

**ON-SITE WATER & WASTEWATER TECHNICAL
REVIEW BOARD MEETING MINUTES
Planning and Development Center
Microsoft Teams
4700 Elmore Road
Anchorage, Alaska**

**October 9, 2024
11:30 a.m.**

Technical Review Board Members Present:

Name

Jeff Garness
Kurt Sauers
Mark Swenson
Kyle Brown
Ed Barrington
Carol Perkins

Also in attendance

Name

Representing

Deb Wockenfuss	MOA/Development Services Department (DSD)
Curtis Townsend	MOA/DSD
Ross Noffsinger	MOA/DSD
Tom Varney	Anchorage Tank
Chris Dash	Anchorage Tank

1. CALL TO ORDER/ ROLL CALL

CHAIR Swenson called the meeting to order at 11:31 a.m. A quorum was established. Ms. Perkins arrived at 11:35 a.m. Mr. Westberg was unavailable.

2. APPROVAL OF AGENDA / MINUTES

CHAIR Swenson asked if there were any changes to the agenda. **Hearing none, the agenda was unanimously approved.**

CHAIR Swenson asked the board to review the July minutes. **Mr. Garness motioned to approve and Mr. Brown second. Approved unanimously**

3. NEW BUSINESS - NONE

4. OTHER BUSINESS/INFORMATIONAL

a. 15.55 rewrite – legal review

Staffed gave a brief overview of the rewrite process and then sent it to legal. Legal provided 29 comments, during staff's review of the comments we found many of them were clerical changes. There were a few we are bringing to the board for discussion:

- **15.55.031 Powers and Duties if the Director**

It was decided to leave this section in the code. MOA legal staff desire that we make it clearer the director is the one who can approve modifications.

- **15.55.055, Certificate of On-Site Systems Approval**

We made some changes to this section to clarify the water quality testing and when a flow test is required

- **15.55.080 Well driller and pump installer certification**

Legal was concerned that penalties were light for offences. We edited the language so that the department can determine when an offense is made, and it doesn't require legal action to determine.

- **15.55.090 Subdivision Submittal Requirements**

The department has developed Aquifer Testing Guidelines to be used to determine water quantity information for a new subdivision. The committee desires to be able to reference an ASTM standard instead. The Department will reach out to the hydrogeologists who helped develop the testing guidelines to see what their thoughts are on this subject. The hydrogeologists are both in agreement that we reference and maintain the Aquifer Testing Guidelines in our code section. They agree that the ATG is a much better testing method than the ASTM testing method.

Staff will provide a separate document with legal suggestions and our responses as it will be simpler when it goes back to legal to say this is our final version. We don't believe there will be any push back with the format.

- b. 15.65 – NONE**

5. COMMENTS

- a. Board comments**

The board asked for an update on BioMicrobics. Staff commented on their original request they were using 1530-gallon infiltrator tanks; however, they came back with another submittal to use 1000-gallon tanks. It was explained they would have to do the full setup and full code required testing or they use the board approved with reduced testing. The 1530 tanks were put back in.

Chair Swenson said he would seek re-appointment. Staff explained he would need to go online and fill for reappointment.

- b. Staff comments**

It was noted Deb was getting close to retirement. Staff explained they were working with HR to ghost her position for three months so she could be here part-time and train her replacement. Her retirement is planned for May.

- c. Public comment - None**

6. UPCOMING MEETINGS & AGENDA ITEMS

The next meeting is November 13th. On the agenda for November will be approval of 15.55.

7. ADJOURNMENT

Meeting was adjourned at 1:30 p.m.