



Mayor's Diversity Week 2006 DBE Business Fair

Booth Application Form
Tuesday March 28, 2006
9:00am to 2:00pm

PLEASE PRINT
(RETURN via FAX TO 343-4876 prior to 3/14/06)

Company Name: _____ Date: _____

Business Purpose: _____

Physical Address: _____

Mailing Address: _____

Contact Name: _____ Alternate Contact Name: _____

Phone Number: _____ Phone Number: _____

Email Address: _____ Fax Number: _____

Disadvantaged Business Certifications (Please circle all that apply):

DOT/DBE SBA 8(a) SBA/SDB OTHER

Please circle a vendor category (Space is limited for each category):

CONSTRUCTION PROFESSIONAL SERVICES/SUPPLIER

Is this your first Trade Show? (Please circle one):

YES NO

Booth space provided includes a table for each vendor. Please list any special need items or requests for the day of the fair:

Electrical Outlet _____ (Limited number of spaces available w/electricity)

Wheelchair access _____

Own Display Booth? _____ (some agencies brought their own booth)

Other _____

This event will be held at the Sheraton Hotel.

Set up for booth space will begin at 7:00 a.m., and a Networking Reception for the fair participants and Prime Contractors will take place between 8:00 - 9:00 a.m. The Business Fair will then officially begin at 9:00 and will go until 2:00 p.m.

Deadline for booth reservation is noon, March 14, 2006

Please contact Janet Mitchell at the Mayor's Office of Equal Opportunity for questions at 343-4878 or via email at MitchellJS@ci.anchorage.ak.us

BOOTH SPACE IS AVAILABLE ON A FIRST COME, FIRST SERVED BASIS. PREFERENCE IS GIVEN TO FIRMS CERTIFIED UNDER THE ALASKA DOT DBE PROGRAM OR SBA'S 8(a) AND SDB PROGRAMS.

Sponsored by BP Alaska and Alyeska Pipeline Service Company

