

**ANCHORAGE, ALASKA
AO No. 2022-69**

1 **AN ORDINANCE OF THE ANCHORAGE ASSEMBLY AMENDING ANCHORAGE**
2 **MUNICIPAL CODE SECTION 2.30.010 TO CODIFY THE ASSEMBLY'S PROCESS**
3 **FOR SELECTION OF THE YOUTH REPRESENTATIVE AND ALTERNATE TO THE**
4 **ANCHORAGE ASSEMBLY AND TO AMEND SECTION 4.60.275 TO CONFORM**
5 **TO THE ASSEMBLY'S PROCESS.**
6

7 **WHEREAS**, the Municipality of Anchorage has a declared public policy for the
8 selection of a youth representative and alternate to the assembly; and
9

10 **WHEREAS**, this ordinance adds the declared policy in Title 2, Legislative Branch; and
11

12 **WHEREAS**, this ordinance seeks to open the opportunity to apply to this position to a
13 wide pool of potential participants; and
14

15 **WHEREAS**, this ordinance sets the term for the youth representative and alternate
16 based on the assembly schedule and workload; and
17

18 **WHEREAS**, this ordinance clarifies the time frame for when a vacancy in the youth
19 representative position automatically occurs, while still allowing flexibility for
20 extraordinary circumstances; and
21

22 **WHEREAS**, this ordinance makes the conforming amendments to Title 4; now
23 therefore,
24

25 **THE ANCHORAGE ASSEMBLY ORDAINS:**
26

27 **Section 1.** Anchorage Municipal Code section 2.30.010 is hereby amended to add
28 the following subsection (*the remainder of the section is not affected and therefore not*
29 *set out*):
30

31 **2.30.010 - Organization; election of chair and vice-chair; youth**
32 **representative.**
33

34 *** *** ***
35

36 E. Youth Representative. There is established a youth representative to the
37 assembly seat for one person. The assembly may seek nominations for the
38 position from the residents of the municipality who will be at least 16 and not
39 more than 19 years of age at the time of appointment. The youth advisory
40 commission may nominate individual youths for appointment as the youth
41 representative and an alternate. Applicants for the position may shadow a
42 current assembly member prior to nominations or appointment.

- 43 1. The youth representative and an alternate, chosen from among
44 all those nominated, may be appointed for a certain term by the
45 presiding officer or chair of the assembly and confirmed by the

1 assembly. The alternate for the youth representative may serve
2 in the absence of the youth representative and have all the
3 privileges of the position, but does not automatically assume the
4 position if it becomes vacant.

5 a. The youth representative to the assembly.

6 i. Shall be seated with the assembly during regular
7 and special meetings, may join committees,
8 participate in work sessions and informal
9 meetings, but shall not attend or participate in
10 executive sessions or quasi-judicial hearings;

11 ii. May be recognized for comment by the chair or
12 the presiding officer of the assembly and
13 participate in asking questions and discussing
14 issues;

15 iii. Shall receive all materials presented to assembly
16 members for regular and special meetings of the
17 body except materials confidential or related to
18 executive sessions or quasi-judicial hearings;

19 iv. May indicate a "yes" or "no" preferential vote prior
20 to the official vote on matters coming before the
21 assembly except discussion related to executive
22 sessions or quasi-judicial hearings; the youth
23 representative vote shall not be counted in the
24 vote totals by the municipal clerk but may be
25 recorded; and

26 v. Shall not be counted in determining a quorum of
27 the assembly.

28 b. Service as the youth representative is voluntary, without
29 compensation. The chair of the assembly may assign an
30 assembly member to mentor the youth representative,
31 and the chair or municipal clerk may provide for training
32 and orientation for the youth representative.

33 c. The term shall be a minimum term of six months and a
34 maximum of one year and shall be determined by the
35 assembly. No appointee may serve more than a total of
36 one year. The youth representative shall not hold or run
37 for public elected office during the term of appointment.
38 The code of ethics, chapter 1.15, shall apply to the youth
39 representative.

40 d. The youth representative seat becomes vacant in the
41 same manner as the office of an elected official becomes
42 vacant as provided in section 7.01(a) of the Charter.
43 Removal may be based on the same grounds as removal
44 of an elected official set forth in section 2.70.030A. The
45 procedure is by a motion for removal approved by a
46 majority vote of the assembly. The youth representative
47 seat automatically becomes vacant without further action
48 necessary if the person:

49 i. Is absent from three regular meetings without
50 excuse,

51 ii. Is absent from six regular meetings,

- iii. Fails to attend two-thirds of the regular meetings scheduled during the person's appointed term, or
- iv. Unless approved by the chair of the assembly, the youth representative leaves the municipality for reasons temporary or permanent, this being defined as any term longer than four consecutive weeks.

(AO No. 13-75; AO No. 77-330; AO No. 78-49; AO No. 2008-131, § 1, 1-6-09; AO No. 2017-53, § 3, 4-11-17)

Section 2. Anchorage Municipal Code section 4.60.275B.9 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

4.60.275 - Youth advisory commission; youth representative to the assembly.

*** *** ***

B. The youth advisory commission shall have the following powers and duties:

*** *** ***

9. [THERE IS ESTABLISHED A]Youth r[R]epresentative to the a[Anchorage A]ssembly seat [FOR ONE PERSON]. The commission may [SHALL] nominate individual youths for appointment as the youth representative and an alternate to the a[Anchorage A]ssembly, in accordance with the criteria in section 2.30.010E. [CANDIDATES FOR THE POSITION MAY SHADOW A CURRENT ASSEMBLY MEMBER PRIOR TO NOMINATIONS OR APPOINTMENT. THE YOUTH REPRESENTATIVE AND AN ALTERNATE SHALL BE APPOINTED FOR A CERTAIN TERM BY THE CHAIR OF THE ASSEMBLY AND CONFIRMED BY THE ASSEMBLY. THE ALTERNATE FOR THE YOUTH REPRESENTATIVE SHALL SERVE IN THE ABSENCE OF THE YOUTH REPRESENTATIVE AND HAVE ALL THE PRIVILEGES OF THE POSITION, BUT DOES NOT AUTOMATICALLY ASSUME THE POSITION IF IT BECOMES VACANT.

A. THE YOUTH REPRESENTATIVE TO THE ANCHORAGE ASSEMBLY.

- I. SHALL BE SEATED WITH THE ANCHORAGE ASSEMBLY DURING REGULAR AND SPECIAL MEETINGS, MAY JOIN COMMITTEES, PARTICIPATE IN WORK SESSIONS AND INFORMAL MEETINGS, BUT SHALL NOT ATTEND OR PARTICIPATE IN EXECUTIVE SESSIONS OR QUASI-JUDICIAL HEARINGS;
- II. MAY BE RECOGNIZED FOR COMMENT BY THE PRESIDING OFFICER OF THE ASSEMBLY AND PARTICIPATE IN ASKING QUESTIONS AND DISCUSSING ISSUES;
- III. SHALL RECEIVE ALL MATERIALS PRESENTED TO ASSEMBLY MEMBERS FOR REGULAR AND

- 1 SPECIAL MEETINGS OF THE BODY EXCEPT
2 MATERIALS CONFIDENTIAL OR RELATED TO
3 EXECUTIVE SESSIONS OR QUASI-JUDICIAL
4 HEARINGS;
- 5 IV. MAY INDICATE A "YES" OR "NO"
6 PREFERENTIAL VOTE PRIOR TO THE
7 OFFICIAL VOTE ON MATTERS COMING
8 BEFORE THE ANCHORAGE ASSEMBLY
9 EXCEPT DISCUSSION RELATED TO
10 EXECUTIVE SESSIONS OR QUASI-JUDICIAL
11 HEARINGS; THE YOUTH REPRESENTATIVE
12 VOTE SHALL NOT BE COUNTED IN THE VOTE
13 TOTALS BY THE MUNICIPAL CLERK BUT MAY
14 BE RECORDED; AND
- 15 V. SHALL NOT BE COUNTED IN DETERMINING A
16 QUORUM OF THE ANCHORAGE ASSEMBLY.
- 17 B. AT THE TIME OF APPOINTMENT, THE YOUTH
18 REPRESENTATIVE SHALL BE AT LEAST 16 AND NOT
19 MORE THAN 19 YEARS OF AGE. SERVICE AS THE
20 YOUTH REPRESENTATIVE IS VOLUNTARY,
21 WITHOUT COMPENSATION. THE CHAIR OF THE
22 ASSEMBLY MAY ASSIGN AN ASSEMBLY MEMBER
23 TO MENTOR THE YOUTH REPRESENTATIVE, AND
24 THE CHAIR OR MUNICIPAL CLERK MAY PROVIDE
25 FOR TRAINING AND ORIENTATION FOR THE YOUTH
26 REPRESENTATIVE.
- 27 C. THE YOUTH ADVISORY COMMISSION SHALL
28 DETERMINE THE TERM OF APPOINTMENT AT THE
29 TIME OF SENDING NOMINATIONS TO THE CHAIR,
30 WITH] A MINIMUM TERM OF SIX MONTHS AND A
31 MAXIMUM OF ONE YEAR. NO APPOINTEE MAY
32 SERVE MORE THAN A TOTAL OF ONE YEAR. THE
33 YOUTH REPRESENTATIVE SHALL NOT HOLD OR
34 RUN FOR PUBLIC ELECTED OFFICE DURING THE
35 TERM OF APPOINTMENT. THE CODE OF
36 ETHICS, CHAPTER 1.15, SHALL APPLY TO THE
37 YOUTH REPRESENTATIVE.
- 38 D. THE YOUTH REPRESENTATIVE SEAT BECOMES
39 VACANT IN THE SAME MANNER AS THE OFFICE OF
40 AN ELECTED OFFICIAL BECOMES VACANT AS
41 PROVIDED IN SECTION 7.01(A) OF THE CHARTER.
42 REMOVAL MAY BE BASED ON THE SAME GROUNDS
43 AS REMOVAL OF AN ELECTED OFFICIAL SET FORTH
44 IN SECTION 2.70.030A. THE PROCEDURE IS BY A
45 MOTION FOR REMOVAL APPROVED BY A MAJORITY
46 VOTE OF THE ASSEMBLY. THE YOUTH
47 REPRESENTATIVE SEAT AUTOMATICALLY
48 BECOMES VACANT WITHOUT FURTHER ACTION
49 NECESSARY IF THE PERSON:
- 50 I. IS ABSENT FROM THREE REGULAR
51 MEETINGS WITHOUT EXCUSE,

- II. IS ABSENT FROM SIX REGULAR MEETINGS,
- III. FAILS TO ATTEND TWO-THIRDS OF THE REGULAR MEETINGS SCHEDULED DURING THE PERSON'S APPOINTED TERM.]

*** *** ***

(AO No. 95-64, § 1, 3-7-95; AO No. 95-132, § 1, 6-6-95; AO No. 96-64, § 1, 4-23-96; AO No. 98-26, § 1, expires 3-7-2001; AO No. 2001-61, § 1, 3-27-01; AO No. 2004-69, § 1, 4-13-04; AO No. 2004-96, § 1, 6-8-04; AO No. 2005-80, § 2, 9-27-05; AO No. 2011-64(S-1), § 5, 6-28-11; AO No. 2015-119, § 1, 11-10-15; AO No. 2017-51(S), § 1, 9-12-17; Ord. No. 2018-47, § 10, 10-9-18)

Section 3. This ordinance shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2022.

Chair of the Assembly

ATTEST:

Municipal Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 331-2022

Meeting Date: June 7, 2022

1 **From: Assembly Chair LaFrance**

2
3 **Subject: AN ORDINANCE OF THE ANCHORAGE ASSEMBLY AMENDING**
4 **ANCHORAGE MUNICIPAL CODE SECTION 2.30.010 TO CODIFY THE**
5 **ASSEMBLY'S PROCESS FOR SELECTION OF THE YOUTH**
6 **REPRESENTATIVE AND ALTERNATE TO THE ANCHORAGE ASSEMBLY AND**
7 **TO AMEND SECTION 4.60.275 TO CONFORM TO THE ASSEMBLY'S**
8 **PROCESS.**

9
10 Anchorage Municipal Code was amended in 2017 to establish a Youth Advisory
11 Commission and a youth representative and alternate to the Anchorage Assembly.
12 The youth representative and alternate positions were established in Title 4, Boards
13 and Commissions although the positions are part of the Assembly. This ordinance
14 will move the qualifications and duties of the youth representative and alternate to
15 the assembly in Title 2, Legislative Branch, similar to other positions that work
16 directly with the assembly. As the legislative branch is home to the youth
17 representative and the alternate, this ordinance brings these positions into the
18 legislative branch's governing code.

19
20 Additionally, this ordinance will widen the pool of potential participants for the
21 position, allow the assembly to set the term based on schedule and workload, and
22 reduce the time a youth representative may be absent from the state before the
23 position becomes vacant automatically, unless the absence is approved by the
24 assembly chair for extraordinary circumstances.

25
26 Title 4 is amended in this ordinance to reflect modifications made in the language
27 added to Title 2, to avoid redundancy in the code.

28
29 **I request your support for the ordinance.**

30
31 Prepared by: Assembly Counsel's Office
32 Respectfully submitted: Assembly Chair Suzanne LaFrance
33 District 6, South Anchorage