

# KAROL (KARL) RASZKIEWICZ

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## TAX ENFORCEMENT OFFICER

Accountant | Auditor | Analyst

Tax Enforcement Officer with expertise in multiple areas of accounting, auditing, taxation, statistical analysis, financial markets analysis, US equity analysis, US bond markets.

- Not-For-Profit Tax Returns
- Trust Funds
- Regression Analysis
- US Equities and US Bond Analysis
- Risk Management
- Budgeting
- Municipal Code Amendments
- Treasurer - PACC
- Treasury
- Mentor to Staff
- Sharpe Ratio, Sortino Ratio
- PivotTables

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## PROFESSIONAL EXPERIENCE

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**MUNICIPALITY OF ANCHORAGE, Anchorage, AK**

2010 - PRESENT

*Tax Enforcement Officer, Treasury Division*

Independently and with minimal supervision managed and performed compliance audits of AMC title 12 (Program Taxes - Taxation - Hotel/Motel/Tobacco/Rental Vehicle/Marijuana Tax/Motor Fuel Tax/Alcohol Tax), AMC chapter 26.65 (E-911), AMC chapter 26.10 (Payment in lieu of property taxes, agreements, and utilities subject to MUSA/MESA). Wrote new and amended ordinances for most of program taxes. Utilized sampling and forecasting techniques while constructing statistics. Assisted the municipal treasurer in various research projects. Resolved public and executive inquiries.

Additionally:

- Prepared interpretation letters for general public and private industry to explain a variety of specialized subjects.
- Created Informational Bulletins, found at [www.muni.org](http://www.muni.org).
- Established new audit standards for audit programs as well as established audit criteria for the following types of taxes: hotel/motel/tobacco/rental vehicle.
- Ensured Compliance with laws, policies, regulations, and standards.
- Received, investigated, and resolved complaints from public regarding hotel/motel/tobacco/rental vehicle tax.
- Performed discovery field efforts that resulted compliance and additional tax revenue for the Municipality.
- Trained staff on various audit procedures as well as GAAP methods.
- Successfully defended all compliance audits appeals before Administrative Hearing Officer.
- Working on successful implementation of amended tobacco and rental vehicle ordinance.
- Established working relationship with State of Alaska Revenue Division as well as Criminal Investigative Unit.
- Attended regular meeting of municipal trust fund.
- Worked extensively with Law Department related to high profile tax evasion cases.
- Established working relationship with tax compliance and criminal tax division with State of Alaska. - Mentoring junior staff on usage of Excel, Word, and Access computer systems.
- On ad hoc basis translating for Spanish members of the public with their concerns related to Municipal business.
- Prepared PowerPoint presentation on compliance related to Tax-Exempt Rents - AMC 12.20.
- Prepared and presented division wide best practices for utilization of PivotTables.
- At times, reported directly to the Treasurer on status of audits or other high profile cases.
- Responsible for creating and maintaining various databases. - Attending MOA's Trust fund meetings.
- Provide critical information on audits in a timely manner.

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**CHICAGO ACCOUNTING & TAX SERVICES, LTD., Chicago, IL**

2009 – 2010

**Tax Manager**

Prepared and kept business and personal financial statements and tax returns. Provided availability for and assisted 2,000 individual clients and 400 corporate clients. Conducted interviews, exit interviews, and annual reviews. Reconciled all financial statements, researched tax shelters for clients, and complied account reconciliation reports. Analyzed clients' history and handle human capital management.

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**FROST, RUTTENBERG, AND ROTHBLATT, Deerfield, IL**

2006 – 2009

**Senior Tax and Accounting Associate**

Reviewed and prepared federal income tax returns for individuals, corporations, partnerships, trusts, estates, public foundation, and private foundations. Estimated calculations and created complex scheduling for quarterly state income tax apportionment. Analyzed Cost Segregation, at-risk amounts, accruals, and payments. Met with IRS agents and clients, collaborating and aiding both parties with knowledge and the proper course of action. Assisted law firms and in the production of tax projections. Prepared multiple memorandums on new tax law. Trained and coached interns.

- Helped a client keep the status of an S-Election after multiple years of failing to properly file Form 2553.
- Presented seminars based on S-Corporation and tax updates to small groups of business owners.
- Dealt with directly with client worth more than \$3 billion dollars.
- Prepared and filed tax returns in all states as well as many municipalities.

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**EDUCATION - CREDENTIALS**

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**Master of Business Administration, Western Governors University, Salt Lake City, UT – Received Performance Award**

**Enrolled Agent License, Taxation, IRS Enrolled Agent Examination**

**Accounting, Oakton Community College, Des Plaines, IL**

**Bachelor of Arts, Economics, University of Illinois, Chicago, IL**

**Securities Industry Exam - Passed, New York, NY**

**Don Quijote (Spanish Language School), Barcelona, Spain (fluent in Spanish)**

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**ADDITIONAL COMPLETED COURSES**

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- Capital Markets and Key Participants (New York Institute of Finance)
- Finance Foundations: Business Valuations (Lynda.com)
- Merger and Acquisitions Foundations (Lynda.com)
- Financial Markets (Yale University)
- Algorithmic Trading and Stocks Essential Training
- Over the last several years regularly attended quarterly Permanent Fund Corporation meetings

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**PREVIOUSLY HELD POSITIONS.**

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- Polish American Chamber of Commerce Chicago – Treasurer – 2006 – 2009.