



ANCHORAGE EQUAL RIGHTS COMMISSION

SPECIAL MEETING
THUR, SEPT. 4, 2025
6:00 P.M. to 7:00 P.M.
EQUAL RIGHTS COMMISSION CONF. ROOM (1ST FLOOR OF CITY
HALL) AND VIA MICROSOFT TEAMS
632 W. 6TH AVE. STE 110

Minutes

1. Call to Order

- a. Called to Order by Elan Aqua at 6:04 pm.

2. Roll Call

- a. **Members Present**
 - Elan Aqua, Chair
 - Doreen Brown, Vice Chair
 - Ryan Roley
 - May Ramirez-Xiong
 - Antavia Hamilton
 - Heather Barbour
 - Stephanie Harrod
- b. **Members Absent**
 - Kevin Klump, Secretary
 - Michael Maberry
- c. **Staff Present**
 - Jennifer Booz, Executive Director
- d. **Public Present**
 - i. 2 guests attending.

3. Unfinished Business

- a. Audit: Case Management Plan (Executive Director)
 - i. Elan Aqua introduced this topic for discussion.
 - ii. Jennifer Booz present, Elan Aqua, Doreen Brown, and Antavia Hamilton, spoke about this topic.
- b. Audit: Financial Management Plan (Executive Director)

- i. Elan Aqua, Jennifer Booz, and Doreen Brown spoke about this topic.
 - Motion: to create a subcommittee to list and make recommendations of outreach events for the AERC to attend for 2026-2027.
 - 2nd: Ryan Roley
 - Result: Passed Unanimously
 - Doreen Brown volunteered to run this subcommittee. Elan Aqua and Jennifer volunteered to be part of the subcommittee.
- c. Audit: Information and Record Keeping Plan (Executive Director)
 - i. Jennifer spoke about this topic.
 - ii. Jennifer and Elan Aqua discussed this topic.

4. New Business

- a. None.

5. Requests for Future Agenda Items and Commissioner Comments

- a. None.

6. Public Comments and Audience Participation

- a. None

7. Date for Next Meeting (also include discussion of meeting location options)

- a. September 21st, 2025.

8. Adjournment

Motion: To adjourn at 6:44 p.m.

Maker: Elan Aqua.

2nd: Ryan Roley