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APPROVED

Date:.....10-25-05

ORGANIZATION CHART WAS AMENDED  
AND APPROVED 10-25-05

ANCHORAGE, ALASKA  
No. AO 2005-142

Submitted by: Chair of the Assembly  
at the request of the Mayor  
Prepared by: Office of Economic  
and Community Development  
For reading: October 11, 2005

1 AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE CHAPTER 3.20  
2 RELATING TO ORGANIZATION OF THE EXECUTIVE BRANCH.

3  
4 THE ANCHORAGE ASSEMBLY ORDAINS:

5  
6 **Section 1.** Anchorage Municipal Code section 3.20.010 is amended to replace the *November 2004 –*  
7 *Executive Branch Organization* chart, appended/linked to the section, with the *October 2005 – Executive*  
8 *Branch Organization* chart attached as **Exhibit A**, adding a new department, as follows:

9  
10 **3.20.010** **Executive and administrative order.**

11  
12 The executive branch of the municipal government shall be organized as provided  
13 in this chapter and the following plan:

14  
15 TABLE/GRAPHIC LINK: Organizational Chart – August 2005 – Executive Branch  
16 Organization [NOVEMBER 2004 EXECUTIVE BRANCH ORGANIZATION].

17  
18 (AO No. 79-27; AO No. 88-82; AO No. 90-15(S); AO No. 91-173(S); AO No. 94-135(S), § 2, 7-  
19 12-94; AO No. 2000-105(S), § 2, 6-27-00; AO No. 2000-141(S), § 2, 9-26-00; AO No. 2002-130,  
20 § 4, 9-10-02; AO No. 2003-109, § 1, 9-9-03; AO No. 2004-136, § 1, 12-7-04)

21 *Charter references:* Qualifications of mayor, § 5.01; appointment of officers and department  
22 heads, §§ 5.02(a), 5.03--5.05.

23 *Cross references:* Office of emergency management, § 3.80.010; emergency proclamations by  
24 the mayor, § 3.80.040.

25  
26 **Section 2.** Anchorage Municipal Code section 3.20.070 is amended to read as follows (*the*  
27 *remainder of the section is not affected, and therefore not set out*):

28  
29 **3.20.070** **Executive branch organization.**

30  
31 A. Within the office of the mayor and reporting to the mayor or his designee are the  
32 following departments:

33  
34 \*\*\* \*\*

35 D. Within the office of economic and community development and reporting to the  
36 executive director are the following departments:

37  
38 \*\*\* \*\*

39 5. Neighborhoods. The Department of Neighborhoods is responsible for managing  
40 the Community Development Block Grant, the HOME Investment Partnerships  
41 Program, Department of Energy/AHFC Weatherization Grant and various other  
42 grant programs related to housing and community development. Utilizing these

resources, the Department strengthens the Municipality's neighborhoods through building strong individuals, proud families and a vibrant community.

(AO No. 21-76; AO No. 59-76; AO No. 283-76; AO No. 77-359; AO No. 78-82; AO No. 78-113; AO No. 78-121; AO No. 79-27; AO No. 80-5; AO No. 82-49; AO No. 83-159; AO No. 85-8; AO No. 86-204; AO No. 88-47(S); AO No. 88-82; AO No. 89-10; AO No. 89-18; AO No. 89-39; AO No. 90-15(S); AO No. 91-173(S); AO No. 92-79; AO No. 92-148; AO No. 94-135(S), § 8, 7-12-94; AO No. 95-141, § 1, 7-11-95; AO No. 96-47, § 2, 3-5-96; Ord. No. 98-115(S), § 3, 7-1-98; AO No. 2003-109, § 6, 9-9-03; AO No. 2004-132, § 2, 10-12-04; AO No. 2004-136, § 2, 12-7-04)

*Editor's note:* AO No. 2000-105(S), § 2, adopted June 27, 2000, repealed § 3.20.070, which pertained to municipal organizations. See the Code Comparative Table. Subsequently, AO No. 2003-109, § 6, effective Sept. 9, 2003, added provisions designated as 3.20.070 to read as herein set out.

*Charter references:* Appointment of department heads, § 5.02(a); municipal manager, § 5.03; municipal attorney, § 5.04.

**Section 3.** This ordinance shall become effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Assembly this 25<sup>th</sup> day of October, 2005.

Anna J. Fairclough  
Chair of the Assembly

ATTEST:

Arline S. Gmard  
Municipal Clerk

Executive Branch Organization - October 2005

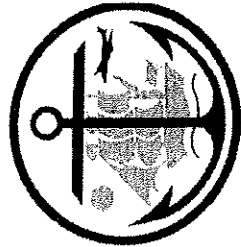
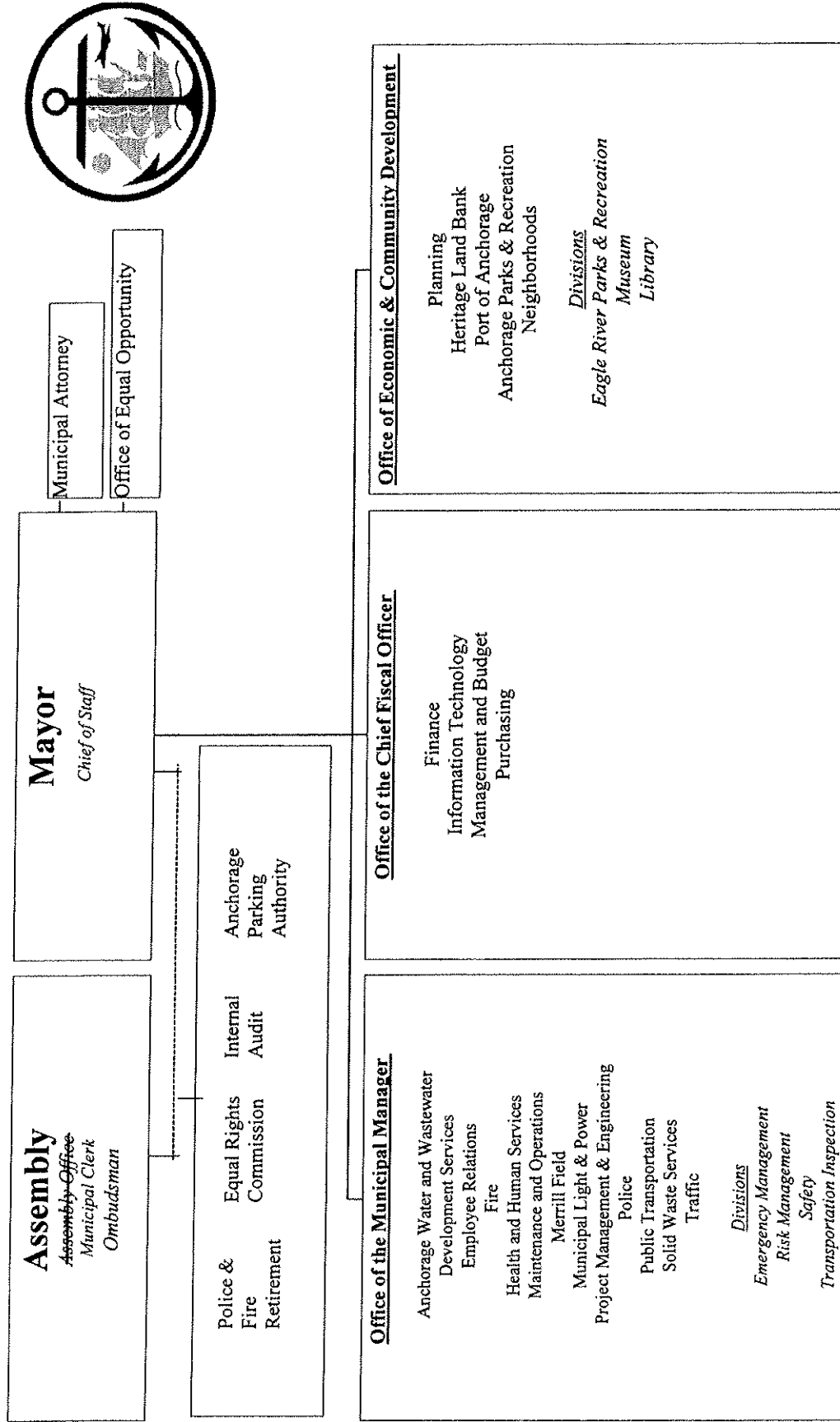


Exhibit A.

**Exhibit B. MUNICIPALITY OF ANCHORAGE  
Summary of Economic Effects -- General Government**

AO Number: 2005- 142

Title: AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE CHAPTER  
3.20 RELATING TO ORGANIZATION OF THE EXECUTIVE BRANCH

Sponsor: Mayor

Preparing Agency: Office of Community and Economic Development

Others Impacted:

<b>CHANGES IN EXPENDITURES AND REVENUES:</b>					
(In Thousands of Dollars)					
	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>
<b>Operating Expenditures</b>					
1000 Personal Services					
2000 Non-Labor					
3900 Contributions					
4000 Debt Service					
<b>TOTAL DIRECT COSTS:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Add: 6000 Charges from Others					
Less: 7000 Charges to Others					
<b>FUNCTION COST:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REVENUES:</b>					
<b>CAPITAL:</b>					
<b>POSITIONS: FT/PT and Temp</b>					

**PUBLIC SECTOR ECONOMIC EFFECTS:**

The public sector impact is zero. This ordinance established the Community Development Division as a department, to be named the Department of Neighborhoods. There are no operating costs, as the division is grant funded. There are no additional costs associated with this change.

**PRIVATE SECTOR ECONOMIC EFFECTS:**

The private sector impact is zero from this organizational change.



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 714 -2005

Meeting Date: October 11, 2005

1 **From:** Mayor

2  
3 **Subject:** AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE CHAPTER  
4 3.20 RELATING TO THE ORGANIZATION OF THE EXECUTIVE BRANCH.  
5

6 A key goal of this administration is to bolster quality of life for municipal residents. The  
7 administration proposes to elevate the Community Development Division from division to  
8 department status:  
9

### 10 **New: Department of Neighborhoods**

11  
12 Elevating the Community Development Division (CDD) to department status recognizes the  
13 importance of neighborhoods to our community, and facilitates the work and efficiency of this  
14 grant-funded area. The Department of Neighborhoods, along with the Housing and  
15 Neighborhood Development (HAND) Commission, will improve responsiveness to residents by  
16 creating synergies between multiple housing and community development grant programs that  
17 impact neighborhoods, and will facilitate this Department's pursuit of additional grant resources  
18 for neighborhood improvements. The Community Development Division has always managed  
19 the federally funded Community Development Block Grant (CDBG) and HOME Investment  
20 Partnerships Program (HOME), totaling just over \$3,000,000 in federal grant funds annually.  
21 During 2005, CDD expanded to incorporate the Weatherization Program (with just over  
22 \$1,000,000 annual budget) and the Mountain View Revitalization Loan Fund (with a total of  
23 \$7,000,000). Over the past year, CDD also successfully pursued several other smaller housing  
24 and neighborhood development funding resources. There are no increased costs associated with  
25 this changed, and the Summary of Economic Effects form is included as **Exhibit B**.  
26

27 The benefits of the reorganization are:

- 28
- 29 • Optimization of the expertise needed for housing and neighborhood development  
30 grant administration and programs, including construction, rehabilitation,  
31 neighborhood planning, grant administration, procurement and reporting to funders  
32 and the community.  
33
  - 34 • Coordination of resources to work with the community to design programs  
35 responsive to neighborhood needs, especially in the area of neighborhood  
36 improvements.  
37
- 38

- 1           •     In a time of declining federal support, greater administrative efficiencies and a  
2                     concentration of efforts to seek additional and alternative grant resources to  
3                     support housing and neighborhood improvements.  
4

5 THE ADMINISTRATION RECOMMENDS APPROVAL OF THE ORDINANCE  
6 AMENDING ANCHORAGE MUNICIPAL CODE CHAPTER 3.20 RELATING TO THE  
7 ORGANIZATION OF THE EXECUTIVE BRANCH.  
8

9 Prepared by:                     Mary Jane Michael, Executive Director,  
10                                     Office of Economic and Community Development  
11 Concur:                         Denis C. LeBlanc, Municipal Manager  
12 Respectfully submitted:       Mark Begich, Mayor

**Content Information**

**Content ID :** 003229

**Type:** Ordinance - AO

AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE

**Title:** CHAPTER 3.20 RELATING TO ORGANIZATION OF THE EXECUTIVE BRANCH.

**Author:** reedce

**Initiating Dept:** DCD

**Review Depts:** ECD

**Description:** An ordinance adding elevating the Community Development Division to the Department of Neighborhoods

**Date Prepared:** 9/19/05 4:26 PM

**Director Name:** Mary Jane Michael

**Assembly Meeting Date MM/DD/YY:** 10/11/05

**Public Hearing Date MM/DD/YY:** 10/25/05

2005 SEP 30 PM 4: 25  
 CLERKS OFFICE  
 M.J.A.

**Workflow History**

<u>Workflow Name</u>	<u>Action Date</u>	<u>Action</u>	<u>User</u>	<u>Security Group</u>	<u>Content ID</u>
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ECD_SubWorkflow	9/20/05 2:20 PM	Approve	thomasm	Public	003229
OMB_SubWorkflow	9/22/05 10:41 AM	Approve	mitsonjl	Public	003229
Legal_SubWorkflow	9/22/05 4:01 PM	Approve	fehlenrl	Public	003229
MuniManager_SubWorkflow	9/30/05 9:30 AM	Approve	leblancdc	Public	003229
MuniMgrCoord_SubWorkflow	9/30/05 10:37 AM	Approve	abbottmk	Public	003229