

# Risk Management Division Chief Administrative Officer

*Anchorage: Performance. Value. Results.*

**Purpose**

Minimize the financial impact and loss of “Human resources”, from known and unknown events and accidents.

**Core Services**

- Process auto liability, general liability and workers’ compensation claims timely and in compliance with prevailing statutes
- Pursue all recoveries of damage to Municipal property directly, through arbitration, MOA Prosecutor and the District Attorney’s office
- Review all permits, contracts and Request for Proposal (RFP) to ensure contractors have adequate insurance to protect the MOA
- Market excess auto liability (AL), general liability (GL), workers’ compensation (WC) and property coverage

**Accomplishment Goals**

- 24 hour claimant contact and zero Workers’ Compensation late payment penalties
- Recover \$1,000,000 annually in damage to MOA property
- Assure a 24 hour turn around on all permits, contracts & Request for Proposal (RFP)
- Hold insurance renewals to expiring premiums or less annually for both the MOA and ASD. Inventory is added as acquired.

**Performance Measures:**

Progress in achieving goals will be measured by:

**Measure #1: Length of time for Departmental reporting Worker’s Compensation accident/injury to Risk Management. Goal: <48 hours 80% of the time.**

| 2025                                 | 1 <sup>st</sup> Quarter | 2 <sup>nd</sup> Quarter | 3 <sup>rd</sup> Quarter | 4 <sup>th</sup> Quarter |
|--------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Workers’ Compensation                | 64/125                  | 49/91                   | 60/100                  | 63/136                  |
| Reports received later than 48 hours | 51%                     | 54%                     | 60%                     | 47%                     |

\*# of reports received late / # of reports received

| 2024                                 | 1 <sup>st</sup> Quarter | 2 <sup>nd</sup> Quarter | 3 <sup>rd</sup> Quarter | 4 <sup>th</sup> Quarter |
|--------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Workers’ Compensation                | 61/108                  | 83/156                  | 77/134                  | 83/153                  |
| Reports received later than 48 hours | 56%                     | 53%                     | 57%                     | 54%                     |

\*# of reports received late / # of reports received

**Measure WC: Managing Workers' Compensation Claims**

Reducing job-related injuries is a priority for the Administration by ensuring safe work conditions and safe practices. By instilling safe work practices, we ensure not only the safety of our employees but reduce the potential for injuries and property damage to the public. The Municipality is self-insured and every injury poses a financial burden on the public and the injured worker's family. It just makes good sense to WORK SAFE.

Results are tracked by monitoring monthly reports issued by the Risk Management Division.

