT

7   Word Processing Support for major re-  
OF ports produced by this division and the  
8   entire department. Position would also  
     provide back-up clerical support for  
     all other divisions. Failure to fund  
     ends department word processing func-  
     tion. All staff will have to type their  
     own draft reports with finals done by  
     division secretaries. Will create sig-  
     nificant report production bottle-neck.

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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	31,550	0	50	0	0	31,600

31 1511-ADMINISTRATIVE SERVICES  
0098-Economic Development & An  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT

8 To provide the department with budget  
OF and financial assistance by the addition  
8 of an Administrative Officer to  
maintain budget records, initiate  
purchasing tasks, and provide evaluation  
of budget status to director and  
division managers. Failure to fund this  
level will require these duties to be  
dispersed to several other staff members  
decreasing financial control.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	43,320	0	0	0	0	43,320

32 1541-ZONING & PLATTING ADMIN  
0073-Zoning and Platting  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT

9 This level will provide for payment of  
OF the stipend to each of the regulatory  
9 boards or commissions. Failure to fund  
this level will eliminate the stipend.  
The boards affected are the Planning  
Commission, Platting Board, Urban  
Design Commission, Zoning Board of  
Examiners and Appeals and Geo-Tech  
Commission.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	0	28,900	0	0	28,900

TOTALS FOR DEPARTMENT OF ECONOMIC DEV & PLANNING , FUNDED AND UNFUNDED . . . . .

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	TOTAL
13	27	0	2,018,400	26,660	193,700	117,650	1,100	2,357,510