

Annual Mobile Home Park Permit Application

AMC 21.70.030(A) states: “No person may operate or maintain a mobile home park without first obtaining an annual permit according to this chapter. The annual permit shall always be posted in a conspicuous location on the premises of the mobile home park.”

In accordance with AMC 21.70.030(B), the following mobile home permit application must be completed and submitted by mail to the Code Enforcement Manager, Municipality of Anchorage, P. O. Box 196650, Anchorage, Alaska 99519-6650, or delivered to 4700 South Bragaw, by January 31.

MOBILE HOME PARK INFORMATION:

Name of Mobile Home Park:	
Street address:	
Legal Description:	
Parcel ID (Tax Code):	
Number of approved spaces:	Number of vacant spaces:

OWNER INFORMATION:

Owner's name:	
Mailing address:	
City, State, Zip:	
Phone number:	Fax:
Email (optional):	

MANAGER INFORMATION:

Manager's name:	
Mailing address:	
City, State, Zip:	
Phone number:	Fax:
Email (optional):	

ADDITIONAL REQUIREMENTS:

Copy of current site plan – required per AMC 21.70.030(F)
Copy of State DEC approval (for private water and/or septic systems) – required per AMC 21.70.030.B(5)
Fees: The fees of \$10.00 per approved space (\$150.00 minimum) whether occupied by a structure or not as set by AMCR 21.20.007 must accompany this permit application.

Fee calculations: Number of approved spaces _____ x \$10.00 = \$ _____
(The fee for a mobile home park annual permit shall be calculated by multiplying each approved mobile home park space, occupied by a structure or not, by \$10.00, minimum \$150.00)

AMC 21.70.030(D) states: “Mobile home parks shall be inspected periodically for compliance with standards as established by regulation before an annual mobile home park permit will be issued.” This requirement will be met by a rotating inspection schedule, which will result in an inspection of each mobile home park every three years, with follow-up inspections to address violations.

Signature of Mobile Home Park Owner

Date

FOR MUNICIPAL USE ONLY:

Date: _____

Amount paid: \$ _____

Payment form: _____

Transaction #: _____
