



MUNICIPALITY OF ANCHORAGE
MEMORANDUM

DATE: April 20, 2020

TO: Development Professionals and Public

THRU:  Michelle J. McNulty, AICP, Planning Department Director

FROM:  David Whitfield, Current Planning Manager

SUBJECT: Community Meetings during COVID-19 Social Distancing Measures.

Anchorage Municipal Code section 21.03.020C requires community meetings for rezonings, subdivisions, conditional uses, marijuana special land use permits, institutional master plans, major site plan reviews and public facility site selections.

Applicants are required to use as first choice the community council meeting of the project area as the community meeting. However, due to COVID-19, many community councils are canceling regular meetings. If the Community Council is holding their regularly scheduled meeting through a web-based platform, please use this as your first choice of platform.

If the Community Council meeting is completely canceled, the Planning Department is permitting other on-line or teleconference meetings in lieu of an in-person public meeting.

An on-line public meeting must use a web-based platform and include a teleconferencing option for public without access or ability to use computer systems. Any system used must have the ability for the presenter to receive live feedback.

All on-line public meetings require mailed notice of the meeting at least 21 days in advance of the meeting and must meet the standards required by Anchorage Municipal Code section 21.03.020H. The notice must include clear instructions to the public on how to access the meeting.