

Submitted by: Chair of the Assembly at the
Request of the Mayor
Prepared by: Anchorage Health
Department
For Reading:

ANCHORAGE, ALASKA
AR NO. 2023-_____

1 **A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE (MOA) ADOPTING**
2 **THE 2023 HOUSING AND COMMUNITY DEVELOPMENT ANNUAL ACTION**
3 **PLAN (2023 ACTION PLAN), WHICH CONSTITUTES APPLICATION TO THE**
4 **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**
5 **(HUD) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), THE**
6 **HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME), AND THE**
7 **EMERGENCY SOLUTIONS GRANT (ESG) AND APPROPRIATES THE 2023**
8 **PROGRAM YEAR GRANTS FROM HUD IN THE AMOUNTS NOT TO EXCEED:**
9 **ONE MILLION EIGHT HUNDRED SEVENTY-TWO THOUSAND FOUR**
10 **HUNDRED NINETY-FOUR DOLLARS (\$1,872,494) IN CDBG ENTITLEMENT,**
11 **WHEN TENDERED; AND FIFTEEN THOUSAND DOLLARS (\$15,000) IN CDBG**
12 **PROGRAM INCOME; SEVEN HUNDRED SEVENTY-THREE THOUSAND FIVE**
13 **HUNDRED THIRTY-SIX DOLLARS (\$773,536) IN HOME ENTITLEMENT, WHEN**
14 **TENDERED; AND EIGHTY-FOUR THOUSAND FIVE HUNDRED DOLLARS**
15 **(\$84,500) IN HOME PROGRAM INCOME; AND ONE HUNDRED SIXTY-SIX**
16 **THOUSAND FIVE HUNDRED EIGHTEEN DOLLARS (\$166,518), WHEN**
17 **TENDERED, IN ESG ENTITLEMENT, ALL TO THE FEDERAL GRANT FUND**
18 **(241) FOR THE ANCHORAGE HEALTH DEPARTMENT (AHD).**

19
20 **WHEREAS**, the Municipality seeks to submit to HUD the 2023 Action Plan, which
21 is year one of five annual action plans included in the 2023-2027 Housing and
22 Community Development Consolidated Plan (Consolidated Plan), identifying the
23 activities to be undertaken with CDBG, HOME, and ESG funds based on the actual
24 grant allocations received from HUD for the 2023 Program Year (PY); and,
25

26 **WHEREAS**, the 2023 Action Plan appropriates CDBG entitlement funds in the
27 amount not to exceed \$1,872,494, when tendered; and not to exceed \$15,000 in
28 CDBG program income, and
29

30 **WHEREAS**, the 2023 Action Plan appropriates HOME entitlement funds in the
31 amount not to exceed \$773,536, when tendered; and not to exceed \$84,500 in
32 HOME program income, and
33

34 **WHEREAS**, the 2023 Action Plan appropriates ESG entitlement funds in the amount
35 not to exceed \$166,518, when tendered; and,
36

37 **WHEREAS**, projects funded or expanded through the HUD entitlement grants are
38 consistent with the goals set forth in the Consolidated Plan for homeless services,

1 affordable housing, and suitable living environments and comply with federal
2 regulations. CDBG activities are subject to 24 CFR 570, HOME activities are
3 subject to 24 CFR 92, and ESG activities are authorized under Subtitle B of Title IV,
4 McKinney-Vento Homeless Assistance Act 24 CFR 576.

5
6 **NOW THEREFORE, THE ANCHORAGE ASSEMBLY RESOLVES:**

7
8 **Section 1.** The Assembly hereby adopts the 2023 Action Plan, year one of five of
9 the HUD Consolidated Plan, to address housing and community development
10 needs of lower-income persons and individuals and families experiencing
11 homelessness through application to HUD for CDBG, HOME, and ESG grants.

12
13 **Section 2.** The Assembly hereby appropriates the PY 2023 CDBG entitlement
14 funds in the amount not to exceed ONE MILLION EIGHT HUNDRED SEVENTY-
15 TWO THOUSAND FOUR HUNDRED NINETY-FOUR DOLLARS (\$1,872,494),
16 when tendered, as funding from HUD to the Anchorage Health Department, Federal
17 Grants Fund (241900) and FIFTEEN THOUSAND DOLLARS (\$15,000) in CDBG
18 Program Income (241800).

19
20 **Section 3.** The Assembly hereby appropriates the PY 2023 HOME entitlement
21 funds in the amount not to exceed SEVEN HUNDRED SEVENTY-THREE
22 THOUSAND FIVE HUNDRED THIRTY-SIX DOLLARS (\$773,536), when tendered,
23 as funding from HUD to the Anchorage Health Department, Federal Grants Fund
24 (241900) and EIGHTY-FOUR THOUSAND FIVE HUNDRED DOLLARS (\$84,500)
25 in HOME Program Income (241800).

26
27 **Section 4.** The Assembly appropriates the PY 2023 ESG entitlement funds in the
28 amount not to exceed ONE HUNDRED SIXTY-SIX THOUSAND FIVE HUNDRED
29 EIGHTEEN DOLLARS (\$166,518), when tendered, as funding from HUD to the
30 Anchorage Health Department, Federal Grants Fund (241900).

31
32 **Section 5.** Based on approval by the Anchorage Municipal Assembly of this
33 resolution, the Anchorage Health Department will execute the grant awards and
34 contract agreements identified in the 2023 Action Plan upon approval by HUD.

35
36 **Section 6.** This resolution shall become effective immediately upon passage and
37 approval by the Anchorage Municipal Assembly.

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40 PASSED AND APPROVED by the Anchorage Assembly this ____ day of
41 _____, 2023.

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46 Chair of the Assembly

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ATTEST:

Municipal Clerk

Department Appropriation:

Anchorage Health Department Total \$2,827,548
Grant Entitlements \$ 2,812,548
CDBG Program Income \$15,000
HOME Program Income \$84,500



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. _____-2023

Meeting Date: _____

1 **From:** Mayor

2
3 **Subject:** A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE (MOA)
4 ADOPTING THE 2023 HOUSING AND COMMUNITY
5 DEVELOPMENT ANNUAL ACTION PLAN (2023 ACTION PLAN),
6 WHICH CONSTITUTES APPLICATION TO THE UNITED STATES
7 DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
8 (HUD) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT
9 (CDBG), THE HOME INVESTMENT PARTNERSHIPS PROGRAM
10 (HOME), AND THE EMERGENCY SOLUTIONS GRANT (ESG) AND
11 APPROPRIATES THE 2023 PROGRAM YEAR GRANTS FROM
12 HUD IN THE AMOUNTS NOT TO EXCEED: ONE MILLION EIGHT
13 HUNDRED SEVENTY-TWO THOUSAND FOUR HUNDRED
14 NINETY-FOUR DOLLARS (\$1,872,494) IN CDBG ENTITLEMENT,
15 WHEN TENDERED; AND FIFTEEN THOUSAND DOLLARS
16 (\$15,000) IN CDBG PROGRAM INCOME; SEVEN HUNDRED
17 SEVENTY-THREE THOUSAND FIVE HUNDRED THIRTY-SIX
18 DOLLARS (\$773,536) IN HOME ENTITLEMENT, WHEN
19 TENDERED; AND EIGHTY-FOUR THOUSAND FIVE HUNDRED
20 DOLLARS (\$84,500) IN HOME PROGRAM INCOME; AND ONE
21 HUNDRED SIXTY-SIX THOUSAND FIVE HUNDRED EIGHTEEN
22 DOLLARS (\$166,518), WHEN TENDERED, IN ESG
23 ENTITLEMENT, ALL TO THE FEDERAL GRANT FUND (241) FOR
24 THE ANCHORAGE HEALTH DEPARTMENT.
25

26 The purpose of the resolution is to adopt the 2023 Action Plan and Program Year
27 (PY) 2023 HUD entitlement funds and CDBG program income. The 2023 Action
28 Plan is the first year of five annual action plans included in the 2023-2027 Housing
29 and Community Development Consolidated Plan (Consolidated Plan) and
30 constitutes the MOA's application to HUD for entitlement funds.
31

32 The 2023 Action Plan outlines the program of activities to be undertaken with CDBG,
33 HOME, and ESG funds. The 2023 Action Plan focuses on addressing the needs of
34 lower-income individuals and families and people experiencing homelessness
35 within the MOA.
36

37 The 2023 Action Plan was developed in accordance with HUD and federal
38 regulations. The 2023 program year began on January 1, 2023. The MOA has a

1 deadline of August 16th of this year to submit the Annual Action Plan to HUD as an
2 application for the 2023 entitlement grants.

3
4 The 2023 Action Plan will be submitted to HUD for review upon the Assembly’s
5 approval. HUD has a review period of up to 45 days after this initial submission.
6 The 2023 entitlements identified are based on the actual grant allocations received
7 from HUD.

8
9 Consistent with federal regulations 24 CFR 91.115, a public notice published on July
10 7, 2023 in the Anchorage Daily News (ADN), a newspaper with statewide
11 distribution, announced the availability of the draft 2023 Action Plan, a public
12 hearing, and a 30-day public comment period. A presentation and public hearing
13 on the 2023 Action Plan was held virtually at 2:00 PM on July 18, 2023.

14
15 Anchorage Health Department requests approval of the attached resolution
16 adopting the 2023 Action Plan. Details on the sources and uses for each of these
17 grants are listed in the project table included in this Assembly Memorandum. More
18 detailed descriptions of each proposed activity are included in the Draft 2023 Action
19 Plan, which was made available on the Municipality’s website as of July 7, 2023.

20
21 The project table on the next page details the allocation of funds by project or
22 activity. The “To Be Determined” (TBD) funds listed in the table for CDBG funds of
23 \$750,608 will be available to fund one or more acquisition projects but projects have
24 yet to be selected for this funding. Anchorage Health Department will propose a
25 substantial amendment to the 2023 Action Plan to the Anchorage Municipal
26 Assembly to appropriate these unallocated 2023 PY CDBG funds.

27
28 Upon the approval of the Assembly Resolution by the Anchorage Municipal
29 Assembly and subsequent approval by HUD of the 2023 Action Plan, Anchorage
30 Health Department intends to execute the above grant awards and contracts. Once
31 approved, changes can be made to the 2023 Action Plan through the submission
32 and approval of substantial amendments to the Action Plan by the Anchorage
33 Municipal Assembly and HUD.

34

1 **2023 HUD Funding Project Table:**

	Projected Funding Sources	CDBG	HOME	ESG	Total
	2023 Allocations	\$ 1,872,494	\$ 773,536	\$ 166,518	\$ 2,812,548
	Program Income	\$ 15,000	\$ 84,500	\$ -	\$ 99,500
	Total Sources	\$ 1,887,494	\$ 858,036	\$ 166,518	\$ 2,912,048
#	Project Name	CDBG	HOME	ESG	Total
1	CDBG Administrative	\$ 374,499			\$ 374,499
1a	CDBG Admin Program Income	\$ 1,500			1,500
2	HOME Administrative		\$ 77,354		\$ 77,354
2a	HOME Admin Program Income		\$ 8,450		\$ 8,450
3	ESG Administrative			\$ 12,489	\$ 12,489
	CDBG Projects				
4	Mobile Home Repair Program	\$ 400,000			\$ 400,000
5	TBD - Acquisition	\$ 750,608			\$ 750,608
5a	TBD – Acquisition Program Income	\$ 13,500			\$ 13,500
6	Activity Delivery Costs	\$ 66,513			\$ 66,513
7	Public Services - Choosing Our Roots	\$ 70,000			\$ 70,000
8	Public Services - Sitka Place Case Management - Rural CAP	\$ 71,560			\$ 71,560
9	Public Services - Residential Re-entry – New Life Development	\$ 75,000			\$ 75,000
10	Public Services - Homeless Outreach - Rural CAP	\$ 43,095			\$ 43,095
11	Public Services – Net 2 Ladder – Nine Star	\$ 21,219			\$ 21,219
	HOME Projects				
12	CHDO Operating Expense - Habitat for Humanity		\$ 38,677		\$ 38,677
13	CHDO Housing Development – Habitat for Humanity		\$ 116,030		\$ 116,030
13	Housing Development – Habitat for Humanity		\$ 166,475		\$ 166,475
14	Tenant Based Rental Assistance - NeighborWorks Alaska		\$ 250,000		\$ 250,000
15	Rental Housing Development – Spenard East Phase 2 – Cook Inlet Housing Authority		\$ 125,000		\$ 125,000
16	TBD – Project Program Income		\$ 76,050		\$ 76,050
	ESG Projects				
16	Homelessness Prevention – Aging and Disability Resource Center			\$ 154,029	\$ 154,029
	Total	\$ 1,887,494	\$ 858,036	\$ 166,518	\$ 2,912,048

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**Attachment A
PY 2023 Funds Appropriation**

The AHD recommends appropriation of the PY 2023 Community Development Block Grant Program (CDBG), HOME Investment Partnerships Programs (HOME), and Emergency Solutions Grant (ESG). The budget detail is presented below.

**Community Development Block Grant (CDBG)
GRANT MANAGEMENT, PROJECTS, AND ACTIVITIES**

Revenue	Description	Amount
241900-2000184-80003889-405100	FEDERAL GRANT REV	(\$1,872,494)
241800-2000184-80003788-408370	LOAN RECOVERY	<u>(\$15,000)</u>
TOTAL REVENUE		(\$1,887,494)
Expense		
Revenue	Description	Amount
241900-2000184-80003799-501010	HUD ADMIN GEN LABOR	\$322,059
241900-2000184-80003800-511010	HUD ADMIN SUPPLIES	4,513
241900-2000184-80003801-615200	HUD ADMIN INDIRECT	47,926
241800-2000184-80003787-615200	HUD ADMIN INDIRECT PI	3,000
241900-2000184-80003802-501010	ADC-RC MOBILEHM REPR	9,459
241900-2000184-80003802-540110	HUD-RC MOBILEHM REPR	400,000
241800-2000184-80003786-540110	HUD-TBD HSG ACQ, PI	12,000
241900-2000184-80003786-501010	ADC-TBD ACQ, GRT	2,082
241900-2000184-80003803-501010	ADC-TBD ACQ, GRT	17,751
241900-2000184-80003803-540110	HUD-TBD ACQ, GRT	750,609
241900-2000184-80003804-501010	ADC-NLD R0RESIDENTIAL	1,774
241900-2000184-80003804-540110	HUD-NLD RESIDENTIAL	75,000
241900-2000184-80003809-501010	ADC-PS RC SITKA PL	1,692
241900-2000184-80003809-540110	HUD-PS RC SITKA PL	71,560
241900-2000184-80003810-501010	ADC-PS RC HMLESS OTR	1,019
241900-2000184-80003810-540110	HUD-PS RC HMLESS OTR	43,095
241900-2000184-80003811-501010	ADC-PS NINE STAR NET 2	502
241900-2000184-80003811-540110	HUD-PS NINE STAR NET 2	21,219
241900-2000184-80003780-501010	ADC-PS CHOOSING OUR RTS	1,655
241900-2000184-80003780-540110	HUD-CHOOSING OUR RTS	70,000
241900-2000184-80003781-501010	HUD-CIHA SPENARD E	2,956
241900-2000184-80003782-501010	HUD-ADRC HOMELESS PREV	3,643
241900-2000184-80003783-501010	ADC-HFH HSG. DEV	6,681
241900-2000184-80003XXX-501010	ADC-OEA HABITAT4HUMN	915
241900-2000184-80003784-501010	ADC-NWA TBRA	5,912
241900-2000184-80003785-501010	ADC-PROJECT OVERRUNS	<u>10,472</u>
TOTAL EXPENDITURES		1,887,494

Home Investment Partnerships Program (HOME)
GRANT MANAGEMENT, PROJECTS, AND ACTIVITIES

Revenue	Description	Amount
241900-2000186-80003797-405100	FEDERAL GRANT REV	<u>(\$773,536)</u>
241800-2000186-80003820-408370	LOAN RECOVERY	<u>(\$84,500)</u>
TOTAL REVENUES		<u>(\$858,036)</u>

Expense	Description	Amount
241900-2000186-80003790-501010	HOME ADMIN GEN LABOR	\$ 67,168
241900-2000186-80003791-615200	HOME ADMIN INDIRECT	10,186
241800-2000186-80003798-615200	HOME ADMIN INDIRECT PI	8,450
241900-2000186-80003792-501010	HOME CHDO HFH HSG DEV	116,030
241900-2000186-80003793-540110	HOME HFH HSG. DEV	166,475
241900-2000186-80003794-540110	HOME CIHA SPENARD E	125,000
241800-2000186-80003819-540110	HOME TBD PROJECT PI	76,050
241900-2000186-80003795-540110	HOME CHDO HFH OEA	38,677
241900-2000186-80003796-540110	HOME NWA TBRA	<u>250,000</u>
TOTAL EXPENDITURES		\$858,036

Emergency Solutions Grant (ESG)
GRANT MANAGEMENT, PROJECTS, AND ACTIVITIES

Revenue	Description	Amount
241900-2000185-80003808-405100	FEDERAL GRANT REV	<u>(\$166,518)</u>

Revenue	Description	Amount
241900-2000185-80003805-501010	HUD ADMIN GEN LABOR	\$ 7,203
241900-2000185-80003807-615200	HUD ADMIN INDIRECT	5,286
241900-2000185-80003806-540110	HUD-ADRC HP	<u>154,029</u>
TOTAL EXPENDITURES		\$ 166,518

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Jed Drolet, Community Systems Program Manager, AHD
 Approved by: Kimberly Rash, Acting Director, AHD
 Concur: Courtney Petersen, Director, OMB
 Fund Certification: Alden Thern, Acting CFO

241900-2000184-405100 \$1,872,494
 241800-2000184-408370 \$15,000
 (Subject to receipt of executed Grant Agreement)
 (CDBG Entitlement)
 241900-2000186-405100 \$773,536

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241800-2000186-408370 \$84,500
(Subject to receipt of executed Grant Agreement)
(HOME Entitlement)
241900-2000185-405100 \$166,518
(Subject to receipt of executed Grant Agreement)
(ESG Entitlement)

Concur: Kent Kohlhase, Municipal Manager
Respectfully Submitted: Dave Bronson, Mayor