

Municipality of Anchorage
**Economic and Community Development
Development Services Department
Private Development Section**

PRIVATE DEVELOPMENT PLAN SUBMITTAL CHECKLIST

Subdivision / IPP Name: _____

Subdivision / IPP Agreement Number: _____

Plan Review Submittal Number: _____

Plan Review Submittal Checklist:

- | | Included | Previously
Submitted | N/A | |
|------|--------------------------|--------------------------|--------------------------|---|
| A. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Plan Review Deposit |
| B. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Written Responses to Comments |
| C. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Complete Construction Ready Drawings (4 sets initial submittal) |
| i. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Grading and Drainage Plan (see Policy & Procedure No. 5) |
| ii. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Survey Control Drawing |
| iii. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Lighting Plan |
| iv. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Landscaping Plan |
| D. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Complete PDF Drawings (Electronic) |
| E. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Soils Investigation (see Design Criteria Manual Section 1.7) |
| F. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Drainage Report (2 copies initial submittal) (see DDG Appendix A) |
| G. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Copies of Federal and/or State permits or completed permit applications |
| H. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | *Storm Water Pollution Prevention Plan |
| I. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | *Fire Access Approval |
| J. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | *Site-specific Quality Control Plan (see Policy & Procedure No. 6) |

*May be deferred to 2nd Plan Review submittal. Must be approved before NTP.

Submittal Notes:

This Box for Use by PD Staff

Received By: _____	
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