



**EAGLE RIVER/CHUGIAK
PARKS AND RECREATION
BOARD OF SUPERVISORS**
Regular Meeting Minutes
July 14, 2025



The **July 14, 2025** meeting was held in person at the Community Room of the Eagle River Town Center.

I. CALL TO ORDER

The Eagle River/Chugiak Parks and Recreation (ERCP&R) Board of Supervisors convened on July 14, 2025, at **6:31 PM** with Vice Chair Tise called the meeting to order.

II. ROLL CALL

Pauline Tise, Eagle River Community Council (Vice-Chair)
Kelly Willet, Chugiak Community Council (Alternate)
Ruth Armstrong, Eagle River Valley Community Council
Barbara Trost, Birchwood Community Council
Sarah Davenport, Mayoral Representative

A quorum was achieved with **five** members present.

Staff Present:

Jeffrey Urbanus
Britney Olsen
Dan Hagaman
Shanna Gamble

III. AGENDA

Upon a duly made motion by **Board Member Willet** and seconded by **Board Member Armstrong**, the meeting agenda was approved unanimously

IV. MINUTES

No meeting Minutes were presented for adoption

V. DIRECTOR'S COMMENTS

Directors Comments were provided by Jeffrey Urbanus, Manager

VI. FLAMI UPDATE

Chris Canterbury provided an update from FLAMI.

VII. OLD BUSINESS

A. 2026/2027 Capital Budget Process

Jeff Urbanus provided an update on the capital budget process the department intends to follow moving forward, particularly as it relates to the projects that will be constructed in 2026 (2025 funding) and 2027 (2026 funding).

Upon a duly made motion by **Board Member Davenport** and seconded by **Board Member Willet** the BOS approved, with one objection, the funding of the 2026 and 2027 Capital Projects (**ERCPR Resolution 2025-013** and **ERCPR Resolution 2025-014**).

VIII. ACTION ITEMS

A. Retainage Account/MacDonald Center

Informational item, no Board action was required.

B. MacDonald Center Compressor Repair

Upon a duly made motion by **Board Member Armstrong** and seconded by **Board Member Trost**, the BOS approved unanimously using budgeted MacDonald Center funding for C02 system repairs

C. MOA Audit – MacDonald Center

Informational item, no Board action was required.

IX. New Business

A. Org Structure/ Proposed Staffing Changes

The department presented a revised organization chart for Eagle River/Chugiak Parks and Recreation for 2026.

Upon a duly made motion by board member not identified from the recording and seconded by **Board Member Trost**, the BOS approved unanimously the proposed org chart and to adopt a .80/.20 Operating/Capital Budget Ration for 2026 (**ERCPR Resolution 2025-011** and **ERCPR Resolution 2025-012**).

X. NON-AGENDA HEARING REQUESTS

None

XI. DISCUSSION ITEMS

None

XII. UPCOMNG MEETING

Not Determined

XIII. ADJOURNMENT

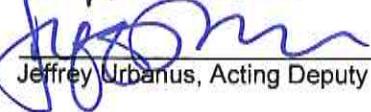
Vice Chair Tise adjourned the meeting with no objection at 8:31 PM.

Minutes Approved


Stephen Romanelli, Chair

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Date


Jeffrey Urbanus, Acting Deputy Director

09/08/2025

Date