



**EAGLE RIVER/CHUGIAK
PARKS AND RECREATION
BOARD OF SUPERVISORS
Regular Meeting Minutes
December 15, 2025**



The **December 15, 2025** meeting was held in person at the Community Room of the Eagle River Town Center.

I. CALL TO ORDER

The Eagle River/Chugiak Parks and Recreation (ERCP&R) Board of Supervisors convened on December 15, 2025, at **6:31 p.m.** Acting Chair Kelly Willett called the meeting to order.

II. ROLL CALL

Kelly Willett, Chugiak Community Council
John Rodda, Eagle River Valley Community Council (Alternate)
Barbara Trost, Birchwood Community Council
Sarah Davenport, Mayoral Representative

A quorum was achieved with **four** members present.

Staff Present:
Jeffrey Urbanus
Alan Brown

III. AGENDA

Upon a duly made motion by **Board Member Davenport** and seconded by **Board Member Trost**, the meeting agenda was approved unanimously.

IV. MINUTES

Upon a duly made motion by **Board Member Davenport** and seconded by **Board Member Trost** the Minutes of the **October 20, 2025** meeting were unanimously approved.

V. DIRECTOR'S COMMENTS

Director's Comments were provided by Jeffrey Urbanus, Manager

VI. FLAMI UPDATE

Chris Canterbury, FLAMI Board Chair provided an update on the MacDonald Center.

VII. OLD BUSINESS

A. None

VIII. NEW BUSINESS

A. Office and Management and Budget request for a revised BOS Budget Resolution - OMB requested a revised 2026 Budget Resolution that acknowledge the additional Parks and Recreation levy of .0.01 mil for previously voter-approved capital improvement bonds. Upon a duly made motion by **Board Member Davenport** and seconded by **Board Member Trost**, BOS Resolution 2025-15 was approved unanimously.

IX. NON-AGENDA HEARING REQUESTS

A. None

X. DISCUSSION ITEMS

A. None

XI. EXECUTIVE SESSION

A. Consistent with the Board's bylaws, the department provided an update related to the Beach Lake Caretaker's Cabin.

XII. ADJOURNMENT

Upon duly made motion by **Board Member Trost** and seconded by **Board Member Davenport** the meeting adjourned at **7:55** with no objections.

Minutes Approved

Stephen Romanelli, Chair

Date

Jeffrey Urbanus, Eagle River/Chugiak Parks and Recreation Manager

Date