

INSTRUCTIONS FOR THE SEASONAL WAIVER APPLICATION

The application must be filled out completely.

The charge for the Seasonal Waiver is \$18.00. Please make this check payable to the Municipality of Anchorage.

The application must be signed before a Notary Public. The permit clerks at the customer service counter at 825 L Street, of the Department of Health and Human Services can notarize a Seasonal Waiver Application free of charge if you sign it in front of them. If you choose to mail the application, be sure to have it notarized before mailing.

The I/M office can renew your registration and process your waiver application if you enclose a check made out to the Municipality of Anchorage for the waiver fee (\$18), the registration fee, and the \$10 processing fee.

If you prefer, enclose the vehicle registration renewal paperwork, along with a check made out to DMV, with your Seasonal Waiver Application, and the I/M office will forward your registration and Seasonal Waiver to DMV for processing.

Please mail your application and other paperwork to:

Municipality of Anchorage
Vehicle Inspection and Maintenance Program
Department of Health and Human Services
P. O. Box 196650
Anchorage, Alaska 99519-6650

Please call (907) 343-4200 if you have any questions.