

**APPEALS TO THE BOARD OF BUILDING REGULATION
EXAMINERS AND APPEALS**

1. Some reasons for appealing to the Building Board may be:
 - a. submitted plans need correction;
 - b. project does not pass inspection;
 - c. difference of opinion in interpretation of code;
 - d. request for alternate methods and materials.
2. If the Building or Fire Official does not grant the customer's request, the customer may appeal that decision to the Building Board.
3. The appellant must pay a \$500.00 filing fee and submit their notarized appeal to the Building Board Secretary, who schedules a hearing date.
4. A staff report presenting Building Safety's or Fire Prevention's opinions is prepared and will be available to the appellant at least three (3) days prior to the hearing date.
5. The appeal to be heard is advertised in a local news publication, and in the Municipality's electronic calendar system.
6. Appellant or their representative must appear before the Building Board on the specified date and time to plead their own case. Legal counsel may be utilized by the appellant, but is not required.
7. In most cases, decisions are rendered at the time of the hearing.
8. If appeal is denied, the appellant may further appeal to the Alaska Superior Court within 30 days.

Ron Thompson
Building Official

Receipt # _____ Date _____ Building Board Case No. _____
Permit No. _____

MUNICIPALITY OF ANCHORAGE

Building Board of Examiners and Appeals

___ Appeal Emanating from Action of the Building Official

___ Appeal Emanating from Action of the Fire Official

I (we) _____
Appellant Telephone Number

of _____
Mailing Address City State Zip Code

request that a determination be made by the Building Board on the case of:

a. _____ permit denial b. _____ (other)
(type)

Street Address of Project: _____

Legal Description: _____

Between Cross Streets: _____ and _____

Status of Project: (check applicable boxes)

- a. Construction has ___ has not ___ started.
- ___ b. Construction was suspended more than six months ago.
- ___ c. Construction is in progress but a stop-work order has been issued by the Municipality.
- ___ d. Construction is pending.
- ___ e. Other _____
(please state)

This appeal is based on the action of the Building Official or Fire Official, who claims that:
(check one or more)

- ___ a. Materials(s) chosen (is) (are) not appropriate for intended use.
- ___ b. Type(s) or method(s) of construction (is) (are) not permitted.

___c. A Fire/Life Safety deficiency exists for the intended type of occupancy, which takes precedence over the plans as submitted and approved for permit.

___d. Other _____
(please state)

I (we) contend that such an interpretation is incorrect or incomplete as per
Section _____ of the _____ which supports the following belief:
(number & paragraph) (state which code)

State main reason(s), please be brief: _____

Signature of Appellant

Telephone

Address

FAX

City State Zip Code

Subscribed and sworn to before me this ___ day of _____, 20____.

Notary Public in and for Alaska

My Commission Expires: _____