

Submitted by: Chair of the Assembly at the  
Request of the Mayor  
Prepared by: Project Management &  
Engineering Department  
For Reading: May 11, 2010

CLERK'S OFFICE

**APPROVED**

Date:

*5-11-10*

**ANCHORAGE, ALASKA**

**AR No. 2010-145**

1 **A RESOLUTION APPROPRIATING TWENTY-FIVE THOUSAND DOLLARS (\$25,000) OF**  
2 **REVENUE FROM THE U.S. FISH AND WILDLIFE SERVICE GRANT PROGRAM TO THE**  
3 **FEDERAL GRANT FUND (241) FOR PHASE 3 OF THE WATERSHED MANAGEMENT**  
4 **DIVISION'S RAIN GARDEN PROGRAM IN THE PROJECT MANAGEMENT &**  
5 **ENGINEERING DEPARTMENT.**  
6  
7

8 **WHEREAS**, rain gardens are installed stormwater management practices that infiltrate  
9 stormwater at the source, and enhance stormwater quality through bioretention to treat  
10 pollutants associated with stormwater; and  
11

12 **WHEREAS**, this project supports the Municipality of Anchorage's National Pollutant  
13 Discharge Elimination System (NPDES) permit program; and  
14

15 **WHEREAS**, the U.S. Fish and Wildlife Service (USFWS) has granted the Municipality  
16 \$25,000 to continue the incentive program by covering half of the costs of installing a rain  
17 garden, promotional materials including a Municipal Website, initial evaluation, final  
18 inspections, program management and technical guidance in order for the program to  
19 progress; and  
20

21 **WHEREAS**, the necessary match is provided by the Watershed Management Division's  
22 NPDES general funding source; now, therefore,  
23

24 **THE ANCHORAGE ASSEMBLY RESOLVES:**  
25

26 **Section 1.** To appropriate the sum of TWENTY-FIVE THOUSAND DOLLARS (\$25,000)  
27 from the USFWS to the Federal Grant Fund (241) for Phase 3 of the Watershed  
28 Management Division's Rain Garden program in the Project Management & Engineering  
29 Department.  
30

31 **Section 2.** This resolution shall take effect immediately upon approval by the Anchorage  
32 Assembly.  
33

34 PASSED AND APPROVED by the Anchorage Assembly this 11<sup>th</sup> day of  
35 May, 2010.  
36

  
37  
38  
39 Chair

40 ATTEST:

41   
42 Municipal Clerk  
43

44 **Department of Appropriation:**  
45 Project Management & Engineering \$25,000



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 270-2010

Meeting Date: May 11, 2010

1 FROM: MAYOR

2  
3 SUBJECT: A RESOLUTION APPROPRIATING TWENTY-FIVE THOUSAND DOLLARS  
4 (\$25,000) FROM THE U.S. FISH AND WILDLIFE SERVICE GRANT  
5 PROGRAM TO THE FEDERAL GRANT FUND (241) FOR PHASE 3 OF THE  
6 WATERSHED MANAGEMENT DIVISION'S RAIN GARDEN PROGRAM IN  
7 THE PROJECT MANAGEMENT & ENGINEERING DEPARTMENT.  
8

9 The Municipality of Anchorage received a grant from the U.S. Fish and Wildlife Service  
10 (USFWS) to continue a cost-share program to install rain gardens throughout the Municipality  
11 of Anchorage (EXHIBIT A).  
12

13 A rain garden is one type of "bioretention"—a system of pond area, soil, plants and mulch  
14 that will retain water and soak it up instead of letting it run off as stormwater. Rain gardens  
15 absorb stormwater for infiltration which aids in treating associated stormwater pollutants, and  
16 reduces peak stormwater flows entering nearby creeks and lakes.  
17

18 The Watershed Management Division will develop and administer the program. The grant  
19 money will provide funds which will be used to reimburse property owners 50% of the  
20 installation costs, for plants and materials required for a rain garden.  
21

22 The Watershed Management Division will support and promote the installation of rain  
23 gardens through various media outlets including a Municipal Website, perform site  
24 inspections to determine proper installation of rain gardens, monitor and maintain pilot rain  
25 gardens built by the Municipality, and provide overall program management and technical  
26 guidance.  
27

28 The Modification Number Three to the Grant Agreement between USFWS and the  
29 Municipality is attached to this Memorandum (EXHIBIT B).  
30

31 The accounting detail is as follows:  
32

33 **Revenue Account**

34 241.7247G.9331.BP2010 Federal Grant Revenue-Direct \$25,000  
35

36 **Expenditure Account**

37 241.7247G.3101.BP2010 Professional Services \$23,904  
38 241.7247G.6022.BP2010 Clerk 1  
39 241.7247G.6091.BP2010 OMB 26  
40 241.7247G.6095.BP2010 Purchasing 167  
41 241.7247G.6103.BP2010 Financial Reporting 602  
42 241.7247G.6105.BP2010 Accounts Payable 72  
43 241.7247G.6109.BP2010 Cash Receipts 4  
44 241.7247G.6110.BP2010 PeopleSoft Support 194  
45 241.7247G.6104.BP2010 Payroll 30  
46 Total \$25,000

1 **THE ADMINISTRATION RECOMMENDS APPROVAL OF A RESOLUTION OF THE**  
2 **MUNICIPALITY OF ANCHORAGE APPROPRIATING TWENTY-FIVE THOUSAND**  
3 **DOLLARS (\$25,000) FROM THE U.S. FISH AND WILDLIFE SERVICE GRANT**  
4 **PROGRAM TO THE FEDERAL GRANT FUND (241) FOR PHASE 3 OF THE**  
5 **WATERSHED MANAGEMENT DIVISION'S RAIN GARDEN PROGRAM IN THE**  
6 **PROJECT MANAGEMENT & ENGINEERING DEPARTMENT.**

7  
8 Approved by: J.W. Hansen, Acting Director  
9 Project Management & Engineering Department  
10 Concur: Greg Jones, Executive Director  
11 Office of Community Planning & Development  
12 Fund Certification: Lucinda Mahoney, CFO  
13 241.7247G.9331.BP2010 \$25,000  
14 (USFWS Grant)  
15 Concur: George J. Vakalis, Municipal Manager  
16 Respectfully submitted: Daniel A. Sullivan, Mayor

# EXHIBIT A

Submitted by: Chairman of the Assembly  
at the Request of the Mayor  
Prepared by: Project Management &  
Engineering Department  
For Reading: August 25, 2009

CLERK'S OFFICE

**APPROVED**

ANCHORAGE, ALASKA  
AR NO. 2009-202

Date: 8-25-09

1 A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING  
2 TWENTY-FIVE THOUSAND DOLLARS (\$25,000) FROM THE U.S. FISH AND  
3 WILDLIFE SERVICE GRANT PROGRAM TO THE FEDERAL GRANT FUND  
4 (241) PROJECT MANAGEMENT & ENGINEERING DEPARTMENT, FOR  
5 PHASE 3 OF THE WATERSHED MANAGEMENT DIVISION'S RAIN GARDEN  
6 PROGRAM.  
7

8  
9 WHEREAS, rain gardens are installed stormwater management  
10 practices that infiltrate stormwater at the source, and enhance stormwater  
11 quality through bioretention to threat pollutants associated with stormwater; and  
12

13 WHEREAS, this project supports the Municipality Of Anchorage's  
14 National Pollutant Discharge Elimination system permit program; and  
15

16 WHEREAS, the U.S. Fish and Wildlife Service has granted the  
17 Municipality \$25,000 to continue the incentive program by covering half of the  
18 costs of installing a rain garden, promotional materials including a Municipal  
19 Website, initial evaluation and final inspections, and program management and  
20 technical guidance in order for the program to progress; and  
21

22 WHEREAS, the necessary match is provided by the Watershed  
23 Management Division's NPDES general funding source; NOW THEREFORE,  
24

25 THE ANCHORAGE ASSEMBLY RESOLVES:  
26


27 **Section 1.** That a sum of TWENTY-FIVE THOUSAND DOLLARS (\$25,000)  
28 in grant monies from the U.S. Fish and Wildlife Service be appropriated to the  
29 Federal Grant Fund (241), Project Management & Engineering Department to  
30 continue the incentive program, promote, inspect, and provide overall program  
31 management and technical guidance to the Anchorage Rain Gardens.  
32

33 **Section 2.** That this resolution shall take effect immediately upon passage  
34 and approval by the Anchorage Municipal Assembly.

1 PASSED AND APPROVED by the Anchorage Municipal Assembly this 25<sup>th</sup> day  
2 of August, 2009.  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12

  
Chair

ATTEST:

  
Municipal Clerk

Departmental Appropriation: Project Management & Engineering \$25,000



MUNICIPALITY OF ANCHORAGE  
ASSEMBLY MEMORANDUM

AM No. 474-2009

Meeting Date: August 25, 2009

1 FROM: Mayor

2  
3 SUBJECT: Resolution Appropriating a U.S. Fish and Wildlife Service Grant to the  
4 Federal Grant Fund (241), Project Management & Engineering  
5 Department, for Phase 3 of the Watershed Management Division's Rain  
6 Garden Program (\$25,000)  
7

8 The Municipality of Anchorage received a grant from the U.S. Fish and  
9 Wildlife Service (USFWS) to continue a cost-share program to install rain gardens  
10 throughout the Municipality of Anchorage.

11  
12 A rain garden is one type of "bioretention"—a system of pond area, soil, plants and mulch  
13 that will retain water and soak it up instead of letting it run off as stormwater. Rain  
14 gardens absorb stormwater for infiltration which aids in treating associated stormwater  
15 pollutants, and reduces peak stormwater flows entering nearby creeks and lakes.

16  
17 The Watershed Management Division will develop and administer the program. The grant  
18 money will provide funds which will be used to reimburse property owners 50% of the  
19 installation costs, for plants and materials required for a rain garden.

20  
21 The Watershed Management Division will support and promote the installation of rain  
22 gardens through various media outlets including a Municipal Website, perform site  
23 inspections to determine proper installation of rain gardens, monitor and maintain pilot  
24 rain gardens built by the municipality, and provide overall program management and  
25 technical guidance.

26  
27 The necessary match is provided by the Watershed Management Division's NPDES  
28 general funding source.

29  
30 A copy of the executed agreement between the Municipality and the USFWS is attached  
31 to this Memorandum (Attachment A).

32  
33 The accounting detail is as follows:

34

35	<u>Revenue Account</u>		
36	241.7247G.9331.2009	Federal Grant Revenue-Direct	\$25,000
37			
38	<u>Expenditure Account</u>		
39	241.7247G.3101.2009	Professional Services	\$15,557
40	241.7247G.6061.2009	OEO	\$23
41	241.7247G.6091.2009	OMB	\$115
42	241.7247G.6095.2009	Purchasing	\$157
43	241.7247G.6103.2009	Financial Reporting	\$ 756
44	241.7247G.6105.2009	Accounts Payable	\$118
45	241.7247G.6109.2009	Cash Receipts	\$7
46	241.7247G.6110.2009	PS Support	\$306
47	241.7247G.3101.2009	Labor	\$7961

1 THE ADMINISTRATION RECOMMENDS APPROPRIATING TWENTY-FIVE  
2 THOUSAND DOLLARS (\$25,000) FROM THE U.S. FISH AND WILDLIFE SERVICE  
3 GRANT PROGRAM TO THE FEDERAL GRANT FUND (241), PROJECT  
4 MANAGEMENT & ENGINEERING DEPARTMENT FOR PHASE 3 OF THE  
5 WATERSHED MANGEMENT DIVISION'S RAIN GARDEN PROGRAM.

6  
7 Prepared by: J.W. Hansen, Acting Director, Project Management & Engineering Department

8 Barton R. Mauldin, Purchasing Officer

9 Fund Certification: Teresa L. Peterson, Acting CFO

10  
11 241.7247G.9331.2009 \$25,000  
12 (USFWS Grant)

13 Concur: George J. Vakalis, Municipal Manager

14 Respectfully submitted: Daniel A. Sullivan, Mayor

AFWFO DCN: 7145090564  
FWS Agreement No: 701817G470  
DCN: 70181-7-G470  
Charge Code: 71450-1121-0000-W4  
Amount Obligated: **\$50,000**  
CFDA Number: 15.631

Modification Number Two

**GRANT AGREEMENT**

between

U.S. Fish and Wildlife Service, Region 7  
1011 East Tudor Road  
Anchorage, Alaska 99503-6199

and the

Municipality of Anchorage  
Post Office Box 196650  
Anchorage, AK 99519-6650  
DUNS: 076667013

**Title: Anchorage Rain Gardens Phase 3**

This Grant agreement entered into between the U.S. Fish & Wildlife Service (Service) and the Municipality of Anchorage (MOA) provides funding assistance for the implementation of a Rain Gardens program in Anchorage.

**Except as agreed to herein**, no other terms and conditions of the original Grant Agreement are changed or affected by this Modification Number Two.

**IV. RESPONSIBILITIES OF THE PARTIES**

A. The Service shall:

Replace Part IV, Section A with the following:

1. Contribute \$50,000 to MOA to carry out the objectives of the project. Total project costs are shown in Attachment A.
2. Provide incremental advances to MOA based on immediate need and provided a detailed spending plan is developed and submitted to the Service for review and concurrence. Administer the transfer of funds to MOA and monitor successful project implementation.

3. Provide a single point of contact to the project. That person is Jeff Heys, Anchorage Fish and Wildlife Field Office, 605 West 4th Street, Room G-61, Anchorage, Alaska 99501-2231. Phone 907/271-2781; FAX 907/271-2786; email: [jeffrey\\_heys@fws.gov](mailto:jeffrey_heys@fws.gov). The Service will notify MOA in writing via formal modification to the agreement of any changes to the Service's project manager.

C. Project Work Task Objectives:

Replace Part IV, Section C with the following:

1. Continue the incentive program by providing reimbursements for half the cost of installing a rain garden.
2. Install community rain gardens on residential and non-residential properties. Non-residential properties include, but are not limited to, schools, businesses, and parks. Non-residential rain gardens will be funded and sized based on the amount of runoff they can process.
3. Support and promote the installation of rain gardens. Promote through various media outlets, website, presentations, trainings and production of promotional materials. Support through technical guidance and financial cost-sharing with the property owners.
4. Perform site inspections to determine proper installation of rain gardens for the incentive program.
5. Provide overall program management and technical guidance including but not limited to email communication, telephone counsel, presentations, trainings, website management, and grant reimbursement administration.
6. Monitor and maintain pilot rain gardens, those built by MOA on MOA lands as demonstration projects, for performance and effectiveness. Maintain by providing watering, weeding, and plant replacement if needed.

**V. PERIOD OF PERFORMANCE**

The overall period of performance of this agreement is extended from November 30, 2009 to November 30, 2010.

**IX. PROJECT OFFICERS**

The Project Officer for the Service is now:

Jeff Heys, Fish and Wildlife Biologist, Anchorage Fish and Wildlife Field Office, 605 W. 4<sup>th</sup> Ave. Room G61, Anchorage, AK 99501. Email: [jeffrey\\_heys@fws.gov](mailto:jeffrey_heys@fws.gov). Phone: (907) 271-2781; FAX: (907) 271-2786.

The Project Officer for MOA is now:

Kari Sherman, Environmental Specialist, Municipality of Anchorage, P.O. Box 196650, Anchorage, AK 99519-6650. Email: [ShermanK@ci.anchorage.ak.us](mailto:ShermanK@ci.anchorage.ak.us). Phone: (907) 343-8084; FAX: (907) 343-8088.

### Attachment A – Budget Narrative

Replace Budget Narrative with the following:

- A. Municipality of Anchorage Contributions: Total \$25,000
  - a. Monitoring and Maintenance: \$15,000 The existing rain gardens will be monitored and city-owned rain gardens will be maintained.
  - b. Program Management and Technical Guidance: \$10,000 This includes, but is not limited to, email communication, telephone counsel, presentations, trainings, website management, grant reimbursement administration, and general information that must be dispensed in order for the program to progress.
- B. Rain Garden Owners' Contributions: Total \$26,000
  - a. Rain garden participants submit receipts for the total cost to build the rain garden. Half of this total is reimbursed by contributions from FWS the other half comes from the rain garden Owner. This will cover half the costs to build thirty-five \$1,500 rain gardens, or a combination of residential and non-residential rain garden costs.
- C. Funds Requested from U.S. Fish & Wildlife Service: Total \$50,000
  - a. Reimbursements: \$26,000 This will cover an estimated 35 gardens reimbursed at a rate of \$750 each, or a combination of residential and non-residential garden reimbursements.
  - b. Promotional Materials: \$10,000 The website will cost approximately \$2,000. Materials will cost approximately \$8,000.
  - c. Site Inspections: \$9,000 We project approximately 35 gardens will be built, each requiring an initial evaluation and final inspection. We project one in four participants who request an initial site visit will install a rain garden.
  - d. Program Management and Technical Guidance: \$5,000 This includes, but is not limited to, email communication, telephone counsel, presentations, trainings, website management, grant reimbursement administration, and general information that must be dispensed in order for the program to progress.

D. Total Program Cost: \$101,000

E. Total Value of Non-Federal Contributions: \$51,000

F. Total Value of Federal Contributions: \$50,000

IN WITNESS WHEREOF, the parties hereto have caused this Modification Number Two to Grant Agreement Number 70181-7-G470 to be executed as of the date of last signature below.

U.S. FISH AND WILDLIFE SERVICE

*Richard C. Primmer*  
(Signature)

Richard Primmer  
Contracting Officer

5/14/2009  
(Date)

MUNICIPALITY OF ANCHORAGE

*Michael K. Abbott*  
(Signature)

Michael K. Abbott  
Municipal Manager (Printed Name)

4-22-09  
(Date)



United States Department of the Interior  
FISH AND WILDLIFE SERVICE  
1011 East Tudor Road  
Anchorage, Alaska 99501

RECEIVED

MAY 20 2009

Project Management & Engineering  
Municipality of Anchorage

IN REPLY REFER TO:

**FWS# 701817G470**

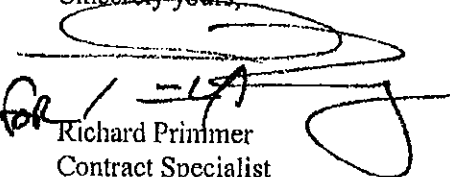
Municipality of Anchorage  
Attn: Kari Sherman  
PO Box 196650  
Anchorage, Alaska 99519-6650

May 15, 2009

Dear Mrs. Sherman:

Enclosed, please find one executed copy of Modification Two against Agreement 701817G470.  
If you have any questions or need and further assistance, please feel free to contact me at 907-786-3611.

Sincerely yours,

  
Richard Primmer  
Contract Specialist

# EXHIBIT B

FWS Agreement No: 701817G470  
DCN: 71450A00509  
Charge Code: no cost modification  
Amount Obligated: \$0  
CFDA Number: 15.631

Modification Number Three To

## GRANT AGREEMENT

between

U.S. Fish and Wildlife Service, Region 7  
1011 East Tudor Road  
Anchorage, Alaska 99503-6199

and the

Municipality of Anchorage  
Post Office Box 196650  
Anchorage, AK 99519-6650  
DUNS: 076667013

### **Anchorage Rain Gardens Phase 3**

This Grant agreement entered into between the U.S. Fish & Wildlife Service (Service) and the Municipality of Anchorage (MOA) provides funding assistance for the implementation of a Rain Gardens program in Anchorage.

**Except as agreed to herein**, no other terms and conditions of the original Grant Agreement are changed or affected by this Modification Number Three.

#### **IV. RESPONSIBILITIES OF THE PARTIES**

Replace Part IV, Section A, Item 1 with the following to provide clarification:

1. Contribute \$50,000 to MOA to carry out the objectives of the project in addition to the \$25,000 originally contributed in 2007. Total project costs are shown in Attachment A.

**Attachment A – Budget Narrative**

Replace Attachment A, Items D through F of the Budget Narrative with the following to provide clarification:

D. Total Program Cost:	\$151,000
E. Total Value of Non-Federal Contributions:	\$76,000
1. Original Agreement (FY07):	\$25,000
2. Modification Two (FY09):	\$51,000
F. Total Value of Federal Contributions:	\$75,000
1. Original Agreement (FY07):	\$25,000
2. Modification Two (FY09):	\$50,000

IN WITNESS WHEREOF, the parties hereto have caused this Modification Number Three to Grant Agreement Number 70181-7-G470 to be executed as of the date of last signature below.


U.S. FISH AND WILDLIFE SERVICE

  
\_\_\_\_\_  
(Signature)

Richard Primmer  
Contracting Officer

2/10/2010  
(Date)

MUNICIPALITY OF ANCHORAGE

  
\_\_\_\_\_  
(Signature)

George J. Vatalis  
Municipal Manager (Printed Name)

1/26/10  
(Date)



United States Department of the Interior

FISH AND WILDLIFE SERVICE

IN REPLY REFER TO:

FWS# 701817G470 - Mod 003

RECEIVED

FEB 19 2010

Project Management & Engineering  
Municipality of Anchorage

Municipality of Anchorage  
Kari Sherman  
PO Box 196650  
Anchorage, AK 99519-6650

February 13, 2010

Dear Ms. Sherman,

Enclosed please find one executed copy of Modification Three against Grant Agreement 701817G470, if you have any questions or if you need any further assistance, please feel free to contact me at (907) 786-3409.

Sincerely,

Millie Cortes  
Contract Specialist

**Content ID:** 008916

**Type:** AR\_FundsApprop - Funds Approp Resolution

A RESOLUTION APPROPRIATING TWENTY-FIVE THOUSAND DOLLARS (\$25,000) OF REVENUE FROM THE U.S. FISH AND WILDLIFE SERVICE

**Title:** GRANT PROGRAM TO THE FEDERAL GRANT FUND (241) FOR PHASE 3 OF THE WATERSHED MANAGEMENT DIVISION'S RAIN GARDEN PROGRAM IN THE PROJECT MANAGEMENT & ENGINEERING DEPARTMENT.

**Author:** millettell

**Initiating Dept:** PME

**Date Prepared:** 4/9/10 5:21 PM

**Assembly Meeting Date:** 5/11/10

<b>Workflow Name</b>	<b>Action Date</b>	<b>Action</b>	<b>User</b>	<b>Security Group</b>	<b>Content ID</b>
Clerk_Admin_SubWorkflow	4/29/10 10:08 AM	Exit	Nina Pruitt	Public	008916
MuniManager_SubWorkflow	4/29/10 10:08 AM	Approve	Nina Pruitt	Public	008916
Finance_SubWorkflow	4/27/10 4:09 PM	Approve	Lucinda Mahoney	Public	008916
OMB_SubWorkflow	4/15/10 5:24 PM	Approve	Marilyn T. Banzhaf	Public	008916
OCPD_SubWorkflow	4/14/10 1:41 PM	Approve	Susan Perry	Public	008916
PME_SubWorkflow	4/13/10 3:28 PM	Approve	Jerry Hansen	Public	008916
FundsAppropWorkflow	4/13/10 3:15 PM	Checkin	Tish Millette	Public	008916
OCPD_SubWorkflow	4/13/10 2:27 PM	Reject	Susan Perry	Public	008916
PME_SubWorkflow	4/9/10 5:35 PM	Approve	Sharilyn Mumaw	Public	008916
FundsAppropWorkflow	4/9/10 5:24 PM	Checkin	Tish Millette	Public	008916