



# MUNICIPALITY OF ANCHORAGE

## Assembly Memorandum

No. AM 688-2020

Meeting Date: December 8, 2020

1 **From: MAYOR**

2  
3 **Subject: Executive appointment – confirmation hearing**

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5 Pursuant to the Municipality of Anchorage Charter in sections 5.02, 5.03 through  
6 5.05 and the Anchorage Municipal Code sections 2.30.095, 3.20.020 and 3.20.070, I  
7 ask the Assembly to confirm the following executive and department head that I  
8 have appointed:

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10 

<u>Name</u>	<u>Position</u>
Anna C. Henderson	Municipal Manager

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12  
13 A resume submitted in accordance with Anchorage Municipal Code section 3.30.173  
14 is attached for your information.

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16 **THE ADMINISTRATION RECOMMENDS APPROVAL.**

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18 Prepared by: David M. Samsa, Human Resources Executive  
19 Assistant

20 Approved by: Cheryl Evans, Human Resources Director

21 Respectfully submitted: Austin Quinn-Davidson, Acting Mayor



# Municipality of Anchorage

Austin Quinn-Davidson

Acting Mayor

December 2, 2020

Anna Henderson  
[REDACTED]

Dear Anna,

I am pleased you have accepted the executive position of Municipal Manager (position number 30001115) with the Municipal Manager's Office. Your executive appointment begins December 2, 2020.

Your salary will be based on an annual salary of \$140,046.40 (\$67.33 per hour) and is paid on a bi-weekly basis. This is a salaried executive position and as such is exempt from the minimum wage and overtime provisions of the Federal Fair Labor Standards Act. You will serve in an appointed capacity at the pleasure of the Mayor.

You will continue to receive on an annual basis eighty (80) hours of non-cashable leave in accordance with Anchorage Municipal Code (3.30.174.J).

In accordance with Anchorage Municipal Code (3.30.173), executive employees shall submit a resume prior to hire or appointment. Under Municipal policy, your resume will be submitted to the Assembly and become part of the public record.

The Municipal Executive Team and I look forward to working with you.

Sincerely,

*Austin Quinn-Davidson*

Austin Quinn-Davidson  
Acting Mayor

cc: Personnel File  
Central Payroll

# Anna C. Henderson

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## Professional Experience

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Deputy Municipal  
Manager  
10/2020/11/2020

Municipality of Anchorage

- Responsible to the municipal manager, assisting with overall conduct of municipal administrative policy, public safety, and operation of the municipality; including oversight of nine municipal departments, two utilities, two enterprises, and five offices.

General Manager  
04/2019-10/2020

Municipal Light & Power

- Manage all operations and business affairs of a municipal-owned, vertically integrated electric utility that generates, transmits and distributes energy to over 30,000 residential and commercial customers with a mixture of natural gas, steam, and hydroelectric assets as well as purchased power contracts. The utility also owns a share of a natural gas field to source a portion of its gas supply.
- Responsible for effectuating Asset Purchase and Sale agreement resulting in the successful completion of the sale of ML&P to Chugach Electric.
- The utility began a multi-phase grid modernization program in 2011 with a \$430 million generation replacement program and in 2017 the capital investment focus transitioned to the replacement of aging distribution infrastructure and the system-wide installation of smart meters.
- Power from non-carbon emitting resources is 15%-17% on average.
- 250 personnel, including eight direct reports.

Regulatory Affairs  
Division Manager  
02/2016-04/2019

Municipal Light & Power

- Executive manager leading the Regulatory Affairs and Gas Supply Division.
- Develop policies and procedures to facilitate internal compliance with federal laws and the Alaska Public Utilities Regulatory Act (AS 42.05).
- Manage gas supply operations, including ownership interest in a producing natural gas field, to achieve operating strategies. Including emergency operations procedures.
- Lead negotiations in purchase and sales agreements for electric service and other contracts.
- Develop strategic regulatory and public policy agendas and provide public testimony to various governing bodies, boards, commissions and committees in support of the agenda.
- Responsible for the development and approval of utility rates including directing the activities of outside counsel and expert witnesses.

Regulatory Affairs Supervisor 05/2014-02/2016	Municipal Light & Power <ul style="list-style-type: none"> <li>• Lead a department with two analysts and a \$2 million annual operating expense budget.</li> <li>• Provide written and oral testimony and respond to discovery in support of regulatory and public policy agenda.</li> <li>• Direct and perform economic and financial modeling and pricing analysis.</li> </ul>
Regulatory Analyst 10/2011-5/2014	Municipal Light & Power <ul style="list-style-type: none"> <li>• Provide financial, economic, and statistical analysis for regulatory filings.</li> <li>• Perform load analysis and assist with load forecasting.</li> </ul>
Accountant 11/2008-10/2011	Municipal Light & Power <ul style="list-style-type: none"> <li>• Classify generation, transmission, and distribution construction projects to plant in accordance with FERC guidelines.</li> <li>• Prepare monthly financial reports and various statistical reports to ensure accurate reporting of capital assets.</li> </ul>
Utility Technical Assistant 11/2006-11/2008	Municipality of Anchorage <ul style="list-style-type: none"> <li>• Perform all administrative functions for Signal Maintenance and Communications department.</li> </ul>
Various 12/2001-10/2006	Chugach Electric Association, Inc. <ul style="list-style-type: none"> <li>• Progressive levels of responsibilities in plant accounting, including Plant Accountant.</li> </ul>

### **Education**

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Bachelor of Business Administration – Accounting	University of Alaska Anchorage
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### **Boards and Committees**

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Alaska Power Association, Board Member (2015-2016 and 2019-2020)  
Beluga River Unit Asset Retirement Obligation Investment Board (2019-2020)  
Bradley Lake Project Management Committee, Director, (2019-2020)  
Alaska Intertie Management Committee, Chair (2019-2020)  
Beluga River Unit Working Interest Owners Representative (2016 to 2020)  
Chinook Optional School Association, Secretary, Board of Directors (2018-present)