



2019 Mayor's Office Local Food Mini-Grant Program Guidelines

Overview

The Office of Mayor Ethan Berkowitz is pleased to offer the 2nd annual Local Food Mini-Grant Program in conjunction with the [Alaska Food Policy Council](#). The goal of the mini-grant program is to empower Anchorage residents to increase their community's access to fresh, locally-grown produce. Anchorage residents and community groups can apply for mini-grants of up to \$1000 for projects that will improve food security and community resilience. Priority will be given to initiatives that serve low-income neighborhoods. Projects could include improvements to school or community gardens, fruit tree plantings, classroom indoor growing systems, and much more.

Applications are due **June 15, 2019**. If you have questions or need help with your application, come to one of the following grant application workshops:

- Monday, June 3rd, 5:30-6:30 p.m. at Loussac Library (Moose Room)
- Wednesday, June 5th, 5:30-6:30 p.m. at Mountain View Library

If you cannot attend a workshop and need project guidance, please feel free to contact Catherine Kemp, Special Assistant to the Mayor (catherine.kemp@anchorageak.gov or 907-312-9127).

Grant Eligibility Requirements

- Individuals, civic organizations, tribal organizations, libraries, schools, and nonprofit organizations are eligible to apply.
- Projects must involve community volunteers and benefit the public.
- Applicants must clearly identify the property on which the proposed project will take place.
 - o If you would like to work on Municipality of Anchorage (MOA) property, give us a call at 907-312-9127 and tell us your project idea. We'll help you figure out what the MOA will permit or what challenges may arise. If you are working on school property, you must obtain permission from ASD.
- Grant funds MAY be used for building supplies, garden tools, soil, seeds and plants, educational signage, etc. Grant funds MAY NOT be used for real estate, travel costs, labor/service costs, salaries, re-granting, prizes, or fundraising activities. Final approval of your budget is subject to MOA approval.

Grant Application Requirements

- Completed grant application (submitted online through Google Forms)
 - o Link: <http://bit.ly/FoodMiniGrant>



- An email sent to catherine.kemp@anchorageak.gov containing:
 - o Action Plan
 - o Budget
 - o Maintenance/Sustainability Plan
 - o Relevant site photos
 - o Download blank forms here: <http://bit.ly/FoodGrantTemplate>
- Optional email attachment:
 - o Letters of support from community organizations, neighbors, schools, etc.

Selection Process

Applications will be reviewed by MOA staff and AFPC board members, and prioritized based on the following criteria:

- Benefit to low-income neighborhoods in Anchorage
- Impact on community resilience and food security
- Demonstrated community interest and volunteer involvement

Grant Reporting Requirements

- Instead of a formal grant report, mini-grant recipients will be required to post periodic project updates to social media.
- Attribution of support must be given to the Municipality of Anchorage and the Alaska Food Policy Council in news releases, publications, and other printed materials.
 - o Organizational logos can be provided upon request.