AN ORDNANCE OF THE ANCHORAGE ASSEMBLY AMENDING ANCHORAGE MUNICIPAL CODE SECTION 2.30.010 TO CODIFY THE ASSEMBLY’S PROCESS FOR SELECTION OF THE YOUTH REPRESENTATIVE AND ALTERNATE TO THE ANCHORAGE ASSEMBLY AND TO AMEND SECTION 4.60.275 TO CONFORM TO THE ASSEMBLY’S PROCESS.

WHEREAS, the Municipality of Anchorage has a declared public policy for the selection of a youth representative and alternate to the assembly; and

WHEREAS, this ordinance adds the declared policy in Title 2, Legislative Branch; and

WHEREAS, this ordinance seeks to open the opportunity to apply to this position to a wide pool of potential participants; and

WHEREAS, this ordinance sets the term for the youth representative and alternate based on the assembly schedule and workload; and

WHEREAS, this ordinance clarifies the time frame for when a vacancy in the youth representative position automatically occurs, while still allowing flexibility for extraordinary circumstances; and

WHEREAS, this ordinance makes the conforming amendments to Title 4; now therefore,

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. Anchorage Municipal Code section 2.30.010 is hereby amended to add the following subsection (the remainder of the section is not affected and therefore not set out):

2.30.010 - Organization; election of chair and vice-chair; youth representative.

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E. Youth Representative. There is established a youth representative to the assembly seat for one person. The assembly may seek nominations for the position from the residents of the municipality who will be at least 16 and not more than 19 years of age at the time of appointment. The youth advisory commission may nominate individual youths for appointment as the youth representative and an alternate. Applicants for the position may shadow a current assembly member prior to nominations or appointment.

1. The youth representative and an alternate, chosen from among all those nominated, may be appointed for a certain term by the presiding officer or chair of the assembly and confirmed by the
assembly. The alternate for the youth representative may serve in the absence of the youth representative and have all the privileges of the position, but does not automatically assume the position if it becomes vacant.

a. The youth representative to the assembly.
   i. Shall be seated with the assembly during regular and special meetings, may join committees, participate in work sessions and informal meetings, but shall not attend or participate in executive sessions or quasi-judicial hearings;
   ii. May be recognized for comment by the chair or the presiding officer of the assembly and participate in asking questions and discussing issues;
   iii. Shall receive all materials presented to assembly members for regular and special meetings of the body except materials confidential or related to executive sessions or quasi-judicial hearings;
   iv. May indicate a "yes" or "no" preferential vote prior to the official vote on matters coming before the assembly except discussion related to executive sessions or quasi-judicial hearings; the youth representative vote shall not be counted in the vote totals by the municipal clerk but may be recorded; and
   v. Shall not be counted in determining a quorum of the assembly.

b. Service as the youth representative is voluntary, without compensation. The chair of the assembly may assign an assembly member to mentor the youth representative, and the chair or municipal clerk may provide for training and orientation for the youth representative.

c. The term shall be a minimum term of six months and a maximum of one year and shall be determined by the assembly. No appointee may serve more than a total of one year. The youth representative shall not hold or run for public elected office during the term of appointment. The code of ethics, chapter 1.15, shall apply to the youth representative.

d. The youth representative seat becomes vacant in the same manner as the office of an elected official becomes vacant as provided in section 7.01(a) of the Charter. Removal may be based on the same grounds as removal of an elected official set forth in section 2.70.030A. The procedure is by a motion for removal approved by a majority vote of the assembly. The youth representative seat automatically becomes vacant without further action necessary if the person:
   i. Is absent from three regular meetings without excuse,
   ii. Is absent from six regular meetings,
iii. Fails to attend two-thirds of the regular meetings scheduled during the person's appointed term, or

iv. Unless approved by the chair of the assembly, the youth representative leaves the municipality for reasons temporary or permanent, this being defined as any term longer than four consecutive weeks.

(AO No. 13-75; AO No. 77-330; AO No. 78-49; AO No. 2008-131, § 1, 1-6-09; AO No. 2017-53, § 3, 4-11-17)

Section 2. Anchorage Municipal Code section 4.60.275B.9 is hereby amended to read as follows (the remainder of the section is not affected and therefore not set out):

4.60.275 - Youth advisory commission; youth representative to the assembly.

B. The youth advisory commission shall have the following powers and duties:

9. [THERE IS ESTABLISHED A ]Youth representative to the Anchorage Assembly seat [FOR ONE PERSON]. The commission may [SHALL] nominate individual youths for appointment as the youth representative and an alternate to the Anchorage Assembly, in accordance with the criteria in section 2.30.010E. [CANDIDATES FOR THE POSITION MAY SHADOW A CURRENT ASSEMBLY MEMBER PRIOR TO NOMINATIONS OR APPOINTMENT. THE YOUTH REPRESENTATIVE AND AN ALTERNATE SHALL BE APPOINTED FOR A CERTAIN TERM BY THE CHAIR OF THE ASSEMBLY AND CONFIRMED BY THE ASSEMBLY. THE ALTERNATE FOR THE YOUTH REPRESENTATIVE SHALL SERVE IN THE ABSENCE OF THE YOUTH REPRESENTATIVE AND HAVE ALL THE PRIVILEGES OF THE POSITION, BUT DOES NOT AUTOMATICALLY_ASSUME THE POSITION IF IT BECOMES VACANT.]

A. THE YOUTH REPRESENTATIVE TO THE ANCHORAGE ASSEMBLY.

I. SHALL BE SEATED WITH THE ANCHORAGE ASSEMBLY DURING REGULAR AND SPECIAL MEETINGS, MAY JOIN COMMITTEES, PARTICIPATE IN WORK SESSIONS AND INFORMAL MEETINGS, BUT SHALL NOT ATTEND OR PARTICIPATE IN EXECUTIVE SESSIONS OR QUASI-JUDICIAL HEARINGS;

II. MAY BE RECOGNIZED FOR COMMENT BY THE PRESIDING OFFICER OF THE ASSEMBLY AND PARTICIPATE IN ASKING QUESTIONS AND DISCUSSING ISSUES;

III. SHALL RECEIVE ALL MATERIALS PRESENTED TO ASSEMBLY MEMBERS FOR REGULAR AND
SPECIAL MEETINGS OF THE BODY EXCEPT MATERIALS CONFIDENTIAL OR RELATED TO EXECUTIVE SESSIONS OR QUASI-JUDICIAL HEARINGS;

IV. MAY INDICATE A "YES" OR "NO" PREFERENTIAL VOTE PRIOR TO THE OFFICIAL VOTE ON MATTERS COMING BEFORE THE ANCHORAGE ASSEMBLY EXCEPT DISCUSSION RELATED TO EXECUTIVE SESSIONS OR QUASI-JUDICIAL HEARINGS; THE YOUTH REPRESENTATIVE VOTE SHALL NOT BE COUNTED IN THE VOTE TOTALS BY THE MUNICIPAL CLERK BUT MAY BE RECORDED; AND

V. SHALL NOT BE COUNTED IN DETERMINING A QUORUM OF THE ANCHORAGE ASSEMBLY.

B. AT THE TIME OF APPOINTMENT, THE YOUTH REPRESENTATIVE SHALL BE AT LEAST 16 AND NOT MORE THAN 19 YEARS OF AGE. SERVICE AS THE YOUTH REPRESENTATIVE IS VOLUNTARY, WITHOUT COMPENSATION. THE CHAIR OF THE ASSEMBLY MAY ASSIGN AN ASSEMBLY MEMBER TO MENTOR THE YOUTH REPRESENTATIVE, AND THE CHAIR OR MUNICIPAL CLERK MAY PROVIDE FOR TRAINING AND ORIENTATION FOR THE YOUTH REPRESENTATIVE.

C. THE YOUTH ADVISORY COMMISSION SHALL DETERMINE THE TERM OF APPOINTMENT AT THE TIME OF SENDING NOMINATIONS TO THE CHAIR, WITH A MINIMUM TERM OF SIX MONTHS AND A MAXIMUM OF ONE YEAR. NO APPOINTEE MAY SERVE MORE THAN A TOTAL OF ONE YEAR. THE YOUTH REPRESENTATIVE SHALL NOT HOLD OR RUN FOR PUBLIC ELECTED OFFICE DURING THE TERM OF APPOINTMENT. THE CODE OF ETHICS, CHAPTER 1.15, SHALL APPLY TO THE YOUTH REPRESENTATIVE.

D. THE YOUTH REPRESENTATIVE SEAT BECOMES VACANT IN THE SAME MANNER AS THE OFFICE OF AN ELECTED OFFICIAL BECOMES VACANT AS PROVIDED IN SECTION 7.01(A) OF THE CHARTER. REMOVAL MAY BE BASED ON THE SAME GROUNDS AS REMOVAL OF AN ELECTED OFFICIAL SET FORTH IN SECTION 2.70.030A. THE PROCEDURE IS BY A MOTION FOR REMOVAL APPROVED BY A MAJORITY VOTE OF THE ASSEMBLY. THE YOUTH REPRESENTATIVE SEAT AUTOMATICALLY BECOMES VACANT WITHOUT FURTHER ACTION NECESSARY IF THE PERSON:

I. IS ABSENT FROM THREE REGULAR MEETINGS WITHOUT EXCUSE,
II. IS ABSENT FROM SIX REGULAR MEETINGS,
III. FAILS TO ATTEND TWO-THIRDS OF THE
REGULAR MEETINGS SCHEDULED DURING
THE PERSON'S APPOINTED TERM.]

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(AO No. 95-64, § 1, 3-7-95; AO No. 95-132, § 1, 6-6-95; AO No. 96-64, § 1, 4-23-96;
AO No. 98-26, § 1, expires 3-7-2001; AO No. 2001-61, § 1, 3-27-01; AO No. 2004-69,
§ 1, 4-13-04; AO No. 2004-96, § 1, 6-8-04; AO No. 2005-80, § 2, 9-27-05; AO No.
2011-64(S-1), § 5, 6-28-11; AO No. 2015-119, § 1, 11-10-15; AO No. 2017-51(S), § 1,
9-12-17; Ord. No. 2018-47, § 10, 10-9-18)

Section 3. This ordinance shall be effective immediately upon passage and
approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this ______ day of
______________, 2022.

__________________________________________
Chair of the Assembly

ATTEST:

__________________________________________
Municipal Clerk
From: Assembly Chair LaFrance

Subject: AN ORDINANCE OF THE ANCHORAGE ASSEMBLY AMENDING ANCHORAGE MUNICIPAL CODE SECTION 2.30.010 TO CODIFY THE ASSEMBLY’S PROCESS FOR SELECTION OF THE YOUTH REPRESENTATIVE AND ALTERNATE TO THE ANCHORAGE ASSEMBLY AND TO AMEND SECTION 4.60.275 TO CONFORM TO THE ASSEMBLY’S PROCESS.

Anchorage Municipal Code was amended in 2017 to establish a Youth Advisory Commission and a youth representative and alternate to the Anchorage Assembly. The youth representative and alternate positions were established in Title 4, Boards and Commissions although the positions are part of the Assembly. This ordinance will move the qualifications and duties of the youth representative and alternate to the assembly in Title 2, Legislative Branch, similar to other positions that work directly with the assembly. As the legislative branch is home to the youth representative and the alternate, this ordinance brings these positions into the legislative branch’s governing code.

Additionally, this ordinance will widen the pool of potential participants for the position, allow the assembly to set the term based on schedule and workload, and reduce the time a youth representative may be absent from the state before the position becomes vacant automatically, unless the absence is approved by the assembly chair for extraordinary circumstances.

Title 4 is amended in this ordinance to reflect modifications made in the language added to Title 2, to avoid redundancy in the code.

I request your support for the ordinance.

Prepared by: Assembly Counsel’s Office
Respectfully submitted: Assembly Chair Suzanne LaFrance
District 6, South Anchorage