



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. 431- 2025 (A)

Meeting Date: June 10, 2025

From: MAYOR

Subject: AMENDMENT NO.1 [PO2024000627] WITH JACOBS ENGINEERING GROUP, INC. TO PROVIDE STRATEGIC PLANNING FOR THE MUNICIPALITY OF ANCHORAGE (MOA), ANCHORAGE WATER AND WASTEWATER UTILITY (AWWU), NOT TO EXCEED (NTE) \$217,417.00 [~~\$281,707.00~~].

The Anchorage Water and Wastewater Utility (AWWU) respectfully requests approval of Amendment No. 1 to the professional services contract with Jacobs Engineering Group, Inc., to increase the contract amount by \$217,417.00 [~~\$281,707.00~~], resulting in a revised not-to-exceed (NTE) amount of \$342,798.00 [~~\$407,088.00~~] and to extend the contract term through December 31, 2026.

In 2023, AWWU awarded a contract to Jacobs Engineering Group, Inc. following a competitive solicitation process (RFP 2023P040). The contract's purpose is to develop a comprehensive five-year strategic plan for AWWU that aligns with the Utility's vision, mission, values, and organizations goals. The strategic plan is intended to guide utility-wide initiatives and communicate progress and priorities to ratepayers, elected officials, and the public.

AWWU has undergone significant internal transitions, including the appointment of a new General Manager, which necessitates an extension and expansion of the strategic planning scope. In particular, the Utility is engaged in ongoing leadership and employee development efforts tied directly to the strategic planning process. Jacobs Engineering has played a central facilitations role in this work, and continuity with their services is crucial to maintaining momentum and alignment.

The amendment complies with AMC 7.15.070.B., which permits contract modifications related to changes in quantity and scope.

Based upon the above information, it is recommended that the Assembly approve this Amendment No. 1 in the amount of \$217,417.00 [~~\$281,707.00~~] resulting in a new Contract NTE amount of \$342,798.00 [~~\$407,088.00~~] and

contract extension through December 31, 2026.

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Maria Lewis, Expediter, AWWU
Reviewed by: Brian D. Baus, P.E., Director, AWWU
Approved by: David A. Persinger, P.E., General Manager, AWWU
Concur: Chris Hunter, Director, Purchasing
Fund certification: Ross Risvold, Acting CFO
530380-871100-3000000009 BP2025 \$62,500.00
~~[\$75,000.00]~~
(Water Operating Budget)
530380-881100-3000000017 BP2025 \$62,500.00
~~[\$75,000.00]~~
(Sewer Operating Budget)
530380-871100-3000000009 BP2026 \$46,208.50
~~[\$65,853.50]~~
(Water Operating Budget)
530380-881100-3000000017 BP2026 \$46,208.50
~~[\$65,853.50]~~
(Sewer Operating Budget)
Concur: William D. Falsey, Chief Administrative Officer
Concur: Rebecca A. Windt Pearson, Municipal Manager
Respectfully submitted: Suzanne LaFrance, Mayor