

**ON-SITE WATER & WASTEWATER TECHNICAL
REVIEW BOARD MEETING MINUTES
Planning and Development Center
Microsoft Teams
4700 Elmore Road
Anchorage, Alaska**

**May 14, 2025
11:30 a.m.**

Technical Review Board Members Present:

Name

Jeff Garness
Kurt Sauers
Mark Swenson
Kyle Brown
Ed Barrington
Carol Perkins

Also in attendance

Name

Representing

Curtis Townsend	MOA/Development Services Department (DSD)
Tom Varney	Anchorage Tank & Welding Inc
Kris Nash	Anchorage Tank & Welding Inc

1. CALL TO ORDER/ ROLL CALL

CHAIR Swenson called the meeting to order at 11:00 a.m. A quorum was established. Mr. Westberg was unavailable.

2. APPROVAL OF AGENDA / MINUTES

CHAIR Swenson asked if there were any changes to the agenda. **Mr. Brown motioned to approve the agenda and Mr. Barrington second. *The agenda approved unanimously.***

CHAIR Swenson asked the board to review the February minutes. **Mr. Sauers motioned to approve. Ms. Perkins second. *Hearing no objections, the minutes were approved unanimously***

3. NEW BUSINESS

a. Coordination of securing old ADEC files – digital copies

Staff informed the board they would be handing a hard drive/USB to ADEC to copy their files on to. ADEC said they would be maintaining the hard copies. Once staff has the files, they will be made available on the On-Site website.

4. OTHER BUSINESS

a. 15.55 – applying the well code

1. **COSA grace periods** – No grace period will be given. The code was adopted in March and there has not been mention or complaints received.
2. **COSA guidelines update** – the guidelines were updated and posted to the website.
3. **Engineer comments on well code adoption** – there have been no comments.

b. Water Softener backwash routing

Mr. Varney and Mr. Nash handed two handouts regarding water softener regulations and prohibitions against water softener backwash. Discussion was on where to route the backwash instead of the septic system. The board proposed to create a subcommittee to discuss with ADEC what could and can be done to route the backwash. Subcommittee is tabled till the fall of 2025.

5. INFORMATIONAL

- a. ADEC Clarification – separation from well to stormwater lines** – The board openly discussed non-domestic wells, french drains and what ADEC would be okay with regarding separation. It was asked if ADEC would grant a waiver to the municipality for variances.
- b. Advertised position, no applicants** – Staff noted this had changed and had two applicants. A job offer has been given, and we are waiting to hear back.
- c. AdvanTex Program update -**

Mr. Varney gave a presentation on wastewater tanks and the new handouts pamphlets for Orenco.

5. COMMENTS

- a. Board comments - None**
- b. Staff comments** – The COSA April numbers are up from last year and it is working even down one staff member. The board was advised the sunset audit had started.
- c. Public comment - None**

6. UPCOMING MEETINGS & AGENDA ITEMS

It was agreed the next meeting would be in September.

7. ADJOURNMENT

Meeting was adjourned at 1:15 p.m. Mr. Garness motioned to adjourn. Mr. Brown second.