MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM-2022

Meeting Date: October XX, 2022

From: Assembly Member Rivera

Subject: SOLE SOURCE CONTRACT WITH [VENDOR TBD] TO OPERATE LEASED NON-CONGREGATE HOUSING AT THE ALEX HOTEL & SUITES, ANCHORAGE HEALTH DEPARTMENT ($391,500)

The Anchorage Health Department intends to enter into a sole source contract with [a Vendor to be identified by the Administration] to operate leased non-congregate housing at the Alex Hotel & Suites. Operations will include supportive services such as staffing and meals and additional services such as basic medical/wound care/medical case management, non-critical transportation, and laundry.

As the Municipality of Anchorage approaches the winter months, there is an urgent need to provide non-congregate housing for the community. There is limited ability to increase capacity at existing operations, limited possible locations to meet urgency, and limited providers who can run these sheltering operations. If it is necessary, the Administration is encouraged to invoke AMC section 7.20.090 for emergency procurement and waiver of formal procurement procedures in order to rapidly execute the contract and make the units available.

The contract will be in effect from the date of contract execution through December 31, 2022, for a contract award not to exceed $391,500.

The funding shall be disbursed to the contractor as soon as possible and cover all costs incurred for this purpose from the date of this funding approval.

It is recommended the Assembly approve this contract.

Prepared by: Desirea C. Camacho, Assembly Budget Analyst
Fund Certification: 206000-244500-2900000XXX-530380 FY2022 $391,500 (Subject to appropriation, Operating Budget, Alcoholic Beverages Retail Sales Tax Fund)

Respectfully submitted: Felix Rivera, Assembly Member
District 4, Midtown