



# MUNICIPALITY OF ANCHORAGE

## Assembly Memorandum

AM No. 562 – 2025(A)

Meeting Date: July 29, 2025

**FROM: MAYOR**

**SUBJECT: RECOMMENDATION OF AWARD OF A CONTRACT TO MASH PROPERTY MANAGEMENT, LLC (MASH) FOR CONGREGATE SHELTER SERVICES FOR THE MUNICIPALITY OF ANCHORAGE (MOA), ANCHORAGE HEALTH DEPARTMENT (AHD), (REQUEST FOR PROPOSAL (RFP) 2025P012) (NOT TO EXCEED (NTE) \$9,223,200.00 [\$11,115,360.00], IF ALL OPTIONS ARE EXERCISED).**

At the request of AHD, Purchasing issued RFP 2025P012 to identify a provider or providers for congregate shelter services to begin August 1, 2025. The RFP was issued February 28, 2025, and proposals were due on March 31, 2025. Two proposals were received and scored by an evaluation committee. One proposal was from MASH Property Management LLC, and the other proposal was submitted by Henning, Inc. Neither proposal was determined to be non-responsive or non-responsible. Both proposals were recommended for award by the evaluation committee based on the contents of the proposals and the Administration's stated needs for shelter. The Contract is for the NTE amount of \$1,339,200.00 for the period of performance August 30, 2025, through December 31, 2025. This amount is based on the per-day flat rate of \$10,800 [\$13,392.00] and the shelter will accommodate a maximum of 100 people per day.

The Contractor will provide congregate shelter services at 1911 East 5<sup>th</sup> Avenue, also known as Linda's Place, a facility that will be rented by the Contractor. This is a new shelter location for the Municipality.

Services provided will include case management and a peer support team with an emphasis on transitioning people into permanent housing and safety patrols to monitor activity inside and outside of the facility. The Contractor will be required to enter data into the Homeless Management Information System (HMIS), and prioritize Coordinated Entry, hospital discharges, law enforcement and emergency services drop-offs, and case-by-case assessment of individual vulnerabilities ensuring a person-centered approach that accommodates urgent needs. Clients will meet with a case manager, peer support, or housing specialist at least once every two weeks. The Contractor is responsible for providing either on-site food service or prepared meals delivered, seven days a week, including at a minimum one hot meal each day.

Based on the above information and the attached Department Recommendation of Award Memorandum it is recommended the Assembly approve the award of this Contract to MASH in the NTE amount of \$1,339,200.00 for a period of performance of August 30, 2025, through December 31, 2025, with two optional renewal periods. Renewal Period 1 would be for the period of performance January 1, 2026, through December 31, 2026, for the not to exceed amount of \$3,942,000.00 [\$4,888,080.00]. Renewal Period 2 would be for the period of performance January 1, 2027, through December 31, 2027, for the not to exceed amount of \$3,942,000.00 [\$4,888,080.00]. If both renewal options are exercised the total NTE amount will be \$9,223,200.00 [\$11,115,360.00].

**THE ADMINISTRATION RECOMMENDS APPROVAL.**

Prepared by:	Anchorage Health Department	
Reviewed by:	Ryan Marquis, Deputy Officer, Purchasing	
Recommended by:	Kimberly Rash, Director, AHD	
Concur:	Chris Hunter, Purchasing Officer	
Concur:	Ona R. Brause, Director, OMB	
Fund certification:	Philippe D. Brice, CFO	
	101000-244000-530380	\$1,339,200.00
	(Operating Budget)	
	101000-244000-530380	<u>\$3,942,000.00</u>
	[\$4,888,080.00]	
	(2026 Subject to Appropriation)	
	101000-244000-530380	<u>\$3,942,000.00</u>
	[\$4,888,080.00]	
	(2027 Subject to Appropriation)	
Concur:	William D. Falsey, Chief Administrative Officer	
Concur:	Rebecca A. Windt Pearson, Municipal Manager	
Respectfully submitted:	Suzanne LaFrance, Mayor	