

Submitted by: Chair of the Assembly at the  
Request of the Mayor  
Prepared by: Anchorage Health Department  
For Reading: July 30, 2024

ANCHORAGE, ALASKA  
AR NO. 2024-231

1 **A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE (MOA) ADOPTING THE**  
2 **2024 HOUSING AND COMMUNITY DEVELOPMENT ANNUAL ACTION PLAN (2024**  
3 **ACTION PLAN), WHICH CONSTITUTES APPLICATION TO THE UNITED STATES**  
4 **DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE**  
5 **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), THE HOME INVESTMENT**  
6 **PARTNERSHIPS PROGRAM (HOME), AND THE EMERGENCY SOLUTIONS**  
7 **GRANT (ESG) AND APPROPRIATES THE 2024 PROGRAM YEAR GRANTS FROM**  
8 **HUD IN THE AMOUNTS NOT TO EXCEED: ONE MILLION EIGHT HUNDRED**  
9 **SEVENTY-SEVEN THOUSAND THIRTY-THREE DOLLARS (\$1,877,033) IN CDBG**  
10 **ENTITLEMENT, WHEN TENDERED; SIX HUNDRED THIRTY-FIVE THOUSAND**  
11 **FIVE HUNDRED FIVE DOLLARS (\$635,505) IN HOME ENTITLEMENT, WHEN**  
12 **TENDERED; TWENTY-FIVE THOUSAND FIVE HUNDRED DOLLARS (\$25,500) IN**  
13 **HOME PROGRAM INCOME; AND ONE HUNDRED SIXTY-FOUR THOUSAND FIVE**  
14 **HUNDRED SEVENTY-TWO DOLLARS (\$164,572), WHEN TENDERED, IN ESG**  
15 **ENTITLEMENT, ALL TO THE FEDERAL GRANT FUND (241) FOR THE**  
16 **ANCHORAGE HEALTH DEPARTMENT (AHD).**

17  
18 **WHEREAS**, the Municipality seeks to submit to HUD the 2024 Action Plan, which is  
19 year two of five annual action plans included in the 2023-2027 Housing and Community  
20 Development Consolidated Plan (Consolidated Plan), identifying the activities to be  
21 undertaken with CDBG, HOME, and ESG funds based on the actual grant allocations  
22 received from HUD for the 2024 Program Year (PY); and,  
23

24 **WHEREAS**, the 2024 Action Plan appropriates CDBG entitlement funds in the amount  
25 not to exceed \$1,877,033, when tendered; and  
26

27 **WHEREAS**, the 2024 Action Plan appropriates HOME entitlement funds in the amount  
28 not to exceed \$635,505, and HOME program income not to exceed \$25,500, when  
29 tendered; and  
30

31 **WHEREAS**, the 2024 Action Plan appropriates ESG entitlement funds in the amount  
32 not to exceed \$164,572, when tendered; and,  
33

34 **WHEREAS**, projects funded or expanded through the HUD entitlement grants are  
35 consistent with the goals set forth in the Consolidated Plan for homeless services,  
36 affordable housing, and suitable living environments and comply with federal  
37 regulations. CDBG activities are subject to 24 CFR 570, HOME activities are subject  
38 to 24 CFR 92, and ESG activities are authorized under Subtitle B of Title IV, McKinney-  
39 Vento Homeless Assistance Act 24 CFR 576.  
40

41 **NOW THEREFORE, THE ANCHORAGE ASSEMBLY RESOLVES:**  
42

1 **Section 1.** The Assembly hereby adopts the 2024 Action Plan, year two of five of the  
2 HUD Consolidated Plan, to address housing and community development needs of  
3 lower-income persons and individuals and families experiencing homelessness through  
4 application to HUD for CDBG, HOME, and ESG grants.  
5

6 **Section 2.** The Assembly hereby appropriates the PY 2024 CDBG entitlement funds  
7 in the amount not to exceed ONE MILLION EIGHT HUNDRED SEVENTY-SEVEN  
8 THOUSAND THIRTY-THREE DOLLARS (\$1,877,033), when tendered, to the  
9 Anchorage Health Department, Federal Grants Fund (241900).  
10

11 **Section 3.** The Assembly hereby appropriates the PY 2024 HOME entitlement funds  
12 in the amount not to exceed SIX HUNDRED THIRTY-FIVE THOUSAND FIVE  
13 HUNDRED FIVE DOLLARS (\$635,505), when tendered, to the Anchorage Health  
14 Department, Federal Grants Fund (241900).  
15

16 **Section 4.** The Assembly hereby appropriates HOME Program Income in the amount  
17 not to exceed TWENTY-FIVE THOUSAND FIVE HUNDRED DOLLARS (\$25,500) to  
18 the Anchorage Health Department, Federal Grants Fund (241800).  
19

20 **Section 5.** The Assembly appropriates the PY 2024 ESG entitlement funds in the  
21 amount not to exceed ONE HUNDRED SIXTY-FOUR THOUSAND FIVE HUNDRED  
22 SEVENTY-TWO DOLLARS (\$164,572), when tendered, to the Anchorage Health  
23 Department, Federal Grants Fund (241900).  
24

25 **Section 6.** Based on approval by the Anchorage Municipal Assembly of this resolution,  
26 the Anchorage Health Department will execute the grant awards and contract  
27 agreements identified in the 2024 Action Plan upon approval by HUD.  
28

29 **Section 7.** This resolution shall become effective immediately upon passage and  
30 approval by the Anchorage Municipal Assembly.  
31

32 PASSED AND APPROVED by the Anchorage Assembly this \_\_\_ day of \_\_\_\_\_,  
33 2024.  
34  
35  
36

37 \_\_\_\_\_  
38 Chair of the Assembly

39 ATTEST:

40 \_\_\_\_\_  
41  
42  
43 Municipal Clerk  
44

45 **Department Appropriation:**  
46 Anchorage Health Department Total \$2,702,610



MUNICIPALITY OF ANCHORAGE  
ASSEMBLY MEMORANDUM

AM No. 616-2024

Meeting Date: July 30, 2024

1 **From:** Mayor

2  
3 **Subject:** A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE (MOA)  
4 ADOPTING THE 2024 HOUSING AND COMMUNITY  
5 DEVELOPMENT ANNUAL ACTION PLAN (2024 ACTION PLAN),  
6 WHICH CONSTITUTES APPLICATION TO THE UNITED STATES  
7 DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
8 (HUD) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT  
9 (CDBG), THE HOME INVESTMENT PARTNERSHIPS PROGRAM  
10 (HOME), AND THE EMERGENCY SOLUTIONS GRANT (ESG) AND  
11 APPROPRIATES THE 2024 PROGRAM YEAR GRANTS FROM  
12 HUD IN THE AMOUNTS NOT TO EXCEED: ONE MILLION EIGHT  
13 HUNDRED SEVENTY-SEVEN THOUSAND THIRTY-THREE  
14 DOLLARS (\$1,877,033) IN CDBG ENTITLEMENT, WHEN  
15 TENDERED; SIX HUNDRED THIRTY-FIVE THOUSAND FIVE  
16 HUNDRED FIVE DOLLARS (\$635,505) IN HOME ENTITLEMENT,  
17 WHEN TENDERED; TWENTY-FIVE THOUSAND FIVE HUNDRED  
18 DOLLARS (\$25,500) IN HOME PROGRAM INCOME; AND ONE  
19 HUNDRED SIXTY-FOUR THOUSAND FIVE HUNDRED SEVENTY-  
20 TWO DOLLARS (\$164,572), WHEN TENDERED, IN ESG  
21 ENTITLEMENT, ALL TO THE FEDERAL GRANT FUND (241) FOR  
22 THE ANCHORAGE HEALTH DEPARTMENT (AHD).  
23

24 The purpose of the resolution is to adopt the 2024 Action Plan and Program Year  
25 (PY) 2024 HUD entitlement funds and CDBG program income. The 2024 Action  
26 Plan is the second year of five annual action plans included in the 2023-2027  
27 Housing and Community Development Consolidated Plan (Consolidated Plan) and  
28 constitutes the MOA's application to HUD for entitlement funds.  
29

30 The 2024 Action Plan outlines the program of activities to be undertaken with CDBG,  
31 HOME, and ESG funds. The 2024 Action Plan focuses on addressing the needs of  
32 lower-income individuals and families and people experiencing homelessness  
33 within the MOA.  
34

35 The 2024 Action Plan was developed in accordance with HUD and federal  
36 regulations. The 2024 program year began on January 1, 2024. The MOA has a  
37 deadline of August 16<sup>th</sup> of this year to submit the Annual Action Plan to HUD as an  
38 application for the 2024 entitlement grants.  
39

1 The 2024 Action Plan will be submitted to HUD for review upon the Assembly’s  
2 approval. HUD has a review period of up to 45 days after this initial submission.  
3 The 2024 entitlements identified are based on the actual grant allocations received  
4 from HUD.

5  
6 Consistent with federal regulations 24 CFR 91.115, a public notice published on July  
7 4, 2024 in the Anchorage Daily News (ADN), a newspaper with statewide  
8 distribution, announced the availability of the draft 2024 Action Plan, a public  
9 hearing, and a 30-day public comment period. A presentation and public hearing  
10 on the 2024 Action Plan were held at 6:00 PM on July 17, 2024, in the Z. J. Loussac  
11 Library, Wilda Marston Theater.

12  
13 Anchorage Health Department requests approval of the attached resolution  
14 adopting the 2024 Action Plan. Details on the sources and uses for each of these  
15 grants are listed in the project table included in this Assembly Memorandum. More  
16 detailed descriptions of each proposed activity are included in the Draft 2024 Action  
17 Plan, which was made available on the Municipality’s website as of July 1, 2024.

18  
19 The project table on the next page details the allocation of funds by project or  
20 activity. The “To Be Determined” (TBD) funds listed in the table for CDBG funds of  
21 \$754,019 and for HOME funds of \$199,221 will be available to fund one or more  
22 acquisition projects but projects have yet to be selected for this funding. Anchorage  
23 Health Department will propose a substantial amendment to the 2024 Action Plan  
24 to the Anchorage Municipal Assembly to appropriate these unallocated 2024 PY  
25 CDBG funds.

26  
27 Upon the approval of the Assembly Resolution by the Anchorage Municipal  
28 Assembly and subsequent approval by HUD of the 2024 Action Plan, Anchorage  
29 Health Department intends to execute the above grant awards and contracts. Once  
30 approved, changes can be made to the 2024 Action Plan through the submission  
31 and approval of substantial amendments to the Action Plan by the Anchorage  
32 Municipal Assembly and HUD.

33

1 | **2024 HUD Funding Project Table:**

	<b>Projected Funding Sources</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>Total</b>
	2024 Allocations	\$1,877,033	\$635,505	\$164,572	\$2,677,110
	Program Income	\$ -	\$ 25,500	\$ -	\$ 25,500
	Total Sources	\$1,877,033	\$661,005	\$164,572	\$2,702,610
#	<b>Project Name</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>Total</b>
1	CDBG Administrative	\$375,407	\$ -	\$ -	\$375,407
2	HOME Administrative	\$ -	\$66,101	\$ -	\$66,101
3	ESG Administrative	\$ -	\$ -	\$12,343	\$12,343
	<b>CDBG Projects</b>				
4	Mobile Home Repair Program	\$400,000	\$ -	\$ -	\$400,000
5	TBD - Acquisition	\$754,019	\$ -	\$ -	\$754,019
6	Activity Delivery Costs	\$66,052	\$ -	\$ -	\$66,052
7	Public Services - Choosing Our Roots	\$71,000	\$ -	\$ -	\$71,000
8	Public Services - Sitka Place Case Management	\$72,560	\$ -	\$ -	\$72,560
9	Public Services - Residential Re-entry – New Life Development	\$76,000	\$ -	\$ -	\$76,000
10	Public Services - Homeless Outreach - Rural CAP	\$44,095	\$ -	\$ -	\$44,095
11	Public Services – Net 2 Ladder – Nine Star	\$17,900	\$ -	\$ -	\$17,900
	<b>HOME Projects</b>				
12	CHDO Operating Expense - Habitat for Humanity	\$ -	\$33,050	\$ -	\$33,050
13	CHDO Housing Development – Habitat for Humanity	\$ -	\$99,151	\$ -	\$99,151
13	Housing Development – Habitat for Humanity	\$ -	\$150,000	\$ -	\$150,000
14	TBD - Acquisition	\$ -	\$199,220	\$ -	\$199,220
15	Rental Housing Development – Spenard East Phase 2 – Cook Inlet Housing Authority	\$ -	\$113,483	\$ -	\$113,483
	<b>ESG Projects</b>				
16	Homelessness Prevention – Aging and Disability Resource Center	\$ -	\$ -	\$152,229	\$152,229
	<b>Total</b>	<b>\$1,877,033</b>	<b>\$661,005</b>	<b>\$164,572</b>	<b>\$2,702,610</b>

**Attachment A  
PY 2024 Funds Appropriation**

The AHD recommends appropriation of the PY 2024 Community Development Block Grant Program (CDBG), HOME Investment Partnerships Programs (HOME), and Emergency Solutions Grant (ESG). The budget detail is presented below.

**Community Development Block Grant (CDBG)  
GRANT MANAGEMENT, PROJECTS, AND ACTIVITIES**

<u>Revenue</u>	<u>Description</u>	<u>Amount</u>
241900-2000184-80003789-405100	FEDERAL GRANT REV	\$1,877,033
<b>Expense</b>		
<u>Expense</u>	<u>Description</u>	<u>Amount</u>
241900-2000184-80003799-501010	HUD ADMIN GEN LABOR	\$322,481
241900-2000184-80003800-511010	HUD ADMIN SUPPLIES	5,000
241900-2000184-80003801-615200	HUD ADMIN INDIRECT	47,926
241900-2000184-80003802-501010	ADC-RC MOBILEHM REPR	9,869
241900-2000184-80003802-540110	HUD-RC MOBILEHM REPR	400,000
241900-2000184-80003786-501010	ADC-TBD ACQ, GRT	18,604
241900-2000184-80003803-540110	HUD-TBD ACQ, GRT	754,019
241900-2000184-80003804-501010	ADC-NLD RESIDENTIAL	1,875
241900-2000184-80003804-540110	HUD-NLD RESIDENTIAL	76,000
241900-2000184-80003809-501010	ADC-PS RC SITKA PL	1,790
241900-2000184-80003809-540110	HUD-PS RC SITKA PL	72,560
241900-2000184-80003810-501010	ADC-PS RC HMLESS OTR	1,088
241900-2000184-80003810-540110	HUD-PS RC HMLESS OTR	44,095
241900-2000184-80003811-501010	ADC-PS NINE STAR NET 2	442
241900-2000184-80003811-540110	HUD-PS NINE STAR NET 2	17,900
241900-2000184-80003780-501010	ADC-PS CHOOSING OUR RTS	1,752
241900-2000184-80003780-540110	HUD-CHOOSING OUR RTS	71,000
241900-2000184-80003783-501010	ADC-HFH HSG. DEV	3,701
241900-2000184-80003XXX-501010	ADC-OEA HABITAT4HUMN	2,446
241900-2000184-80003XXX-501010	ADC-HOME TBD ACQ	815
241900-2000184-80003XXX-501010	ADC-HOME CIHA SPENARD EAST	2,800
241900-2000184-80003785-501010	ADC- PROJECT OVERRUNS	<u>20,870</u>
<b>TOTAL EXPENDITURES</b>		<b>1,877,033</b>

**Home Investment Partnerships Program (HOME)  
GRANT MANAGEMENT, PROJECTS, AND ACTIVITIES**

<u>Revenue</u>	<u>Description</u>	<u>Amount</u>
241900-2000186-80003797-405100	FEDERAL GRANT REV	\$635,505
241800-2000186-80003820-408370	PROGRAM INCOME	<u>\$25,500</u>
<b>TOTAL REVENUES</b>		<b>\$661,005</b>

Expense	Description	Amount
241900-2000186-80003790-501010	HOME ADMIN GEN LABOR	\$ 30,414
241800-2000186-80003790-501010	HOME ADMIN GEN LABOR PI	17,050
241900-2000186-80003791-615200	HOME ADMIN INDIRECT	10,186
241800-2000186-80003798-615200	HOME ADMIN INDIRECT PI	8,450
241900-2000186-80003792-501010	HOME CHDO HFH HSG DEV	99,151
241900-2000186-80003793-540110	HOME HFH HSG. DEV	150,000
241900-2000186-80003794-540110	HOME CIHA SPENARD E	113,483
241900-2000186-80003795-540110	HOME CHDO HFH OEA	33,050
241900-2000186-80003796-540110	HOME TBD ACQ	<u>199,221</u>
	TOTAL EXPENDITURES	\$661,005

**Emergency Solutions Grant (ESG)**  
GRANT MANAGEMENT, PROJECTS, AND ACTIVITIES

Revenue	Description	Amount
241900-2000185-80003808-405100	FEDERAL GRANT REV	\$164,572

Expense	Description	Amount
241900-2000185-80003805-501010	HUD ADMIN GEN LABOR	\$ 7,057
241900-2000185-80003807-615200	HUD ADMIN INDIRECT	5,286
241900-2000185-80003806-540110	HUD-ADRC HP	<u>152,229</u>
	TOTAL EXPENDITURES	\$ 164,572

**THE ADMINISTRATION RECOMMENDS APPROVAL.**

Prepared by: Jed Drolet, Community Systems Program Manager, AHD  
 Approved by: Kimberly Rash, Acting Director, AHD  
 Concur: Ona R. Brause, Acting Director, OMB  
 Fund Certification: Alden Thern, CFO

241900-2000184-405100 \$1,877,033  
 (Subject to receipt of executed Grant Agreement)  
 (CDBG Entitlement)  
 241900-2000186-405100 \$635,505  
 241800-2000186-408370 \$25,500  
 (Subject to receipt of executed Grant Agreement)  
 (HOME Entitlement)  
 241900-2000185-405100 \$164,572  
 (Subject to receipt of executed Grant Agreement)  
 (ESG Entitlement)

Concur: William D. Falsey, Acting Chief Administrative Officer  
 Concur: Kent Kohlhase, P.E., Municipal Manager  
 Respectfully Submitted: Suzanne LaFrance, Mayor