

**RENEWAL OF CERTIFICATE OF QUALIFICATION CARDS**

NEW after TESTING: \_\_\_\_\_ RENEWAL: \_\_\_\_\_

EXPIRES: **2/14/2026**

**MOA CARD #** \_\_\_\_\_

- \$ 400.00      **PLUMBING CONTRACTOR**      PC - \_\_\_\_\_  
                  **→** \*If you are actively working installing Plumbing it's required to maintain your SOA JP fitness card. You must provide and maintain a current copy of the card with the MOA.
- \$ 400.00      GAS PIPING CONTRACTOR      GPC - \_\_\_\_\_
- \$ 400.00      SHEET METAL CONTRACTOR      CSM - \_\_\_\_\_
- \$ 140.00      **JOURNEYMAN PLUMBER**      JP - \_\_\_\_\_  
                  **→** \*Must provide and maintain a current copy of your SOA JP fitness card with the MOA.
- \$ 140.00      **JOURNEYMAN GAS FITTER**      JGF - \_\_\_\_\_  
                  **→** \*Must provide and maintain a current copy of your SOA Plumber Gas fitness card with the MOA.
- \$ 140.00      JOURNEYMAN SHEET METAL      JSM - \_\_\_\_\_
- \$ 85.00      **PLUMBER TRAINEE**      APP - \_\_\_\_\_  
                  **→** \*Must provide and maintain a current copy of your SOA Plumber Trainee fitness card with the MOA.
- \$ 85.00      SHEET METAL TRAINEE      ASM - \_\_\_\_\_
- \$ \_\_\_\_\_      2 YEAR FEE
- \$ \_\_\_\_\_      \*\*\* \$70.00 ADMINISTRATIVE LATE FEE AFTER FEB. 28th
- \$ \_\_\_\_\_      TOTAL

FULL NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

COMPLETE MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

TELEPHONE: (HOME) \_\_\_\_\_ (CELL): \_\_\_\_\_

\*\*\* ALL EXPIRED CERTIFICATES OF QUALIFICATION MAY BE RENEWED (UP TO TWO YEARS) BY PAYING THE PRESCRIBED FEE RETROACTIVE TO THE EXPIRATION DATE OF THE LAST CERTIFICATE ISSUED. IN ADDITION A \$70.00 ADMINISTRATIVE LATE FEE WILL BE CHARGED.

**RE-TESTING IS REQUIRED AFTER A TWO-YEAR LAPSE.**      23.10.105.2.4 Expiration of certificate of qualification

MAILING ADDRESS - MUNICIPALITY OF ANCHORAGE, BUILDING SAFETY DIVISION, LICENSING,  
4700 ELMORE RD, ANCHORAGE, ALASKA 99507

FOR OFFICIAL USE ONLY:      RECEIVED BY: \_\_\_\_\_      PAID BY: CK / CASH /CHG: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

RECEIPT NO: \_\_\_\_\_

**Key 13**



## PAYMENT

Municipality of Anchorage License #: \_\_\_\_\_

Total Payment: \_\_\_\_\_

\$400.  
 \$140.  
 \$85.

\$70. Admin Late Fee (**Renewals after 2/28**)

CASH     CHECK    Check #: \_\_\_\_\_



**There is a 2.75% service fee on all credit card transactions.**

VISA     MASTERCARD    **KEY: 13**

Name on Card: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Phone #: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_    Credit Card Zip Code: \_\_\_\_\_    **(CW2)** 3 digit PIN on back \_\_\_\_\_

- 1. Deliver / Mail:** Development Services  
Building Safety Division  
Attn: Licensing  
4700 Elmore Road  
Anchorage, Alaska 99507

- 2. Email:** [permitcounter@muni.org](mailto:permitcounter@muni.org)