

Anchorage Parks and Recreation
Kincaid Outdoor Center Party Plan

- A. Child to Adult Ratio: _____
- B. Anticipated attendance: _____
- C. How will alcoholic beverages be served (i.e., self-served, controlled by assigned volunteers, licensed bartender, etc.)? _____

- D. Types of beverages (i.e., beer, wine, champagne) and how they are to be served (bottle, keg, by the glass, etc.): _____

- E. Date/Time/Place of event: _____
- F. Identify at least two designated drivers (a cab company can be listed, but a minimum of two drivers still need to be listed): _____
Driver 1: _____ Phone number: _____
Driver 2: _____ Phone number: _____
- G. Event contact Person: _____ Phone number : _____
- H. Any other pertinent information: _____

*must be turned in with the 1st page of the alcohol waiver and proof of insurance