



**Municipality of Anchorage**  
**10-Year Review of Community Council Boundaries Project**  
**Boundary Advisory Committee**

***MEETING SUMMARY (STAFF NOTES)***

Tuesday, September 26, 2023  
12:00 p.m.

***Meeting #6***

Remote Meeting Held Virtually in Microsoft Teams

**1. CALL TO ORDER**

The meeting was called to order at 12:15 p.m.

**A. Roll Call**

A quorum was present.

*Present:* Care Clift  
Melinda Gant, *Chair*  
Darrel Hess  
Al Milspaugh  
Stan Moll  
Emily Weiser  
Charlie Welch  
Carmela Warfield

*Excused:* Matt Burkholder  
Mark Butler  
Karl von Lührte  
Michael Packard  
Carolyn Ramsey

*Staff:* Tom Davis, Planning Department

**2. APPROVAL OF MINUTES**

**A. April 24, 2023**

*Charlie Welch* moved to approve the minutes from the April 24, 2023, meeting. *Care Clift* seconded.

The following errors were identified by the meeting participants:

- *Tom Davis* indicated there was a misspelling of Committee member Care Clift's name.

- *Stan Moll* reported that he had found some grammatical and punctuation errors, which are non-substantive (i.e., don't change the meaning).

***The April 24, 2023, minutes with the corrections bulleted above were approved unanimously.***

### **B. May 1, 2023**

*Melinda Gant* moved to approve the minutes from the May 1, 2023, meeting. *Al Milspaugh* seconded.

The following errors were identified by the meeting participants:

- *Tom Davis* reported a correction submitted by Michael Packard: On page 8, in the middle of the page, where it reads, "The motion to postpone passed unanimously with 6 votes in favor and 2 opposed, delete the word "unanimously."
- *Stan Moll* indicated there was a misspelling of Fairview on page 6.
- *Stan Moll* reported that he had found some grammatical and punctuation errors, which are non-substantive (i.e., don't change the meaning).

***The May 1, 2023, minutes with the corrections bulleted above were approved unanimously.***

### **C. June 12, 2023**

*Al Milspaugh* moved to approve the minutes from the June 12, 2023, meeting. *Charlie Welch* seconded.

No errors or needed corrections were identified in the draft minutes.

***The June 12, 2023, minutes were approved unanimously.***

## **3. OTHER ITEMS**

*Tom Davis* reported that it would take the Planning Department some weeks to compile the reports and maps to release a public hearing draft of the boundary proposals. Once that is released for public comment, there will be at least two months of public review before the Planning and Zoning Commission hearing. The Committee members and staff discussed and agreed that the public hearing draft materials should include the following:

- A cover letter from the Committee Chair verifying the committee process.
- A list of all Committee members and the guests who participated in the Committee meetings.

*Melinda Gant* asked if there were any further responsibilities or expectations of the Committee. Staff and Committee members discussed the following:

- A Committee representative would address the PZC and Assembly at their public hearings.
- A Committee representative could attend work session(s) of the PZC and Assembly.
- Committee members could review and provide feedback regarding the first section of the staff's draft report, particularly the planned overview of what community councils do.

The Committee meeting adjourned at 12:34 p.m.