

## 2004 Resource Plan

**Department: Management and Budget**

Division	<b>Financial Summary</b>		<b>Personnel Summary</b>								
	2003	2004	2003 Revised				2004 Approved				
	Revised	Approved	FT	PT	Temp	Total	FT	PT	Temp	Total	
Office of Management & Budget	0	768,080				0	8				8
<b>Operating Cost</b>	<b>0</b>	<b>768,080</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>
Add Debt Service	0	0									
<b>Direct Organization Cost</b>	<b>0</b>	<b>768,080</b>									
Charges From/(To) Others	0	1,460									
<b>Function Cost</b>	<b>0</b>	<b>769,540</b>									
Less Program Revenues	0	0									
<b>Net Program Cost</b>	<b>0</b>	<b>769,540</b>									

**2004 Resource Costs by Category**

Division	Personal Services	Supplies	Other Services *	Capital Outlay	Total Direct Cost
Office of Management & Budget	753,180	5,010	21,240	1,200	780,630
<b>Operating Cost</b>	<b>753,180</b>	<b>5,010</b>	<b>21,240</b>	<b>1,200</b>	<b>780,630</b>
Less Vacancy Factor	(12,550)	0	0	0	(12,550)
Add Debt Service					0
<b>Total Direct Organization Cost</b>	<b>740,630</b>	<b>5,010</b>	<b>21,240</b>	<b>1,200</b>	<b>768,080</b>

\* Travel budgeted by this department within the Other Services category is \$4,000

<b>RECONCILIATION FROM 2003 REVISED BUDGET TO 2004 APPROVED BUDGET</b>
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**DEPARTMENT: OFFICE OF MANAGEMENT AND BUDGET**

	<u>DIRECT COSTS</u>	<u>POSITIONS</u>		
		<u>FT</u>	<u>PT</u>	<u>T/Seas</u>
<b>2003 REVISED BUDGET:</b>	\$	0	0	0
<b>2003 ONE-TIME REQUIREMENTS:</b>				
- None				
<b>TRANSFERS (TO)/FROM OTHER AGENCIES:</b>				
- None				
<b>DEBT SERVICE CHANGES:</b>				
<b>CHANGES IN EXISTING PROGRAMS FOR 2004:</b>				
- Salaries and benefits adjustment				
<b>CONTINUATION LEVEL FOR 2004:</b>		0	0	0
<b>TRANSFERS (TO)/FROM OTHER AGENCIES:</b>				
- Office of Management and Budget from Municipal Manager's Department	865,500	9		
<b>2004 PROGRAMMATIC CHANGES:</b>				
- Add funding for new budget prep module or upgrades	125,000			
- Eliminate vacant position	(88,650)	(1)		
- Delete funding for new budget prep module or upgrades	(125,000)			
- Salaries and benefits adjustment	(8,770)			
<b>2004 PROPOSED BUDGET:</b>	<b>\$ 768,080</b>	<b>8</b>	<b>0</b>	<b>0</b>
<b>2004 AMENDMENTS:</b>				
- None				
<b>2004 APPROVED BUDGET:</b>	<b>\$ 768,080</b>	<b>8</b>	<b>0</b>	<b>0</b>

DEPT: 16 -OFFICE-MGMNT & BUDGET

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

1	1951-OFFICE-MGMNT & BUDGET	CB	1	Prepare and maintain operating and capital budgets. Coordinate utility
	0547-Municipal Budgeting		OF	budget preparation. Produce a 6-year
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	fiscal plan and capital improvement
	TAX SUPPORT			program. Maintain grant budgets.
	IGC SUPPORT			

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
8	0	0	740,630	5,010	21,240	0	1,200	768,080

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SUBTOTAL OF FUNDED SERVICE LEVELS, OFFICE-MGMNT & BUDGET . . . . .

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
8	0	0	740,630	5,010	21,240	0	1,200	768,080

----- DEPARTMENT OF OFFICE-MGMNT & BUDGET FUNDING LINE -----

. . . . . 768,080

2	1951-OFFICE-MGMNT & BUDGET		3	Provide additional funds for the
	0547-Municipal Budgeting		OF	development of a new budget prep system
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	to replace the 20 year old outdated
	TAX SUPPORT			system.
	IGC SUPPORT			

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	125,000	0	0	125,000

3	1951-OFFICE-MGMNT & BUDGET		2	Train department personnel to create and
	0547-Municipal Budgeting		OF	implement a strategic framework and
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	performance measures. Assist departments
	TAX SUPPORT			in developing more effective and
				efficient delivery of services.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	88,650	0	0	0	0	88,650

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M U N I C I P A L I T Y O F A N C H O R A G E  
2004 DEPARTMENT RANKING

DEPT: 16 -OFFICE-MGMNT & BUDGET  
DEPT BUDGET UNIT/  
RANK PROGRAM

SL SVC  
CODE LVL

TOTALS FOR DEPARTMENT OF OFFICE-MGMNT & BUDGET , FUNDED AND UNFUNDED . . . . .

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
9	0	0	829,280	5,010	146,240	0	1,200	981,730