

	Code Section	Title	Change	Notes
	Section 1			
1.	2.30.035A.12	Meeting agenda.	Clarifies agenda category 12	This change is to provide clarity to the Assembly's regular agenda item category 12. The clarification confirms that items in this category are not public hearing items.
2.	2.30.040B, G, & H.	Appearance requests and audience participation.	Clarifies the time for groups to speak during audience participation.	<p>In section B, this section is clarified to limit the Chair's discretion to extend the time for <u>a group to speak during an appearance request</u> to no more than five (5) minutes.</p> <p>In section G, this section is clarified to indicate the time for <u>any speaker during either initial or final audience participation</u> may not be extended.</p> <p>In section H, a chart has been added for easy reference to summarize the time allowed for individuals and groups to speak during audience participation (2.30.040B), initial and final audience participation (2.30.040G), and public hearing (2.30.055B).</p>
3.	2.30.055B	Conduct of public hearing.	Clarifies the time for groups and individuals representing groups to testify during a public hearing.	<p>Section B has three new clauses:</p> <p>The first new clause in the public hearing section is clarified to limit the Chair's discretion to extend the time for <u>a group to testify during a public hearing</u> to no more than five (5) minutes.</p> <p>The second clause clarifies that an individual representing a group is granted five (5) total minutes to testify and the individual does not get an additional three (3) minutes to speak in their personal capacity. (This clause does not have a parallel in the previous section regarding initial or final audience participation because the code doesn't allow extensions of time in initial or final audience participation and also because the code doesn't allow a person to speak during initial or final audience participation on the person's own appearance request.)</p> <p>The third clause refers to the chart in 2.30.040H.</p>

4.	2.30.065	Motions.	Clarifies an Assembly practice to allow motions classified as subsidiary by Robert's Rules to be considered incidental main motions when there is no main motion pending.	<p>Section B summarizes the Assembly practice to consider certain motions classified by Robert's Rules as subsidiary to be incidental main motions, when there is no main motion pending. The proposed AO codifies this practice.</p> <p>The AO lists three motions - the motion to <i>postpone indefinitely</i>, the motion to <i>postpone to a time certain</i>, and the motion to <i>refer</i> – as well as other similar motions. The AM lists several examples of using these motions as an incidental main motion:</p> <ul style="list-style-type: none">• On a consent agenda item, a member may pull the item and move “to postpone the item indefinitely” at the request of the Administration for various reasons.• On a consent agenda item, a member may pull the item and move “to postpone it until the next meeting” for the (S) or (A) version to be prepared.• On an audit report, a member may pull the item and move “to refer” the item to the Audit Committee.• On some ordinances for introduction, before the three-member introduction and setting for a public hearing a member may pull the item and move “to refer” it to the Planning and Zoning Commission or the Assembly Community and Economic Development Committee. <p>The AM also details that in Robert's Rules, these motions are not considered main motions, but are considered subsidiary motions and would be out of order. Robert's Rules does recognize that some subsidiary motions may be used as an <i>incidental</i> main motion, but those above are not.</p> <p>This ordinance seeks to codify the Assembly's practice to use these subsidiary motions as main motions when a main motion is not on the floor, yet the subsidiary motion is incidental to or related to assembly business on the agenda.</p>
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