



## NOTICE OF INTENT TO RESPOND TO PUBLIC SOLICITATION

In accordance with AMC 1.15.025E, AMC 1.15.030I, and AMC 1.15.035M, I hereby provide notice that I intend to respond to the following public solicitation:

1. The Solicitation # is: ITB 2018-802 and the submission deadline is: 11-9-18

2. Municipal Department/Entity issuing this solicitation: ANCHORAGE SCHOOL DISTRICT

Project Description: WEST HIGH SCHOOL - ROOF REPLACEMENT

3. The solicitation is to provide: ☐ Goods ☒ Services ☐ Lease ☐ Other: \_\_\_\_\_

The solicitation respondent proposes to: CONSTRUCTION SERVICES

4. I am an: ☐ Elected Official Elected Office: \_\_\_\_\_

☒ Employee of Municipal Department: \_\_\_\_\_

ASD Department/School: STUDENT NUTRITION

☐ Appointed Member of a Board/Commission or Authority: \_\_\_\_\_

5. My Name: MARY ANN QUIRK Phone: 907-830-8416

(First, Middle Initial, Last Name)

6. Business Name (If applicable): CORNERSTONE GENERAL CONTRACTORS, INC.

7. My financial interest in the business named above is through:

☐ Myself Ownership Interest in Business: \_\_\_\_\_ %

☒ Household Member Name: MICHAEL QUIRK Ownership Interest in Business: 50 %

*Please continue to the back of this page to complete your notice.*

### Municipal Clerk's Office Use Only:

Date filed: November 1, 2018 Date electronically published: November 1, 2018

\*Note: The Municipal Clerk's Office will publish this notice on the Municipality of Anchorage website ([www.muni.org](http://www.muni.org)). Under the provisions of the Code of Ethics (AMC 1.15), the *Notice of Intent to Respond to a Public Solicitation* must be electronically published at least 7 days before the final date for submitting a response to the solicitation. To be timely filed, please allow the Clerk's Office a minimum of two days to post this notice.

Fee - \$15.00 Paid by: ☐ Cash ☐ Check ☒ Credit Card Visa <sup>\$15.00</sup> Receipt No. 1000082610

### Purchasing Department Use Only:

The integrity of the public solicitation process is not adversely affected by this award.

\_\_\_\_\_  
Purchasing Department

\_\_\_\_\_  
Date

Return Completed Form to the Municipal Clerk's Office Upon Award of Public Solicitation.

8. ☒ Neither I nor a member of my immediate family, as defined in AMC 1.15.110, work for the administrative department awarding or administering this solicitation. And furthermore, neither I nor a member of my immediate family will take or has taken any official action with respect to preparation of the solicitation, award or municipal administration of the contract.

Or,

9. ☐ Please list the potential conflict(s) of interest and what steps have been or will be taken to prevent or manage those conflicts (*if more space is needed, please submit as Attachment A*):

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10. If you are filing this form as a MUNICIPAL EMPLOYEE pursuant to AMC 1.15.025E, this section must be filled out by your supervisor:

This notice is filed by an employee under my supervision. I have reviewed this notice and either no potential for conflict exists or it has been managed by taking the preventive steps outlined in #9.

Andrew Majors

St. Nat.

[Signature]

2/2/18

Name of ASD Administrative Supervisor  
or MOA Department Head

ASD or MOA Dept.

Signature

Date

If you are filing this form as an APPOINTED MEMBER of a board or commission pursuant to AMC 1.15.030I or an ELECTED OFFICIAL pursuant to AMC 1.15.035L, this section must be filled out by the purchasing officer or municipal official responsible for the solicitation:

I have reviewed this notice and either no potential for conflict exists or it has been managed by taking the preventive steps outlined in #9.

Name of Purchasing Officer  
or Municipal Official

MOA Department

Signature

Date

11. This section must be filled out by the designated Ethics Officer for your municipal department:

I have reviewed this notice and either no potential for conflict exists or it has been managed by taking the preventive steps outlined in #9.

[Signature]

I concur with the authority above (#10).

[Signature]

11/1/2018

Name of Designated Ethics Officer

Signature

Date

12. ☐ I am filing this notice timely for publication and I shall submit a copy to the Purchasing Department with my response to the solicitation.

I certify to the best of my knowledge that the statements made by me on this form and provided to my supervisor and designated ethics officer as indicated above are true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is a violation of the Municipal Ethics Code.

[Signature]

10/25/2018

Signature

Date



# Municipality of Anchorage



## CLERK'S OFFICE

63726

C075

446

1000082610

11/1/18

Merchant ID:431

OTHER

\$15.00

CLK-Notice Of Intent to Respond to Public Solicia

Receipt Recipient: Mary Ann Quirk

Total Due:

\$15.00

Amount Tendered:

\$15.00

Change:

\$0.00

Payment Method: Credit Card

**Keep receipt for your records**

