



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 581-2022(A)

Meeting Date: October 11, 2022

Municipal Clerk's Office

Approved

Date: **October 11, 2022**

1 **From: Assembly Member Rivera**

2
3 **Subject: SOLE SOURCE CONTRACT WITH HENNING INC. [VENDOR TBD] TO**
4 **OPERATE LEASED NON-CONGREGATE EMERGENCY SHELTERING**
5 **[HOUSING] AT THE ALEX HOTEL & SUITES, ANCHORAGE HEALTH**
6 **DEPARTMENT \$711,000 [(\$391,500)]**
7

8 The Anchorage Health Department intends to enter into a sole source contract with **Henning**
9 **Inc. [a Vendor to be identified by the Administration]** to operate leased non-congregate
10 **emergency sheltering [housing]** at the Alex Hotel & Suites. Operations will include
11 supportive services such as staffing and meals and additional services such as basic medical
12 /wound care /medical case management, non-critical transportation, and laundry.
13

14 As the Municipality of Anchorage approaches the winter months, there is an urgent need to
15 provide non-congregate **emergency sheltering [housing]** for the community. There is limited
16 ability to increase capacity at existing operations, limited possible locations to meet urgency,
17 and limited providers who can run these sheltering operations. ~~[If it is necessary, the~~
18 ~~Administration is encouraged to invoke AMC section 7.20.090 for emergency~~
19 ~~procurement and waiver of formal procurement procedures in order to rapidly execute~~
20 ~~the contract and make the units available.]~~
21

22 The contract will be in effect from the date of contract execution through December 31, 2022,
23 for a contract award not to exceed **\$711,000 [(\$391,500)]**.
24

25 The funding shall be disbursed to the contractor as soon as possible and cover all costs
26 incurred for this purpose from the date of this funding approval.
27

28 It is recommended the Assembly approve this contract.
29

30 **(A) Prepared by:** Desirea C. Camacho, Assembly Budget Analyst
31 **Fund Certification:** 206000-244500-2900000XXX-530380 **\$711,000 [-FY2022**
32 **\$391,500]**
33 (Subject to appropriation, **[Operating Budget,]** Alcoholic
34 Beverages Retail Sales Tax Fund)
35

36 **(A) Respectfully submitted:** Felix Rivera, Assembly Member
37 District 4, Midtown