

**APPLY**

## Administrative Officer

<b>Salary</b> ⓘ	\$60,985.60 - \$77,937.60 Annually	<b>Location</b> ⓘ	Anchorage, AK
<b>Job Type</b>	Regular / Full Time	<b>Department</b>	MOA Test Department
<b>Job Number</b>	2022-07236		
<b>Closing</b>	11/11/2022 5:00 PM Alaska		

DESCRIPTION

BENEFITS

QUESTIONS

- \*01** Do you possess a valid State of Alaska driver's license? (Please read the response below carefully before answering.)
- No, I do not possess a valid State of Alaska driver's license and I can not obtain one by time of hire.
  - No, I do not possess a valid State of Alaska driver's license but I can obtain one by time of hire.
  - Yes, I possess a valid State of Alaska driver's license.

- 02** Please describe additional, relevant paid or unpaid work experience that demonstrates your ability to perform the tasks and duties of this position to include approximate number of hours per week. Examples of such work experience may include volunteer work or other extracurricular work (including in high school or college), as well as paid or unpaid work performed for tribes and/or tribal, cultural, community-based, philanthropic religious, spiritual, professional, or social organizations.

\* Required Question

**Agency**  
Municipality of Anchorage

**Address**  
632 W 6th Avenue, Suite 605  
  
Anchorage, Alaska, 99501

**Phone**  
(907) 343-4447

**Website**  
<http://www.muni.org/joi>