

CHAPTER 6

PLAN MAINTENANCE

6.1 PLAN ADOPTION

The Municipality of Anchorage's Assembly will be responsible for adopting the Anchorage All-Hazard Mitigation Plan.

Once adopted, the Office of Emergency Management will be responsible for submitting it to the State Hazard Mitigation Officer (SHMO) at ADHS&EM. The SHMO will then submit the plan to the FEMA Region X for review and approval. Once approved by FEMA, the Municipality of Anchorage will remain eligible for Hazard Mitigation Grant Programs funds.

6.2 MONITORING & EVALUATION

The Anchorage All-Hazard Mitigation Plan, like all plans, requires periodic review to ensure that it remain up to date, reflects current information and still meets the goals of Anchorage. The MOA core planning committee will review the plan annually and after every Federally declared disaster. The review will determine if there has been any significant changes in the Municipality that affects the Plan. If it is determined that significant changes have occurred, the plan will be amended in order to remain current.

Issues that may be address during the evaluation include:

- Are new or different goals, objectives and action tasks needed?
- Are there any implementation problems?
 - Not enough funding?
 - Conflicts with other goals?
 - Is it achieving the desired result?
- Should other hazards be addressed?
- Do we have new information that should be incorporated?
- Does the prioritization of tasks/goals reflect current priorities

6.3 UPDATING

This plan is intended to be a "living" document that will help inform all interested parties about the city's natural hazard mitigation policies and projects. It will be reviewed and updated on a regular basis. And, as mentioned in an earlier chapter, the mitigation strategy identified will act as a guide for Municipality of Anchorage departments in determining projects for which to seek FEMA and other mitigation funds from outside sources.

6.3.1 Annual Review

The OEM will oversee an annual Plan review to make sure that all information is current. The review and update process follows:

1. The Hazard Mitigation Planning Team will meet to consider:
 - Progress made on plan recommendations during the previous 12 months
 - Mitigation accomplishments in projects, programs and policies
 - Status of mitigation projects included on the city's CIP list
 - New mitigation needs identified
 - Cancellation of planned initiatives, and the justification for doing so
 - Changes in membership to the Committee
2. OEM will request input from other departments and outside entities not represented on the Planning Team on issues listed above. A special effort will be made to gather information on non-capital projects and programs important to mitigation.
3. OEM will make "minor" changes to the Plan
 - such as updates to the CIP – without seeking outside approval.
4. "Major" changes – those related to new policies or recommended projects - will go through a more formal review process including a possible review by the Hazards Mitigation Committee.
5. To allow for on-going public input, OEM will post the plan permanently on the Emergency Management website along with contact information that will encourage people to submit questions or comments.

6.3.2 Following a Major Disaster

Within 2 months of a major disaster warranting a Presidential Disaster Declaration, and as determined necessary for a smaller event, OEM will convene the Hazard Mitigation Planning Team. Because recovery is a long process and the full impact of a disaster may not be known for many months, this initial meeting may be followed by additional meetings over time.

The annual update process described above will also be used following a major disaster. However, post-disaster deliberations will also consider the following:

- "Lessons Learned" from the disaster, and what new initiatives should be added to the plan to help reduce the likelihood of similar damage in the future
- Follow-up needed on items relevant to mitigation from any After Action reports produced by the Municipality

- Integration of mitigation into the recovery process

6.3.3 5-Year Update

Every five years, the plan will be re-submitted for adoption to the MOA Assmebly. Prior to this, OEM will use the following process to make sure that all relevant parties are involved:

1. Follow steps 1 and 2 above.
2. Incorporate all relevant issues raised via the forums identified.
3. Hold public meeting and initiate meetings with identified groups of interested parties and outside organizations to gain input and feedback.
4. Integrate relevant feedback and circulate revised plan to the Hazard Mitigation Committee.
6. Integrate recommendations into the plan.
7. Submit Plan to the MOA Assembly for adoption by resolution.
8. Submit revised Plan to FEMA via the State of Alaska Hazard Mitigation Officer.

6.4 CONTINUED PUBLIC INVOLVEMENT

Before the Assembly approves the plan, it must be presented to the public. A public meeting will be held and a 30 day comment period be provided before the plan is presented to the Assembly.

In addition to that public meeting, public involvement in the plan should be encouraged at all times. The Office of Emergency Management website will have a section devoted to the Anchorage All-Hazard Mitigation Plan. This section will have the most recent approved plan, a method of providing feedback on the plan, and notices about plan activities such as updates.