

Municipality of Anchorage
Anchorage Fire Department
Instructions for requesting a Fire Incident
Report

Office Hours: Monday – Friday, 8:00 AM – 4:00 PM

Location: 100 E 4th Ave, Anchorage, AK 99501

Phone Number: 267-4942 **Fax:** 267-4984

Email address: afdincidentrequests@anchorageak.gov

1. All requests for **fire** incident reports must be submitted in writing to Anchorage Fire Department. Please use the attached request form and include additional pages as needed. (This email address is not to be used to report active or live fire incidents, please call 911 if you have an emergency.)
2. Return the completed request form by fax, email, or mail.
3. We will notify you of the status of the report. Depending on the status (e.g. open investigation, fatality, arson or other factors of the incident) a fire report **may not** be releasable for a period of time. We will contact you if/when the status changes.
4. There is no charge for a fire incident report.

NOTE: This request form can only be used to request a fire incident that has occurred in the past. **For emergencies call 911.**

This form **CANNOT** be used to obtain AFD Emergency Medical Service (EMS) records. Due to federal privacy laws, requests for medical records and patient care reports require signature verifications and or other release formats. Please call the **EMS Records Custodian at 267-5076** for assistance.

Anchorage Fire Department
Fire Incident Reports
267-4942



Anchorage Fire Department

100 E. 4th Avenue Anchorage, AK 99501
Phone: (907) 267-4942 Fax: (907) 267-4984
Email: afdincidentrequests@anchorageak.gov

Request for Incident Report

Incident Date: _____

Time: _____

Incident Type:

Structure Fire

Vehicle Fire

HazMat Incident

Other _____

Method(s) to receive report:

Will Pick-up

Fax

Mail

Email

Incident Location: _____

Owner: _____

Person Requesting Report: _____

Agency: _____

Mailing Address: _____

City/State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Comments: _____

Incident #: _____