



MUNICIPALITY OF ANCHORAGE

Assembly Memorandum

No. AM 859-2024

Meeting Date: October 22, 2024

1 **FROM: MAYOR**

2
3 **SUBJECT: EXECUTIVE APPOINTMENT – CONFIRMATION HEARING.**

4
5 Pursuant to the Municipality of Anchorage Charter in sections 5.02, 5.03 through
6 5.05 and the Anchorage Municipal Code sections 2.30.095, 3.20.020, and 3.20.070,
7 I ask the Assembly to confirm the following executive and department head that I
8 have appointed:

9
10

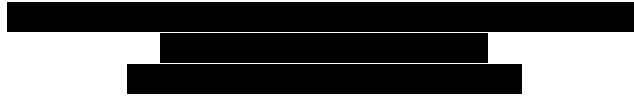
<u>Name</u>	<u>Position</u>
Philippe D. Brice	Chief Fiscal Officer

11
12
13 A resume submitted in accordance with Anchorage Municipal Code section 3.30.173
14 is attached for your information.

15
16 **THE ADMINISTRATION RECOMMENDS APPROVAL.**

17
18 Prepared by: David Samsa, Human Resources Executive Assistant
19 Approved by: Tyler Andrews, Chief Human Resources Officer
20 Concur: William D. Falsey, Acting Chief Administrative Officer
21 Concur: Rebecca A. Windt Pearson, Municipal Manager
22 Respectfully submitted: Suzanne LaFrance, Mayor

Philippe D. Brice



Objective

To obtain a challenging executive position where my management, financial, accounting, and technical skills can be leveraged to drive business growth and success. With extensive hands-on experience and demonstrated expertise in managerial, organizational, and analytical roles, I am highly motivated to contribute my talents to a forward-thinking organization. I possess exceptional interpersonal, communication, and negotiation skills, and excel in prioritizing multiple complex tasks in fast-paced environments. My objective is to lead with a strategic and results-driven mindset, collaborating with cross-functional teams to exceed business objectives and goals.

Professional Experience

Municipality of Anchorage – IT Department, Alaska

12/2016 to present

Director – 05/2023 to present

As the Acting IT Director for the Municipality of Anchorage, I am responsible for overseeing the strategic planning, development, implementation, and maintenance of all information technology systems and services within the organization. With a focus on enhancing operational efficiency and improving citizen services, I lead a team of dedicated IT professionals in managing the municipality's network infrastructure, software applications, and cybersecurity measures.

Key Responsibilities:

- **Strategic Planning:** Develop and implement long-term IT strategies aligned with the municipality's goals and objectives, ensuring technology investments support organizational priorities.
- **Team Leadership:** Provide direction and guidance to a multidisciplinary team of IT professionals, fostering a collaborative work environment focused on innovation, continuous improvement, and professional growth.
- **Infrastructure Management:** Oversee the maintenance and optimization of the municipality's network infrastructure, including servers, storage systems, and telecommunications infrastructure, to ensure reliability, scalability, and security.
- **Application Development and Support:** Manage the development, deployment, and support of custom software applications and enterprise systems, facilitating efficient business operations and improving service delivery to citizens.
- **Cybersecurity:** Implement robust cybersecurity measures to safeguard the municipality's IT assets and data against emerging threats, including conducting regular risk

Philippe D. Brice

assessments, implementing security controls, and providing employee training on cyber security best practices.

- Vendor Management: Collaborate with external vendors and service providers to procure technology solutions and services that meet the municipality's needs while adhering to budgetary constraints and regulatory requirements.
- Compliance and Governance: Ensure compliance with relevant laws, regulations, and industry standards governing IT operations and data management, while also promoting transparency and accountability in IT governance practices.

Deputy Director - 11/2021 to 04/2023

- Lead the department's efforts to develop, prioritize, and implement a strategic technology plan in collaboration with executive-level management.
- Manage the department's budget and procurement team, reviewing and approving operational and capital expenditures.
- Oversee and manage multiple strategic initiatives simultaneously, ensuring projects are completed on-time and within budget.
- Develop standard operating procedures and best practices to improve the quality of IT services and enhance end-user experience.
- Act as Director in their absence.

SAP ERP Program Manager and Central Payroll Director - 08/2018 to present

- Revitalized the Municipality's ERP program (SAP), improving implementation timelines and reducing costs.
- Expanded role in January 2020 to also oversee the Municipality Central Payroll Division, streamlining processes and integrating them with SAP, leading to a significant reduction in payroll corrections, Union grievances, and lawsuits.
- Currently leading the migration of the ERP SAP ECC 6.0 to S/4HANA on premise.
- If desired, I can provide a list of achievements attained while leading the SAP technical team.

Accountant IT Financial Services - 12/2016 to 07/2018

- Managed IT procurement and accounts payable entries, utilizing the Municipal tracking system to monitor all IT contracts.
- Analyzed and researched problems and collaborated with other MOA departments to resolve or prevent issues.
- Contributed to IT business process improvement efforts as a member of the IT business management team.

2A Interim & Recrutement, Monte Carlo – Monaco

08/2007 to 11/2016

Chief Financial Officer

Philippe D. Brice



-
- Developed, and implemented a fully integrated accounting and payroll software using Microsoft Access, tailored to the specific needs of this complex business. The software enabled the company to manage multiple paychecks, invoices, and payroll tax reporting for each employee who worked for different clients with varying roles, functions, and pay structures each week.
 - Supervised a staff of 6 and managed the payroll and HR activities of over 150 temporary staff members monthly.
 - Directed all accounting and financial functions, including financial strategy, analysis and reporting.
 - Created and managed the company website, which streamlined the hiring process for a skilled workforce by quickly advertising open positions on behalf of the company's clients.

De Morgan Communities, Inc., Palmetto, Florida
Builder & Land developer

10/2005 to 04/2007

Chief Financial Officer

- Oversaw accounting, financial and treasury functions, HR and payroll, corporate tax returns, cash requirements, banking relationships, homebuyers' closing, risk management, investor relations, strategic planning, and capital market research.
- Prepared financial statements and coordinated completion of annual audit by an external CPA firm.
- Established and maintained national and regional commercial lender relationships, securing large lines of credit, acquisition and development loans, and operating lines of credit during the sub-prime crisis when cash and lending practices were challenging.
- Developed and utilized business-specific financial analysis reports and models, such as profitability studies on land acquisition and development, capital structures, IRR calculations, and cash flow projections.
- Spearheaded the financing of public infrastructures for the benefit of a Community Development District (CDD), using the proceeds from the sale of series A and B bonds, as well as acquisition and development loans, totaling more than \$80 million.

SCS van Dijk & Cie., Monte Carlo – Monaco
Restaurant and Discotheque

04/2001 to 06/2005

Chief Financial Officer

- Managed all financial aspects of the company, including the supervision of the accounting department and HR functions.

Philippe D. Brice



-
- Restructured a highly unionized staff of 50 employees by working closely with the union leaders and state officials. This resulted in a significant reduction in payroll costs while increasing productivity and self-confidence among staff.
 - Designed and implemented effective inventory control systems, which helped minimize the loss and theft of goods by over 80,000 Euros per year.
 - Created a sound financial structure to support the company's efforts to increase profitability. This included implementing strict monthly and annual goals that resulted in the reduction of monthly expenses by 15,000 Euros per year.

Courtyard Management, Inc., Walled Lake, Michigan
Assisted Living Facilities

03/1994 to 01/2001

Chief Financial Officer

- Oversaw the production of financial statements for all owned corporations.
- Profit and Loss responsibilities.
- Prepared and filled corporate State and Federal tax returns.
- Established and managed annual budgets cash flow statement and financial analysis.
- Negotiated and secured financing of new projects.
- Directed a staff of seven supporting the accounting and HR functions.
- Responsible for financial and accounting internal control and GAAP compliance.

Education

- Diplôme de comptabilité et de gestion (DCG), Académie de Nancy-Metz, France, equivalent to a bachelor's degree in accounting and management (U.S.)
- Proficient in ERP systems, particularly SAP, and experienced with various accounting software including Sage Peachtree Accounting, QuickBooks, and Premier Accounting.
- Skilled in utilizing professional tax software.
- Expert user of Microsoft Office Suite.