

ZONING BOARD OF EXAMINERS AND APPEALS

**NOTICE OF APPEAL
TO AN ACTION OF AN ADMINISTRATIVE DECISION
MUNICIPALITY OF ANCHORAGE
PUBLIC WORKS DEPARTMENT
FEE - \$960**

FOR USE BY CLERK

Case Number: _____

Acceptance Date: _____

Paid: Check # _____ ***Cash*** _____

Hearing Date: _____

Decision: _____

A. Identity of Action being Appealed:

1. Zoning Department Case Number: _____
2. Legal Description of Property Involved: _____

3. Date of Action: _____

B. Appellant's Name and Address:

1. Name: _____
2. Mailing Address: _____
3. Telephone: _____
4. Relationship to Action:
_____ Petitioner (of matter acted upon)
_____ Agent of Petitioner. (*Provide name and address of petitioner*)

Name: _____

Mailing Address: _____

_____ Other person adversely affected

_____ Governmental Agency

SPECIFICS OF APPEAL CERTIFICATION

The Zoning Board of Examiners and Appeals shall hear decisions of the municipal staff regarding:

- A. Enforcement orders issued under Section 21.25.030.
- B. Denial of an application for a flood hazard permit.
- C. Denial of an application for a building or land use permit when such denial is based on the requirements of this title, except as provided under Section 21.40.240.
- D. Denial of an application for a sign permit when such denial is based on the requirements of this title.
- E. Denial of an application for a mobile home park permit when such denial is based on the requirements of this title.
- F. Denial of a waiver under Section 21.45.080.
- G. Denial of or imposition of conditions on a certificate under Section 21.55.040.

21.30.130 Notice of Appeal – Time Limitation

- A. An appeal to the Zoning Board of Examiners and Appeals must be filed no later than 30 days after notification of the decision being appealed.
- B. Notice of appeal must be filed with the Municipal Clerk on a form prescribed by the Municipality and must contain detailed and specific allegations of error.

I (we) hereby certify that I am (we are) qualified to make this appeal and that my (our) statement or cause and reason is true and correct to the best of my (our) knowledge.

Signature: _____

Date: _____

See 21.30.110 through 21.30.190 for further public hearing procedures.

IMPORTANT: PLEASE ATTACH SPECIFIC ALLEGATION OF ERROR IN ENFORCEMENT.