

Saxton Otto Shearer, PMP
Project Manager
B.S. Education, 2008, Montana State University Northern

CERTIFICATIONS

- Project Management Professional Certified, PMP (2754062)
 - USACE Construction Quality Control Management (CQCM-784)
 - Alaska Certified Erosion & Sediment Control Lead (AGC-13-0498)
 - OSHA 30 Hour Construction Industry Outreach Training Completed
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PROFESSIONAL EXPERIENCE

CAPITAL PROJECTS & SITE ENHANCEMENT MANAGER, Municipality of Anchorage
\$ 2M ANNUALLY

2020-Current
Anchorage
Alaska

MUNICIPALITY OF ANCHORAGE

- Performed professional level management of infrastructure and capital projects.
 - lead, coordinated, and monitored the procurement of construction services.
 - Worked with local government agencies and the public to address transit infrastructure issues.
 - Supervised a four-man team in the performance of daily maintenance of the Public Transportation Department bus stops and facilities supporting People Mover operations.
 - Experienced with capital project delivery, understanding of engineering principals, strong technical writing ability, excellent computer skills, and proven project management experience.
 - Familiar with federal, municipal, and local regulations.
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PROJECT MANAGER, Arcadis

\$26M Medical Equipment Procurement

2018-2020

Bethel, Fairbanks & Hoonah
Alaska

YUKON-KUSKOKWIM HEALTH CORPORATION

Dr. Paul John Calricaraq Project, Bethel, Alaska

- Lead the medical equipment procurement effort for the 162,000 SF hospital & clinic.
- Managed all aspects of vendor contracting, logistics and final installation.

BETHEL FEDERAL UNIT COMPANY (JV)

\$190K F-35A & LRDR FACILITY DOCUMENT CLOSE OUT

Built operations and maintenance close out documents per USACE specifications.

PROJECT MANAGER & SUPERINTENDENT, Ancor, Inc

\$1.9M FTW-399 LADD AIRFIELD ASPHALT REPAIRS-USACE

\$3.2M FTW-373C ORGANIZATIONAL VEHICLE PARKING, HARDSTAND- USACE

\$2.3M SNUG HARBOR ROAD PAVING, FEDERAL HIGHWAY ADMINISTRATION

\$350K S NUG HARBOR UTILITY RELOCATION, DEPARTMENT OF TRANSPORTATION

\$700K FTW-390 BUILDING 1579 EXTERIOR UPGRADES- USACE

2014-2018

Fort Wainwright/Eielson AFB/Clear AFS
Alaska

- Produced all pay requests, accounted man hours, equipment hours, subcontractor hours, exposure reports and all documentation electronically through government program QCS/RMS and now RMS3.
- Conducted site orientation meetings, safety meetings daily, before shift and held weekly COE contractor progress meetings.
- Developed change orders, completed P6 scheduling with PM and coordinated all subcontractors for duration of project.
- Motivated & managed production schedule, increased efficiencies and maintained contract specifications/quality of work.
- Hired, trained and released all Ancor, Inc employees specific to skills & contract needs.
- Obtained civilian CAC privileges.
- Escorted all project personnel including subcontractors for base access.
- Coordinated efforts for special access permits, filed eNOI & eNOT.
- Prepared and conducted meetings of mutual understanding, weekly meetings and negotiated change orders directly

CONSTRUCTION QUALITY CONTROL MANAGER/SWPPP MANAGER, Ancor Inc 2012-2013
\$2.4M FTR-271C JBER RV, 20 ACRE PARKING LOT Joint Base Elmendorf-Fort Richardson
U.S. Army Corps of Engineers SAAO Alaska

- Developed company policy plans: Quality Control Plan, Accident Prevention Plan, Waste Management Plan and processed all contract submittals.
- Produced pay requests, documented pictures/video, tracked man hours, equipment hours, subcontractor hours, etc. electronically through QCS.
- Conducted safety meetings daily before shift and held/conducted weekly COE production meetings on site.
- Worked alongside superintendent to drive production schedules and increase efficiencies.
- Inspected weekly, developed effective BMPs and documented all major weather events per SWPPP requirements.
- Created and seasonally maintain ancorak.com and Ancor, Inc's Facebook page with company info and project pictures.

PROJECT MANAGER /SWPPP MANAGER, Ancor Inc 2011 - 2012
\$2.5M Hiland Landfill Methane Gas Power Plant Eagle River, Alaska
Electric Power Solutions, Inc. & Doyon

- Supervised all phases of work while cost tracking daily production; Expedited materials and supplies; scheduled and coordinated personnel for specific phases of work.
- Contracted over \$400K of rental equipment & gathered information required for submittal approvals.
- Calculated take offs and cubic yard quantities of Export & Import materials.
- Communicated directly with owner and third-party inspectors on status of daily production; documented daily operations through reports, pictures and videos.
- Inspected and documented all major weather events per SWPPP requirements (SWPPP Inspector CESCL # AGC-11-0117)

PROJECT MANAGER, Ancor Inc 2010
\$1.2M Providence Drive at Spirit Way 4-way Signal Intersection Anchorage, Alaska
Municipality of Anchorage

- Supervised all phases of work in conjunction with the Municipality of Anchorage project inspector, ensuring all contract requirements were met; Represented Ancor at each MOA construction progress meeting.
- Managed all project personnel and subcontractors.
- Coordinated the procurement and delivery in relation to the project schedule for materials and supplies.
- Conducted weekly safety meetings with crew and employees to ensure a safe and comfortable work environment.

PROJECT MANAGER/GSA DISPATCH/QUALITY CONTROL MANAGER/ASST. SSHO, Ancor Inc 2010
\$1.2M Yearly Maintenance and Motor Pool Contract Anchorage, Alaska
U.S. Army Corps of Engineers SAAO

- Managed 6-member team, tracked costs and developed monthly pay requests.
- Received and delegated approved work orders from Corps of Engineer's COR.
- Represented Ancor in the Corps of Engineers POA district annual safety meeting. Developed all company plans required by COR.
- Justified and reported monthly mileage usage for over 80 GSA vehicles assigned to POA Corps drivers statewide.

PROJECT ENGINEER/QUALITY CONTROL MANAGER/ASST. SSHO, Ancor Inc 2010
\$650K East 79th Hartzell and Petersburg Water Intertie Anchorage, Alaska
Anchorage Water and Waste Utility

- Calculated progress and processed subcontractor payments according to pay schedule; reviewed and collected submittal information for Alaska Water & Waste Water Utility approval.
- Scheduled/managed subcontractors, procured equipment and materials.
- Assisted in material quantity counts, SWPPP inspections and installed basic bmp's.

QUALITY CONTROL MANAGER/ASST. SSHO, Ancor Inc/Granite Construction 2009
\$1.2M Process and Stockpile Classified Aggregate Fort Greeley, Delta Junction, Alaska
U.S. Army

- Supervised subcontractor and Ancor employees during rock crushing operations; performed gradations on generated material while overseeing 23-hour processing operations.
- Conducted safety meetings with crew and Employees to maintain safe conditions while maintaining production.
