



ANCHORAGE EQUAL RIGHTS COMMISSION

REGULAR MEETING
THUR, AUGUST 21ST, 2025
6:00 P.M. to 7:00 P.M.
EQUAL RIGHTS COMMISSION CONF. ROOM (1ST FLOOR OF CITY
HALL) AND VIA MICROSOFT TEAMS
632 W. 6TH AVE. STE 110

Minutes

1. Call to Order

- a. Called to Order by Elan Aqua at 6:00 pm.

2. Roll Call

a. Members Present

Elan Aqua, Chair
Doreen Brown, Vice Chair
Ryan Roley
May Ramirez-Xiong
Antavia Hamilton
Heather Barbour
Stephanie Harrod
Kevin Klump, Secretary
Michael Maberry, excused

b. Members Absent

c. Staff Present

Jennifer Booz, Executive Director
Lanette Harley, Investigator

d. Invited Guests

Eva Gardner, Municipal Attorney
Annmarie Billingsley, Human Resource Director

e. Public Present

3. Approval of Agenda

- a. Agenda was approved Unanimously.

4. Land Acknowledgment.

- a. Land Acknowledgment was read.

5. Mission Statement.

- a. Mission Statement was read

6. Invited Guests

Eva Gardner, Municipal Attorney

Annmarie Billingsley, Human Resources Director

- i. The invited guests spoke about Anchorage Muni Code and the Commissions Hiring process.
- ii. Elan Aqua, Antavia Hamilton, and Doreen Brown discussed the hiring process with invited guests.

7. Approval of Previous Minutes

- a. Regular Meeting minutes from July 17th, 2025 were approved.

8. Unfinished Business

- a. Committee Training

9. New Business

- a. Executive Director Report
 - i. Jennifer Booz spoke.
 - ii. Jennifer Booz, Doreen brown, and Elan Aqua discussed this topic.

Motion: To form a subcommittee to plan for the 50th
Anniversary

Maker: Doreen Brown

2nd: Kevin Klump

Passed unopposed

Doreen volunteered to chair the committee. Jennifer Booz and
Stephanie Harrod agreed to join the committee.

Motion: To table items b., c., and d. and create a special
session for Thursday, September 4th, to discuss them.

Passed unopposed.

- b. Audit: Case Management Plan (Executive Director)
 - i. Tabled
- c. Audit: Financial Management Plan (Executive Director)

- i. Tabled
- d. Audit: Information and Record Keeping Plan (Executive Director)
 - i. Tabled
- e. Commission Retreat
 - i. Tabled for next meeting.
- f. Commission Strategic Plan
 - i. Tabled for next meeting.
- g. 50th Anniversary (see ED Report and Mayor's announcement)

10. Requests for Future Agenda Items and Commissioner Comments

- a. Add Position Description Review.

11. Public Comments and Audience Participation

- a. No comment.

12. Date for Next Meeting (also include discussion of meeting location options)

- a. September 21st, 2025.

13. Adjournment

Motion: To adjourn at 7:00 p.m.

Maker: Elan Aqua.

2nd: Stephane Harrod