



MUNICIPALITY OF ANCHORAGE

Assembly Memorandum

No. AM 863-2024

Meeting Date: November 6, 2024

1 **From: MAYOR**

2
3 **Subject: Executive Appointment – Confirmation Hearing**

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5 Pursuant to the Municipality of Anchorage Charter in sections 5.02, 5.03 through
6 5.05 and the Anchorage Municipal Code sections 2.30.095, 3.20.020 and 3.20.070, I
7 ask the Assembly to confirm the following executive and department head that I
8 have appointed:

<u>Name</u>	<u>Position</u>
Kent E. Kohlase	Municipal Operations Manager (confirmed as Public Works Director)

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14 Resume submitted in accordance with Anchorage Municipal Code section 3.30.173
15 is attached for your information.

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17 **THE ADMINISTRATION RECOMMENDS APPROVAL.**

Prepared by:	David Samsa, Human Resources Executive Assistant
Approved by:	Tyler Andrews, Chief Human Resources Officer
Concur:	William D. Falsey, Acting Chief Administrative Officer
Concur:	Rebecca A. Windt Pearson, Municipal Manager
Respectfully submitted:	Suzanne LaFrance, Mayor

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KENT KOHLHASE

Cell: [REDACTED]

PROFILE

Thirty-one years engineering, management, and executive experience as project engineer, team leader, engineering program manager, department director, and executive level leader. Broad experience working across disciplines with stakeholders with varied interests and goals.

- Experience working with legislative government.
- Extensive experience working with A/E consulting firms and construction contractors.
- Experience working with and supervising teams of professionals in various disciplines.
- Experience managing multiple projects, with responsibility for project scheduling and budgeting.
- Experience working in remote areas of Alaska.

PROFESSIONAL EXPERIENCE

Municipal Manager (December 2022 – July 2024)

Provided leadership and management of municipal departments responsible for operation of municipal government and delivery of services. Overall responsibility for most functions of municipal government.

Director of Public Works (November 2022 – December 2022)

Provided leadership and broad oversight of Project Management & Engineering Department, Traffic Department, and Maintenance & Operations Department.

Director, Project Management & Engineering (September 2019 – October 2022)

Led the PM&E staff responsible for identifying, designing, and constructing road, drainage, lighting, and safety projects across the Municipality. Department responsibilities included:

- Capital Improvement Program implementation, including budgeting, planning, design, construction, and inspection of capital projects
- Community involvement for capital projects
- Acquisition of rights-of-way, permanent easements and construction easements needed for construction of capital projects
- Compliance with Clean Water Act and national and state permitting requirements for management, treatment, and discharge of stormwater
- Responding to Assembly inquiries
- Responding to citizen inquiries and concerns
- Ongoing coordination with the Alaska Department of Transportation & Public Facilities
- Overall responsibility for management of design and construction contracts implementing municipal capital projects
- Manage annual operating budget of \$1.5m, annual capital budget of ~ \$35m

Design Section Manager/Acting Municipal Engineer (November 2015 – September 2019)

Managed and supervised the MOA engineering design group, Survey/Right of Way Acquisition section, and MOA Materials Lab. Overall responsibility for ensuring municipal design criteria and standards are followed on public projects. Reviewed and decided on variances to municipal design standards. Responsible for maintenance and updates of MASS and MOA Design Criteria Manual.

I also served as acting Development Services department director and Building Official for about a year during this period.

Private Development Manager, Municipality of Anchorage (April 2013 – November 2015)

Worked directly with developers and engineers to guide the design and construction of subdivisions and related public improvements. Ensured that projects were designed and constructed in conformance with applicable municipal code, design criteria, and construction standards.

U.S. Forest Service, Chugach National Forest

1991 - 2013

Forest Engineering Staff Officer (August 2006 – April 2013)

Exercised the full range of supervisory responsibility and authority for as many as 15 employees, including 6 direct reports. Assigned work, set priorities, evaluated performance, and coached and mentored staff toward continued professional development.

Overall staff responsibility for Facilities, Roads, Fleet, Fire, and Aviation programs. Responsible for accomplishment of a multifaceted program of work including the planning, design, construction, and maintenance of facilities, roads, and trail projects; fire suppression; aviation management; Fleet; and surveying and boundary management.

Acting District Ranger (June – August 2006)

Exercised full range of line officer responsibility and authority for as many as 60 employees. My detail took place during the height of field season, and a ranger district during the summer is a dynamic, fluid, ever-changing environment. I and my staff dealt with several rapidly developing situations, requiring flexibility and adaptability in setting and adjusting priorities.

Design and Construction Team Leader (July 2001 – June 2006)

Supervised 4 engineers, an engineering technician, and a landscape architect. My supervisory duties included the full range of responsibility, including interviewing, coaching, mentoring, and evaluating performance. Responsible for implementing engineering design and construction program for the Chugach National Forest.

Acting Forest Engineer (September 2000 - July 2001)

- Personally selected by Forest Supervisor to serve in this position.
- Supervised a multi-disciplinary staff of 12 to 15 people.
- Overall responsibility for engineering design and construction; safety; aviation management; fire suppression; and cadastral surveying.

Project Engineer (May 1993 - July 2001)

Responsible for all work associated with development of capital improvement projects on the forest. Duties included preliminary analysis of feasibility of a project; survey and design; preparation of drawings, specifications, engineering calculations, and engineering cost estimates; and contract administration during the construction phase of the project.

Administered government design and construction contracts, with responsibility for ensuring compliance with contract drawings and specifications.

- As Contracting Officer's Representative, served as primary point of contact for contractor for the duration of the project. Solely responsible for day-to-day administration of the contract.
- Prepared daily contract diaries to document progress, status, and issues for contracting officer and management.
- Negotiated changes in cost and scope with contractors. Prepared change orders for review and approval of contracting officer.
- Monitored project schedules and worked with contractors to maintain schedule.
- Coordinated permitting with regulatory agencies such as Alaska Department of Fish and Game, Alaska Department of Environmental Conservation, and Corps of Engineers.

Municipality of Anchorage – Street Maintenance (January 1984 – August 1989)

Equipment Operator. Worked as light, medium, and heavy equipment operator. Operated equipment for maintenance of city streets and storm drain systems, including graders, dump trucks, sweepers, pavers, chip spreaders.

Professional Licenses

Registered as a civil engineer in the state of Alaska since 1998.