

**VOTE
BY
PORTAL**

Municipality of Anchorage

Municipal Clerk's Office

Regular Municipal Election **Tuesday, April 1, 2025**

Application to Vote by Secure Document Portal

To receive your ballot package by email.

Print, complete all fields, sign, and return.

See back for instructions and additional information.

Application must be received by **5:00 p.m. on March 31, 2025 AKDT.**



1. **Voter Name** _____
First MI Last Suffix (Sr., Jr., III, etc.)

2. **Residence Address** _____
(Complete physical address in Anchorage) Building number and street name Apt # (if applicable) City Zip

3. **Phone** (_____) _____ **Email Address** _____

4. **Email address where you want to receive the link to your Regular Municipal Election ballot package (accessed through Secure Document Portal):**

Email address

5. **Identifier** (VOTER must provide at least one of the following numbers.)

Voter ID# _____ Last 4 digits SSN _____ DOB _____

6. **Read statement below, print (if you are completing an electronic application), and sign with an original, handwritten signature.**

I swear or affirm, under oath, that the information on this form is true, accurate, and complete to the best of my knowledge; that I am eligible to vote in the requested jurisdiction, I have not requested a ballot from any other state, and I am not voting in any other manner in the election. I further certify that I have not been convicted of a felony, or having been so convicted, have been unconditionally discharged from incarceration, probation and/or parole. I am not registered to vote in another state or I have taken the necessary steps that cancel that registration.

I UNDERSTAND THAT BY USING ELECTRONIC TRANSMISSION TO RETURN MY MARKED BALLOT, I AM VOLUNTARILY WAIVING MY RIGHT TO A SECRET BALLOT AND POTENTIALLY DISCLOSING PERSONAL IDENTIFYING INFORMATION. I AM ASSUMING THE RISK THAT THE INTEGRITY OF THE DATA ON MY BALLOT IS NOT GUARANTEED AND A FAULTY TRANSMISSION MAY OCCUR, AND I UNDERSTAND THAT FIREWALLS MAY ISOLATE AND STRIP ATTACHMENTS LIKE MY APPLICATION OR MY VOTED BALLOT. I UNDERSTAND IT IS MY RESPONSIBILITY TO FOLLOW UP AND CONFIRM THAT MY APPLICATION AND COMPLETED BALLOT WERE TRANSMITTED AND RECEIVED AND WERE DELIVERED TO THE MUNICIPAL CLERK'S OFFICE.

Using dark ink, write your signature inside the block. →

Add the date.



Unsworn falsification. "(A) A person commits the crime of unsworn falsification if, with the intent to mislead a public servant in the performance of a duty, the person submits a false written or recorded statement that the person does not believe to be true... (b) on a form bearing notice, authorized by law, that false statements made in it are punishable.... (C) Unsworn falsification is a class A misdemeanor." AMC 8.30.170

For Office Use Only

Voter # _____ Voter Status _____ Signature Verified Verified by _____

Reg. Ballot Style _____ Res. Ballot Style _____ Issued Ballot Package ID _____

Voided Ballot Package ID _____ Reissued Ballot Package ID _____ Verified by _____

Issued Ballot Style _____ Date Emailed _____ Date Returned _____ Verified By _____

Municipality of Anchorage

Application to Vote by Secure Document Portal Instructions and Information

- Type or print legibly and use dark ink.
- Provide your complete Municipality of Anchorage residence address. Your application *will not be processed* if the residence address is left blank or incomplete, or if you submit a PO Box, PSC Box, commercial address, or mail stop.
 - If your Anchorage residence address has changed, provide your new address on the application. **This will not update your voter registration.**
- Provide a telephone number and email address where we can contact you.
- Provide the email address where you want to receive your ballot package.
- Provide at least one identifier: voter number, last four digits of your social security number, or date of birth. This information is kept confidential.
- Provide your handwritten signature and date.
- Hand-deliver, mail, fax, or scan and email completed application to MOA Elections or the Municipal Clerk's Office.

Physical address: MOA Elections, 619 East Ship Creek Avenue, Door D, Anchorage, AK 99501; OR
Municipal Clerk's Office, 632 West 6th Avenue, Suite 250, Anchorage, AK 99501

Mailing address: MOA Elections, Attn. Electronic Voting Team, PO Box 196659, Anchorage, AK 99519

Fax: 907-343-4313

Email: elections@anchorageak.gov

- Completed applications received after 5:00 p.m. AKDT on Monday, March 31, 2025, will not be processed. **Voters are encouraged to submit their applications as soon as possible.**
- Secure Document Portal links will be emailed in the order that applications are received beginning the day that ballots are mailed. **If you do not receive your ballot by Monday, March 31, 2025, call 907-243-VOTE (8683) before noon AKDT to obtain a replacement link.**
- Return your ballot as soon as possible. **Voted ballots, including the voter declaration, must be received by 8:00 p.m. AKDT on Election Day, Tuesday, April 1, 2025.**

Questions? Please email elections@anchorageak.gov
or
call the MOA Elections Voter Hotline - 907-243-VOTE (8683).