

**MINUTES**  
**BUDGET ADVISORY COMMISSION**  
**JANUARY 4, 2012**

**Members Present:**

Andy Clary  
Amy Demboski  
Shirley Nelson

Bob Griffin

**Guests:**

MOA: Cheryl Frasca, OMB

ASD: Kathleen Plunket, School Board  
Crystal Kennedy, School Board  
Carol Comeau, Superintendent  
Chad Stiteler, CFO  
Marie Laule, Budget Director

**1. Meeting called to order by Chair Clary**

**2. Roll Call: 4 members present (no quorum)**

Mark Johnson, Bill Webb, Greg Gurse, Tom Smith and Jim Bailey are excused.

Liz Vasquez and Steve Hartung are absent.

**3. Approval of Agenda – approved no objection.**

**4. December 7, 2011 regular meeting minutes approved by attending members, but no quorum present will vote at next regular meeting.**

**5. Reports:**

a. Assembly – None.

b. OMB – Cheryl – New fiscal year has started. In about 4 weeks 1 quarter budget reviews will begin. The city will apply to the GFOA for budget review distinction.

c. ASD – Chad – Shirley, Marie and Chad will meet Tuesday Jan 10<sup>th</sup> at 9am with Mike Graham (the head principal there). Chad would like to get a head count as to how many members may attend this meeting. Chad will send Andy a note to be forwarded to the rest of the BAC.

There isn't a lot of new info for the commission because they are still compiling the information and department narratives. They expect to have a document just after MLK// there is a budget deficit in excess of \$17 million dollars. They are looking to eliminate between 17 and 20 million (through program elimination).

Chad presented 2 example sheets as to how data is represented and will be presented. (attachment B and attachment D) This data helps look over the long term to evaluate the effectiveness of the program and the cost effectiveness. The intent is to provide info on a single sheet for multiple programs.// value based budgeting// in data collection mode// still processing the data// the 17<sup>th</sup> the list of programs, what data they have, // this process is long term and may not reflect a lot for this year's budget (chair verbiage)

Attachment D is only for instructional programs// on the business and support side other existing models are already available.

Discussion about the data collection etc

Budget will be released the week of the 17<sup>th</sup>. The 23<sup>rd</sup> and 24<sup>th</sup> will be budget work sessions will be in the board room. Feb 1<sup>st</sup> is the first hearing on the budget and the second hearing will be Feb 9<sup>th</sup>. The 23<sup>rd</sup> is the superintendent's overview, and the discussion will be on instructional side, then second day is everything else... they will send the BAC an updated agenda.

Superintendent—will present a balanced budget to the board, the board will evaluate and may make changes// board priorities is what drives the budget (strategic initiatives-many are multiyear) that is where the superintendent starts.

Column g – they are legally required to “do it”

Bob G. suggested a helpful tool for the board to look at is the Cooper Harbor model for decision making.

Crystal— Has appointments to visit schools, support visits operation, and student nutrition and has invited BAC members the opportunity to join her if they would like. She will forward her appt times.

## **6. ASD Budget Subcommittee Report**

Bob and Shirley – met for about an hour, will go forward with the visits to the schools, feel we will learn a lot, meetings will be for about an hour.

Shirley- Greg had an issue with some of the questions, the questions will be the same but we will keep in mind the budget and how it relates to the budget... would like to see a school that is not a comprehensive school.... ie Polaris, Save, Benny Benson, etc.. Also would like to see the native partnership; Shirley has been impressed in the classroom ie they schedule 2 hours for reading// Questions to consider asking are: what are you doing as a principal with these stats we have been given, do you need funding, (superintendent added another question: are kids coming to school, etc)

Superintendent – doesn't want to discourage any visitations, she is happy to help facilitate any visits, encourages a visit for seeing different types of schools// may be able to help us get an idea of schools and possibly give ideas of other kinds of schools they can see//distinguish between general funded programs and grant funded programs

ELL discussion how funding is allocated - not on a per student allocation.

## **7. ASD Budget Action Plan**

Chair – May focus on changes what goes and what stays

Superintendent- priorities of reinstatement - if there is more money that comes down the line

Crystal- maybe a help in the assessment of value of what goes and what stays

## **8. Budget Work Session Assignments**

Will be scheduled through emails.

## **9. BAC member comments**

Amy asked about the data center, where it was and asked for a little clarity. Superintendent stated they are in the process of moving all of their data people from the re-locatable buildings at West High School, to one central location at Kennedy Elementary. They have decided not to share the municipality data center because they felt rather than paying rent it was best for them to use this school on base. Kennedy will likely not be needed as a school again. No real need to renovate, if there is a need to use it as a school again it can be.

## **10. Upcoming meeting dates**

- **February 1, 2012 at ASD**
- **March 7, 2012**

## **11. Meeting Adjourned.**