

ANCHORAGE MUNICIPAL CHARTER,
CODE AND REGULATIONS
Municipality of
ANCHORAGE, ALASKA
As they pertain to the
ANCHORAGE MEMORIAL PARK CEMETERY
Supplement No. MA 27.

(All ordinances and resolutions passed and approved through February 1, 2005.)

Chapter 25.60 ANCHORAGE MEMORIAL PARK*

***Editor's note:** It should be noted that the provisions of former AMCR Ch. 27.60 have been amended and merged into this chapter. For a detailed analysis of renumbering see the entry for AO No. 2001-90, adopted May 22, 2001 in the comparative tables.

Cross references: Anchorage Memorial Park Cemetery advisory commission, § 4.60.230; identification of vehicles in funeral procession, § 9.36.130; fines, § 14.60.030; conditional use standards for cemeteries, § 21.50.140.

State law references: Burials, AS 12.65.100; burial permits, AS 18.50.250.

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25.60.005 Purpose.

This chapter is designed to establish and preserve a serene, dignified setting to enable quiet reflection, honor to the deceased and healthy grieving by bereaved family members and friends of the deceased. All reservation holders and private tractowners shall be bound by such amendments to this chapter as the cemetery shall make in accordance with the appropriate ordinance of the Municipality of Anchorage. All reservation holders are advised that when the cemetery makes a reservation of a lot or grants a right of interment, it conveys only a burial easement of the cemetery property, and not ownership of such property.

(AO No. 97-95, § 1, 7-1-97; AO No. 2001-90, § 2, 5-22-01)

Note: Formerly AMCR § 25.60.002.

25.60.010 Designation of property.

That property located within the area between Sixth and Ninth Avenues and Cordova and Fairbanks Streets, patented to the municipality and to certain veteran, church, fraternal and other organizations and commonly known as the cemetery reserve, is declared to be dedicated for burial purposes, shall be known as the Anchorage Memorial Park, and is subject to the provisions of this chapter.

(AO No. 79-170; AO No. 2001-90, § 1, 5-22-01)

25.60.015 Definitions.

The following definitions shall apply herein:

Cemetery Director means the person duly assigned by Health and Human Services for the purpose of administrating the cemetery.

Columbarium means a structure, either freestanding or part of another building, containing niches for the inurnment of cremated remains.

Companion niche means a niche in the columbarium that will hold up to three urns with a combined size of less than 11 inches by 11 inches by 11 inches.

Contractor or *worker* means any firm, vendor or person engaged in placing, erecting or repairing any memorial or performing any work in the cemetery grounds, other than a employee of the cemetery employed by the municipality.

Cremated remains or *cremains* means all the material left after the cremation process is complete and usually stored and transported in an urn.

Entombment means the placement of casketed human remains in a mausoleum or crypt.

Family niche means a niche in the columbarium that will hold up to eight urns with a combined size of less than 11 inches by 11 inches by 23 inches.

Interment means burial, entombment or inurnment of the remains of a deceased person.

Inurnment means the permanent placement of cremated remains which are contained in an urn in a niche, crypt or in the ground.

Lot or *gravesite* means a specific location in the cemetery designated by the managing agency or private tractowner as being used or to be used for the interment of human remains.

Mausoleum or *crypt* means an above-ground unit for the entombment of casketed human remains. For this application, the terms mausoleum and crypt are used interchangeably.

Memorial means any marker or structure upon or in the lot, niche or crypt placed thereupon or therein or partially therein for the purpose of identification or in memorialization of the deceased.

Niche means a compartment in a columbarium for permanent placement of an urn or urns containing cremated remains.

Niche owner means the next of in or responsible person (as determined by the cemetery director) who purchases a niche. The niche owner does not acquire the property itself, but only the entitlement to the rights of inurnment within a niche in the columbarium. All ownership of the land and the columbarium remains with the Anchorage Memorial Park Cemetery and the Municipality of Anchorage.

Niche plaque means a granite or bronze marker attached to the front of a niche on a columbarium which is used as a memorial for the human remains in the identified niche.

Private tract owner means the veteran, fraternal and church organization holding a patent to specific tracts of land:

Organization	Tract
Pioneers of Alaska, Igloo #15	1, 10 & 11
B.P.O.E. Elks #1351	2
Catholic Archdiocese	5 & 6
Anchorage Masonic Lodge #17	9
Loyal Order of Moose #1534	12
American Legion Jack Henry Post #1	19 & 20

Reservation holder means any person holding a valid reservation for a burial lot for future interment, with all reservation fees paid in advance.

Single niche means a niche in the columbarium which will hold only one urn with a size equal to or less than seven inches by seven inches by 11 inches.

Urn means an appropriately sized container designed to permanently store and transport the human cremated remains of one person.

(AO No. 97-95, § 1, 7-1-97; AO No. 2001-90, § 3, 5-22-01; AO No. 2002-78, § 1, 6-25-02; AO No. 2004-78, § 1, 5-11-04)

Note: Formerly AMCR § 25.60.001.

25.60.020 Managing agency.

The Health and Human Services, Cemetery Director, shall manage the Anchorage Memorial Park.

(AO No. 79-170; AO No. 2001-90, § 4, 5-22-01; AO No. 2004-78, § 2, 5-11-04)

25.60.025 Administration and appeal.

- A. The cemetery director therefore reserves the right without notice to make exception, suspensions, or modifications to any rule and regulation when in his judgment such appears advisable, and will document all such actions. An aggrieved person may appeal a decision of the cemetery director to the director of Health and Human Services within ten days of the decision. The Health and Human Services director shall accept such written argument from the aggrieved party and make a written decision based on the standards provided in this chapter.
- B. The cemetery reserves the right to adopt new rules as it sees fit and to amend, alter or change existing rules when it becomes necessary. Such changes will be provided to private tractowners.
- C. The cemetery reserves the right to enlarge, reduce, replat, change, expend, grade, pave, alter, install lines, install walkways, plant trees, shrubs, as well as the right to use cemetery property owned by tractowners and reservation holders for cemetery purposes. The cemetery reserves unto itself, and to those lawfully entitled, a perpetual right of ingress and egress over the lots for the purpose of passage to and from other lots, walks and streets.
- D. The cemetery's liability for any errors that may be made shall be limited to interment rights of equal value and similar locations insofar as possible, or as may be selected by the cemetery, to refunding the amount of money paid on account of said reservation. In the event such error shall involve the interment of the remains of any person in such property, the cemetery reserves the right to remove and transfer such remains so interred to such other property thereof.

(AO No. 97-95, § 1, 7-1-97; AO No. 2001-90, § 5, 5-22-01; AO No. 2004-78, § 3, 5-11-04)

Note: Formerly AMCR § 25.60.003.

25.60.030 Regulation of use.

The agency designated to manage the Anchorage Memorial Park may, pursuant to Chapter 3.40, promulgate regulations necessary to facilitate its management responsibility. Regulation may specifically relate to the following subjects:

- A. The general administration and supervision of Anchorage Memorial Park, including the right to enlarge, reduce, replat or change the boundaries or grading of any portion of the park.
- B. The reservation, use and disinterment of any burial site within the Anchorage Memorial Park.
- C. The type and size of burial site markings and memorials.
- D. General maintenance and grave preparations.
- E. General access to the Anchorage Memorial Park, including pedestrian and vehicle traffic.
- F. The issuance of permits for the reservation, use and disinterment of burial sites within the Anchorage Memorial Park.
- G. The establishment of fees for services and permits issued in connection with the agency's regulation of the Anchorage Memorial Park.

(AO No. 79-170)

25.60.040 Burials generally.

The remains of any person may be buried in that portion of the Anchorage Memorial Park owned by the municipality upon the submission of proper applications for permits in accordance with the provisions of this chapter. For those portions of Anchorage Memorial Park owned by veteran, church, fraternal and other organizations, burial shall be permitted in accordance with the applicable provisions of this code and the authorization of the respective organization.

(AO No. 79-170; AO No. 2001-90, § 6, 5-22-01)

25.60.045 Vault.

A. A burial vault or grave box (concrete, steel, fiberglass or plastic) for enclosing caskets shall be required for all burials of human remains in a casket 37 inches or longer in length; provided, however, cremated remains (ashes) in a sealed container/urn and 36-inch or less Cherub caskets are exempt.

B. Performance standards for a burial vault require that it be capable of performance at -30° F. to +120° F. and able to withstand passage of a backhoe or truck weighing 20,000 lbs. gross weight or 5,000 lbs. per wheel at a maximum depth of eight feet from the bottom of the unit and covered by at least 24 inches of soil. A manufacturer's warranty of performance for a minimum of 100 years shall be required for all vaults. In the absence of such warranty, the cemetery may require a strength test by the municipal engineer at the supplier's or manufacturer's expense, including those costs associated with delivery and removal of the vault to and from the test site at the cemetery.

(AO No. 97-95, § 1, 7-1-97; AO No. 99-95, § 2, 7-13-99; AO No. 2001-90, § 7, 5-22-01)

Note: Formerly AMCR § 25.60.007.

25.60.050 Reservations, use and disinterment of burial sites.

A. The reservation, use and disinterment of burial sites within the Anchorage Memorial Park shall be accomplished only upon the issuance of an appropriate permit by the cemetery director. All such permits shall be issued in accordance with the provisions of this chapter, any regulations promulgated under the authority of Section 25.60.030, any necessary authorization of any respective church, veteran or fraternal organization which owns the tract encompassing the grave site, and any applicable state or federal laws.

B. A one-time reservation fee as specified in the current municipal schedule of fees will give the reservation holder exclusive use of the lot so identified. As public law prohibits the actual sale of cemetery land, there is no conveyance of title or land ownership involved in the reservation of a gravesite. Such reservation is essentially a "lifetime easement" which guarantees such exclusive use.

C. Reservations can be made under "family member" title or name.

D. Reservations will be renewed at five-year intervals at no extra charge. The cemetery will send a certified letter to each reservation holder which must elicit a positive reply. If respondent does not reply or otherwise confirm the reservation, it is then canceled and will revert back to the cemetery.

E. The transfer of any interment right by any reservation holder or private tractowner shall not be binding upon the cemetery unless same shall first be duly approved in writing by the cemetery director. The right then must be reconveyed to the cemetery or private tractowner, at which time a new conveyance will be issued to the new owner.

F. Each reservation holder is vested with the right to his or her interment only. If the owner dies intestate, the owner of interment rights may dispose of same by will, subject to the foregoing conditions. Interment rights will descend to his or her heirs according to the laws of descent, except as otherwise provided in the ordinances at such time.

(AO No. 97-95, § 1, 7-1-97; AO No. 2001-90, § 8, 5-22-01)

Note: Formerly AMCR § 25.60.008.

25.60.055 Interment and disinterment procedures.

A. Lots in this cemetery shall be used for no other purpose than the burial of the human dead.

B. The right is reserved by the cemetery to require at least 24 hours written notice before an interment (up to 72 hours in the winter season, November 1 through April 30), and up to one week notice prior to any disinterment or removal.

C. It is unlawful to permit final disposition of a dead human body or fetus unless accompanied by a duly executed burial-transit permit issued by the State of Alaska, any other state in the union, or Canada. This permit must accompany the body until its final disposition and will then be retained in permanent records kept by the cemetery. The process of cremation is itself considered final disposition. Cremated remains shall not require a burial-transit permit for interment in the cemetery.

D. A duly executed Burial Application and Marker Installation Permit (municipality dual-purpose form 14-058) will be required for each interment and/or marker installation. A licensed funeral director must be present at all burials except for burial of cremated remains.

E. The cemetery shall in no way be liable for any delay in the interment of a body where a protest to the interment has been made, or where the rules and regulations have not been complied with. The cemetery reserves the right under such circumstances to place the remains in a receiving vault until the full rights of the parties involved have been determined. The cemetery reserves the right to require that any protest to any interment or disinterment be in writing and to be formally filed at the office of the cemetery.

F. The cemetery shall not be liable for errors made with the interred person's identification. The cemetery shall compare the name and number of the person given by the mortuary with the burial permit. The cemetery will not be liable in any way for the embalming of any body.

G. The interment and recording of all human remains within the cemetery is the sole responsibility of the cemetery authority and the private tractowner, and such recording shall be performed by authorized cemetery personnel and with information submitted to the cemetery by the private tractowner. This includes but is not limited to:

1. The recording of interments in the permanent records and books of the cemetery.
2. Locating the burial space from cemetery records, maps and surveys, excavations of the ground for burial, lowering the casket, and closing the grave.
3. The placement of outer grave cribs or supports where work is required of personnel below the surface of the ground (setting of burial vaults).

4. The opening, casket or urn placement, sealing or closing of mausoleum crypts, columbarium niches or burial space for human or cremated remains.

5. Placing of memorials or markers.

H. Tents, artificial grass, lowering devices, and other equipment owned by the cemetery shall be used exclusively in making interments, disinterments and removals.

I. When instructions from reservation holders or tractowners regarding the location of an interment space cannot be obtained or are indefinite, or when for any reason the interment space cannot be opened where specified, the management may, in its discretion, open it in such a location as it deems best and proper, so as not to delay the funeral, and the cemetery shall not be liable in damages for any error so made.

J. The cemetery shall not be responsible for any telephone or facsimile order given as to the particular space, size and location of any lot until a written contract for interment rights is executed.

K. No more than one body of adult size or remains of one body of adult size shall be interred in one grave, vault, crypt or niche, unless such grave, vault, crypt or niche has been reserved with written agreement that more than one body or the remains of some may be interred. Exceptions by written agreement will be allowed where two infants can be buried in one standard lot and cremains of up to six urns in one standard lot. An infant can also be buried with a parent and up to two adults can be buried top and bottom in one gravesite.

L. No disinterment shall occur without prior receipt by the cemetery of a duly executed Court Order for such disinterment which is issued in the district court in the state of Alaska.

M. The cemetery shall exercise due care in making any disinterment or removal, however, it shall not assume any liability for damage to any casket or burial case or urn incurred when making such removal. A licensed mortician must be present at all disinterments.

N. All interment, disinterment and work relating to lots or memorials will be completed by employees of the cemetery under direction of management. The cemetery will be responsible for grading, landscaping, and improving and maintaining the lots, opening and closing the lots, and all interments, except where noted by written agreement.

O. Interment rights are to be reserved and made in this cemetery only with the written approval of management or private tractowners and subject to the rules of the cemetery now or hereafter adopted.

P. Funeral parties shall be subject to the direction of the cemetery upon entering its property.

Q. When a funeral or interment is in progress within two hundred feet or less from a work place where such work in progress may create a distraction, all work being performed in that area shall cease.

(AO No. 97-95, § 1, 7-1-97; AO No. 2001-90, § 9, 5-22-01)

Note: Formerly AMCR § 25.60.004.

25.60.058 Columbarium.

A. *Inurnment.* Only human cremated remains in an urn may be placed in the niche. A separate burial application shall be required for each urn to be inurned. The niche owner requesting the inurnment must sign a statement acknowledging receipt of the columbarium rules and a signed copy will be retained in the cemetery records.

B. *Opening/closing.* Except as provided in paragraph I, a niche may be opened only by request of the niche owner as listed in the cemetery burial records (per stirpes) or as determined by the cemetery director. All such openings shall be documented in the records maintained by the Anchorage Memorial Park Cemetery. All opening and closings and work relating to niches or the columbarium in general will be completed by cemetery personnel under the direction of management. The initial opening and closing of the niche is included in the cost of the niche. If it is necessary to reopen a niche at a later date, for interment of a second or subsequent urn or other reasons, an additional fee will be incurred unless the niche is being upgraded or refunded.

C. *Inscriptions:*

1. The inscription on the bronze niche plaque will include only the first name, middle initial (if desired), and last name together with the year of birth and the year of death.
2. The inscription on the granite niche plaque will include the name(s) of the deceased and/or family name and if desired, the month (three letter abbreviation), day and year of birth and of death (or just the year of birth and death). The cost of the niche includes an initial engraving of up to 40 letters. Subsequent engravings and engraving in excess of 40 letters will incur additional charges as specified in Section 25.60.065.
3. All inscriptions will be of a standardized font and size dictated by the cemetery. No additional carvings or lettering will be added to any niche plaque or front.

D. *Emblems.* One two inch by two inch or less flat bronze emblem is permitted on the single or companion niche and shall be centered below the niche plaque. Two seven-inch (vertical measurement) by four-inch (horizontal measurement) or less flat bronze emblems are permitted on the family niche and shall be centered, one on each side, on the left and/or right of the niche plaque. Photographic images are permitted but must conform to the emblem sizes as specified above. All emblem design or photographic images will be approved and installed by cemetery personnel.

E. *Decorations.*

1. Fresh flowers are permitted in niche vases anytime. Plastic or silk flowers shall be permitted only in the winter months.
2. Arrangements too high or too bulky for the niche vases are not permitted.
3. Sand, gravel, etc. in a niche vase to hold flowers in place is not permitted.
4. Wire to fasten arrangement to a vase or niche plaque is not permitted.
5. Glass or ceramic containers are not allowed in the Columbarium area.
6. No arrangements, flags, or decals, etc. shall be taped, wired, glued or pasted to a niche plaque or front.
7. All unsightly arrangements shall be removed at the discretion of cemetery personnel.
8. Potted plants, fresh flowers or artificial decorations may be placed on the sidewalk (none are to be placed on the top of the Columbarium) in front of the niche space of a friend or loved one on the following holidays:

New Year's Day
Easter Sunday
Mother's Day
Memorial Day
Father's Day
Independence Day
Labor Day
Veteran's Day

Thanksgiving Day
Christmas Day

9. Birthdays and anniversaries may be observed with prior notification to the cemetery office. Decorations may be placed at the time of inurnment and remain for two days. Floral arrangements may be placed three days before and ending two days after the holiday, six consecutive days.

10. If not otherwise removed from the columbarium, all floral arrangements shall be removed on the third day after the holiday or burial by cemetery personnel. Cemetery personnel are not responsible for plants, vases or decorations and assume no responsibility for their return.

11. At no other time shall plants, vases or artificial decorations be placed at the columbarium.

12. No memorials, including but not limited to, candles, flags, stuffed animals, balloons, mobiles or other moving decorations, clothing, toys, food, etc. shall be placed at the columbarium. These shall be immediately removed and discarded by cemetery personnel without prior notice.

F. *Purchase.* The cost of the niche shall include the niche itself, one opening and closing, and perpetual care. A single niche shall also include a cast bronze niche plaque with appropriate lettering. Companion and family niches shall also include a granite niche plaque, vase, and appropriate engraving.

G. *Upgrade.* Any niche may be upgraded to a larger niche by the niche owner as listed in the cemetery burial records (per stirpes) or as determined by the cemetery director. A credit equal to 75 percent of the original cost of the initial smaller niche shall be applied to the cost of the new larger niche.

H. *Refund.* The niche is personal and may not be transferred to any other person. If the niche is surrendered, 75 percent of the cost of the niche shall be refunded to the niche owner listed in the cemetery burial records (per stirpes) or as determined by the cemetery director.

I. *Right to remove urns, niche plaques, and cremains.* The Anchorage Memorial Park Cemetery retains the absolute right, in its sole discretion, to remove urn(s) and niche plaques, or to relocate all or any part of the cremains, as it deems necessary or advisable.

J. *Forfeiture of ownership.* In the event a niche owner violates or refuses to adhere to these rules and regulations, after being informed three times by the cemetery director that such violations exist, ownership of the niche by the offending niche owner, after a refund as specified in paragraph H, shall be forfeited.

K. *Automatic annual fee adjustment.* The cost of the interment, cremated remains and niches, and subsequently niche upgrades and niche refunds according to paragraphs G and H above, will be automatically adjusted to the nearest dollar amount every April based on the yearly percent change from the prior year in the Anchorage, Alaska Consumer Price Index as reported by the United States Department of Labor, Bureau of Labor Statistics.

(AO No. 2002-78, § 2, 6-25-02)

25.60.060 Burial records.

The managing agency shall keep records of all burials and disinterments in the Anchorage Memorial Park. The records shall include a register for each tract containing an alphabetical index of the names of the persons buried in or disinterred from the tract and other vital information, including the deceased's place and date of birth, date of death, date of burial or disinterment and grave site location. An official map of the Anchorage Memorial Park shall be maintained by the agency so that the exact place of burial or disinterment by section, lot and tract can be ascertained. The municipality shall not be responsible for the accuracy of burial records respecting burial sites within private tracts where such records have been supplied to the municipality by the respective private organization.

(AO No. 79-170)

25.60.065 Fees.

A. All fees for interment, memorials and care are due and payable prior to the accomplishment of such action or work ordered.

B. The first burial in an adult-sized public grave will be charged an adult burial fee regardless of the type of burial performed. Subsequent burials in the same grave will be charged according to the fee schedule below. All gravesite reservations obtained prior to January 1, 2001 are exempt from this requirement.

C. The following fees shall apply:

<u>Item</u>	<u>Fee</u>
Interment, adult (68" or longer casket)	\$1,000.00
Interment, adult (68" or longer casket), Winter	1,450.00
Interment, child (25" to 67" casket)	670.00
Interment, child (25" to 67" casket), Winter	970.00
Interment, infant (24" or less casket)	570.00
Interment, infant (24" or less casket), Winter	795.00
Interment, cremated remains	500.00
Interment, adult (68" or longer casket) (public assistance)	850.00
Interment, adult (68" or longer casket), Winter (public assistance)	1,300.00
Interment, child (25" to 67" casket) (public assistance)	520.00
Interment, child (25" to 67" casket), Winter (public assistance)	820.00
Interment, infant (24" or less casket) (public assistance)	420.00
Interment, infant (24" or less casket), Winter (public assistance)	645.00
Interment, cremated remains (public assistance)	150.00
Burial, stacked burial	150.00
Burial, evening charge (after 3:00 PM)	100.00
Burial, Saturday/Sunday/holiday charge	500.00
Burial, upright monument area, Tract B, One-time charge	350.00
Burial, dirt pile	75.00
Gravesite reservation, one-time charge	150.00
Gravesite reservation, cremains section, one-time charge	75.00
Gravesite reservation transfer fee	25.00

Flat plaque installation, less than 100 square inches	50.00
Flat plaque installation, 101--199 square inches	120.00
Flat plaque installation, 200--399 square inches	150.00
Flat plaque installation, 400--599 square inches	200.00
Flat plaque installation, 600--799 square inches	250.00
Flat plaque installation, 800--1,000 square inches	300.00
Flat plaque vase installation--add	100.00
Vase installation only	100.00
Monument installation, 50 pounds or less	50.00
Monument installation, 51 through 100 pounds	100.00
Monument installation, 101 through 199 pounds	150.00
Monument installation, 200 through 399 pounds	200.00
Monument installation, 499 through 599 pounds	300.00
Monument installation, 600 through 999 pounds	450.00
Monument installation, 1,000 through 1,499 pounds	800.00
Monument installation, 1,500 to a maximum of 2,500 pounds	1,000.00
Disinterment, adult, (68" or longer casket)	1,000.00
Disinterment, child, (25" to 67" casket)	700.00
Disinterment, infant, (24" or less casket)	600.00
Standard labor rate	40.00/hour
Niche, single	750.00
Niche, companion	1,500.00
Niche, family	2,500.00
Niche emblem plus installation	100.00
Niche engraving, for each letter engraving over 40 letters	2.00/each
Niche opening and closing	100.00
Niche refund, single	Various
Niche refund, companion	Various
Niche refund, family	Various
Niche upgrade, single to companion	Various
Niche upgrade, single to family	Various
Niche upgrade, companion to family	Various

(AO No. 97-95, § 1, 7-1-97; AO No. 99-95, § 3, 7-13-99; AO No. 2001-90, § 10, 5-22-01; AO No. 2001-145(S-1), § 20, 12-11-01; AO No. 2002-78, § 3, 6-25-02; AO No. 2003-152S, § 16, 1-1-04)

Note: Formerly AMCR § 25.60.009.

25.60.070 Collection of maintenance costs.

If a private tract owner or permittee has failed to pay maintenance costs or fees established pursuant to Section 25.60.030 and billed by the managing agency, the municipality may bring an action for collection of the debt.

(AO No. 94-73, § 1, 6-2-94; AO No. 97-95, § 3, 7-1-97)

Editor's note: AO No. 97-95, § 3, effective July 1, 1997, renumbered § 25.60.090 as 25.60.070. Section 2 of the same ordinance had repealed § 25.60.070 which pertained to grave markers and derived from AO No. 89-167, 1-1-90.

25.60.080 Gravesite decorations.

- A. Placing fresh cut flowers, potted plants or flowers, wreaths, or flower baskets are permitted anytime.
- B. Balloons, whirligigs, mobiles, or any other moving decoration, (with the exception of one small flag of no more than 36 inches high) clothing, candles, stuffed animals, toys, food, or any decoration other than the items listed in "A" above shall be allowed only in the first 30 days after a burial. After that time they are prohibited.
- C. Plastic or silk flowers and artificial decorations are prohibited except during the first 30 days after a burial, three days before and two days after Memorial Day and between October 1 and April 30.
- D. Digging holes or the removal of grass or sod for any purpose or the construction or placement of concrete slabs or placement of rocks or any other coverings over the grave shall be prohibited.
- E. Temporary boxes, fences or other decorations are allowed only in the first 30 days after a burial. Permanent raised obstructions (including mounds or fences) shall not be allowed.
- F. Glass containers of all types are prohibited.
- G. Unattended lit candles are prohibited at all times.
- H. Decorations will not be placed in or attached to trees, shrubs, or bushes.
- I. New trees, plants or shrubs may be planted at a burial site only with the expressed authorization of the cemetery director, upon completion of a use permit issued by the Cemetery Director, and then only within 18 inches of the headstone. Planting of any sort is not authorized in the flat marker areas of Tracts AA, BB, EE, F1 or F2 except in the landscape easement areas within ten feet of the fence. Existing plantings may remain but may not be replaced.
- J. If any tree, shrub or plant standing upon any lot encroaches on adjacent lots or avenues, the cemetery has the right to prune, cut or remove such plants or take other action needed to correct the condition.
- K. No person shall pluck or remove any flower, plant or shrub, either wild or cultivated from the cemetery grounds or from one grave to another.
- L. A traditional wooden religious symbol such as a Christian Cross, Orthodox Cross, or Star of David or other religious icon of no more than 60 inches tall by 36 inches wide, white in color or natural finish and in good repair, may be placed centered at the head of the grave above the permanent marker in the upright marker sections of the cemetery. A temporary wooden upright marker is permitted in the flat marker sections of the cemetery between October 1 and April 30

to identify the grave during the winter months. Wooden markers of any type are not to be used in lieu of permanent memorialization markers as described in Section 25.60.085 .

M. Removal of snow for the purpose of creating a walkway to and from an existing grave is permitted only with approval of the cemetery staff. The removal of snow from an existing grave is prohibited.

N. All decorations (except those on burials of less than 30 days) will be removed on the first and third Wednesday of every month from May through October. The cemetery is not responsible for replacing such decorations. Family and friends are encouraged to remove their properly placed decorations prior to the clean-up day and replace them later.

O. The cemetery reserves the right to remove all flowers, potted plants, wreaths, baskets, etc., when they become withered, and artificial flowers when they become discolored, or any other decoration, wooden religious symbol or marker when in the judgment of the cemetery director they should be removed.

P. The cemetery is not liable for damages caused to, or the disappearance of flowers, plants, shrubs or decorations and assume no responsibility for their return.

(AO No. 97-95, § 1, 7-1-97; AO No. 2001-90, § 11, 5-22-01; AO No. 2002-78, § 4, 6-25-02; AO No. 2004-78, § 4, 5-11-04)

Note: Formerly AMCR § 25.60.005.

25.60.085 Memorialization markers.

A. All graves shall have a permanent grave marker installed within six months after the burial, but no later than the following spring. A permit (municipality dual-purpose form 14-058) must be issued by the cemetery and payment made before installation can occur.

1. A portion of the burial fee shall be earmarked to provided a grave marker for the burial site and shall be used by the cemetery to purchase and install a grave marker meeting the minimum requirements of subsection C. of this section in the event a marker is not delivered to the cemetery as provided in subsection A. of this section.

a. If a marker is delivered to the cemetery in accordance with subsection A. of this section, the portion of the burial fee earmarked for grave marker purchase and installation shall be applied as a credit to the grave marker installation fee.

b. If a grave marker is not delivered to the cemetery in accordance with subsection A. of this section no portion of the burial fee shall be applied to the grave marker installation fee and the full grave marker installation fee shall be paid prior to grave marker installation.

2. The grave marker installation fee shall be not less than the actual cost of installation and shall be paid in full prior to installation of the grave marker.

3. Subsection A.1 shall not apply to public assistance burials.

B. The permanent grave marker shall be made of cast bronze, cast brass, cast aluminum or natural stone.

1. The minimum flat marker size shall be 5" × 9".

2. Markers shall have either raised or engraved letters of at least one-quarter inch in depth/thickness.

3. The maximum:
 - a. Height of each upright single grave marker, including base, is 60 inches and the maximum length, width and depth/height of base of such grave marker is 36" × 18" × 8" and its maximum weight, including base, is 1,500 lbs.
 - b. Height of each upright double grave marker, including base, is 60 inches and the maximum length, width and depth/height of base of such grave marker is 60" × 18" × 8" and its maximum weight, including base, is 2,500 pounds.
4. Statuary, shrines, mausoleums, and other memorialization shall be subject to the UBC standards on footing and foundations as well as municipality building codes. The maximum height of any statuary, shrine or other memorialization shall be 12 feet. The width and breadth of the base and/or memorialization shall be governed by the adjacent burial lots and aesthetic appearance when erected. No memorialization weighing over 1,000 lbs. shall be installed closer than ten feet in any direction to an existing burial lot.
- C. The cemetery requires that all memorials in tracts added after 1991 ("new" cemetery - Tracts A, B, E and F)) be of the flat type, installed flush to the ground level. The exception to flat type memorials is in a block of lots at the south end of Tract B and at the west end of Tract A which have been set aside to accommodate religious beliefs and personal preferences. Upright markers will be allowed in this area with payment of a special fee to cover long-term maintenance costs. All memorials placed in existing tracts ("old" cemetery - Tracts 1 through 20) may be of the flush or above ground tombstone type. No memorial shall be accepted which does not conform to specifications for memorials as provided by cemetery management.
- D. All markers shall have a minimum inscription:
 1. First and last name of deceased, year of birth and year of death.
 2. Additional inscriptions are optional, but must be in good taste as determined by the managing agency.
- E. If any memorial or marker or inscription thereon is determined to be not in good taste or offensive by management, it will enter upon such lot and make necessary corrections, including possible removal, and charges may be assessed against any person violating this rule.
- F. Temporary markers of wood, concrete or plastic are acceptable until the permanent marker is installed.
- G. Permanent markers are normally to be installed by the agency responsible for burial services and grounds keeping. Other arrangements can be made with the approval of the managing agency.
- H. Markers will be installed by the cemetery whenever freeze conditions will allow, normally during the months of April through October.
- I. The charges for building foundations, installation, maintenance and continual care of all markers and memorials shall be reasonable and uniform. Reasonable care of the cemetery property, including markers, memorials crypts, and urns, is subject to the exclusion of acts of God, vandalism, fire, or other occurrences beyond the control of the cemetery.
- J. The type of installation of any foundation for a monument or memorial will be at the discretion of cemetery management.
- K. Only embalmed casketed remains shall be entombed in mausoleums.
 1. The height of any mausoleum is limited to 48 inches.
 2. Mausoleums shall only be constructed of granite.
 - a. Foundations may be constructed of granite or cement.

3. All costs related to the construction of the mausoleum and repair of the surrounding area will be at the builder's expense.

4. The cost of opening and closing the mausoleum will be at the family's expense.

(AO No. 97-95, § 1, 7-1-97; AO No. 99-95, § 1, 7-13-99; AO No. 2001-90, § 12, 5-22-01; AO No. 2002-78, §§ 5, 6, 6-25-02)

Note: Formerly AMCR § 25.60.006.

25.60.090 Admission to cemetery.

A. Cemetery visitors are expected to willingly follow all published rules and regulations. Individuals who do not comply will be asked to leave. Information identifying cemetery personnel and all reservation holders thereto will be on file in the office of the cemetery. Notice of the rules and regulations, copies thereof, or excerpts therefrom, may be furnished to anyone upon request.

B. Management reserves the right to refuse admittance to any person who is intoxicated, is exhibiting disorderly conduct (as described in AMC 8.05.120), or otherwise presents a disturbance or potential hazard to the cemetery or its authorized visitors.

C. Any person found on the grounds after dark or after the gates are closed shall be considered a trespasser.

D. No person will be permitted to use profane or boisterous language loud enough to inhibit the ability of the average person in the same area to converse freely without leaving, or in any way disturb the quiet and good order of the cemetery.

(AO No. 97-95, § 1, 7-1-97; AO No. 2001-90, § 13, 5-22-01)

Editor's note: AO No. 97-95, § 3, effective July 1, 1997, renumbered § 25.60.090, collection of maintenance costs, as 25.60.070.

Note: Formerly AMCR § 25.60.010.

25.60.095 General instructions.

A. The cemetery shall take reasonable precaution to protect the tract owners and the property rights of the municipality within the cemetery from loss or damage from an act of God, thieves, strikers, malicious mischief makers, vandals or by the elements.

B. No person other than authorized cemetery personnel shall be allowed to perform and work on any grave or lot within the grounds without permission from the cemetery.

C. Food of any kind, beer or other intoxicating liquors are strictly prohibited within the confines of the cemetery.

D. No alien objects are permitted on the grounds without specific permission.

E. All persons are forbidden to break or injure any tree or shrub, mar any landmark, marker or memorial, or in any way defame the grounds of the cemetery.

F. No money shall be paid to the attendants at the grounds or at the entrance to the grounds. The entire time of the persons regularly employed on the grounds belongs to the cemetery. Visitors and owners must not otherwise engage them. All orders, inquiries and complaints must be filed with the management.

G. No bicycles, skateboards, roller blades, roller skates, motor bikes, private three or four wheelers, or any vehicle other than that operated by cemetery personnel shall be allowed on the cemetery property. Motorhomes, trucks over one ton, buses, tractors, trailers, horse carriages and any oversize vehicle are strictly prohibited from the cemetery property.

H. A person shall not drive a hearse, pick-up or automobile on the grass.

I. No leashed or unleashed animals will be allowed on the cemetery grounds.

J. No children under the age of 12, unaccompanied by a guardian or parent or other adult, shall be allowed on the cemetery grounds.

K. All children accompanied by parents or guardians shall be kept under strict control, and not allowed to run, play, jump, yell, climb on tombstones and markers, or to otherwise disturb the tranquility of the cemetery.

(AO No. 97-95, § 1, 7-1-97; AO No. 2001-90, § 12, 5-22-01)

Note: Formerly AMCR § 25.60.011.

25.60.100 Cemetery perpetual maintenance non-expendable trust fund.

There is hereby established fund 0720, designated the cemetery perpetual maintenance non-expendable trust fund, for the purpose of providing funding for the future maintenance of the Anchorage Memorial Park Cemetery beginning when the cemetery reaches capacity and user fee revenues cease.

(AO No. 97-94, § 1, 7-1-97)