

From: [Marquis, Ryan J.](#)
To: [Alger, Rachelle](#)
Subject: AO 2023-108
Date: Thursday, November 9, 2023 11:34:35 AM
Attachments: [image001.png](#)

Hello Rachelle.

Assembly Ordinance 2023-108 adds language to 7.15.040.A that seems impossible in practice. We are to report bid awards between \$50,000.00 and \$150,000.00 in an AIM *once each month* and no later than one month after award. (New language underlined)

Due to the time required to process items through OnBase and get them on the agenda, as well as the Assembly's regular meeting schedule, there are situations where we cannot have items listed on a monthly AIM within 30 days of award.

Under this new language, if a contract is awarded on November 1, it would need to be on an agenda by December 1. If there was also a contract awarded on November 30, it would need to be reported by December 30. It's not practicable to have a bid awarded on November 30 to make it onto the same AIM that's reporting the November 1 contract if we can only provide this AIM to the Assembly "once each month".

We either need to report more than once each month, or have the "and no later than one month after award" language removed. If this is approved as written, the only way we could comply would be to purposefully delay contract awards to a certain day each month. The current practice of providing the previous month's awards at the last meeting of the subsequent month seems adequate.

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