



## EAGLE RIVER/CHUGIAK PARKS AND RECREATION BOARD OF SUPERVISORS

Regular Meeting Minutes  
December 15, 2025



The **December 15, 2025** meeting was held in person at the Community Room of the Eagle River Town Center.

### I. CALL TO ORDER

The Eagle River/Chugiak Parks and Recreation (ERCP&R) Board of Supervisors convened on December 15, 2025, at **6:31 p.m.** Acting Chair Kelly Willett called the meeting to order.

### II. ROLL CALL

Kelly Willet, Chugiak Community Council  
John Rodda, Eagle River Valley Community Council (Alternate)  
Barbara Trost, Birchwood Community Council  
Sarah Davenport, Mayoral Representative

A quorum was achieved with **four** members present.

Staff Present:

Jeffrey Urbanus  
Alan Brown

### III. AGENDA

Upon a duly made motion by **Board Member Davenport** and seconded by **Board Member Trost**, the meeting agenda was approved unanimously.

### IV. MINUTES

Upon a duly made motion by **Board Member Davenport** and seconded by **Board Member Trost** the Minutes of the **October 20, 2025** meeting were unanimously approved.

### V. DIRECTOR'S COMMENTS

Director's Comments were provided by Jeffrey Urbanus, Manager

**VI. FLAMI UPDATE**

Chris Canterbury, FLAMI Board Chair provided an update on the MacDonald Center.

**VII. OLD BUSINESS**

A. None

**VIII. NEW BUSINESS**

A. Office and Management and Budget request for a revised BOS Budget Resolution - OMB requested a revised 2026 Budget Resolution that acknowledge the additional Parks and Recreation levy of .01 mil for previously voter-approved capital improvement bonds. Upon a duly made motion by **Board Member Davenport** and seconded by **Board Member Trost**, BOS Resolution 2025-15 was approved unanimously.

**IX. NON-AGENDA HEARING REQUESTS**

A. None

**X. DISCUSSION ITEMS**

A. None

**XI. EXECUTIVE SESSION**

A. Consistent with the Board's bylaws, the department provided an update related to the Beach Lake Caretaker's Cabin.

**XII. ADJOURNMENT**

Upon duly made motion by **Board Member Trost** and seconded by **Board Member Davenport** the meeting adjourned at **7:55** with no objections.

Minutes Approved

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Stephen Romanelli, Chair

Date

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Jeffrey Urbanus, Eagle River/Chugiak Parks and Recreation Manager

Date