WORK SESSION
Chair Ted Carlson called the Work Session to order at 6:38 p.m.

1. Foreman’s Reports:
   Maintenance Financial and Work Program Reports

   Mr. Anthony Winsor, Road Supervisor, Eagle River Street Maintenance read the Foreman's Report –
   - Fall Sweep is in progress
   - Sand is being delivered to both facilities the week of September 23, 2019
   - Capital Improvement Program (CIP):
     - The CIP program is getting ready for winter shut down.
   - Other project and issues of concern:
     - Federal Emergency Management Agency (FEMA) Earthquake projects are moving forward.
     - Project sites are still in the review and approval stage.

Below documents submitted into the minutes:

![MEMORANDUM](image_url)

**MEMORANDUM**

**Date:** September 23, 2019  
**To:** Ted Carlson, Chair, Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors  
**From:** Mark Littlefield, General Foreman  
**Subject:** Maintenance Financial Information Update

**2019 Budget - Contractual Services, 540640**  
**CURRENT:**  
**May**

<table>
<thead>
<tr>
<th>Description</th>
<th>Current</th>
<th>May</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smithson</td>
<td>$12,493.00</td>
<td>$73,449.00</td>
</tr>
<tr>
<td>Less Expenditures</td>
<td>-12,493.00</td>
<td>-73,449.00</td>
</tr>
<tr>
<td>Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eklutna (Material)</td>
<td>$240.29</td>
<td>$0.00</td>
</tr>
<tr>
<td>Less Expenditures</td>
<td>-240.29</td>
<td>0.00</td>
</tr>
<tr>
<td>Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RPKA</td>
<td>Lot Survey - Rebishke</td>
<td>$3,890.00</td>
</tr>
<tr>
<td>Less Expenditures</td>
<td>-3,890.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Balance</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**2019 Budget - Contractual Services, 540640**

<table>
<thead>
<tr>
<th>Description</th>
<th>Current</th>
<th>May</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less Expenditures</td>
<td>-1,765,964.58</td>
<td>-623,347.99</td>
</tr>
<tr>
<td>Balance</td>
<td>$1,007,509.42</td>
<td>$2,150,126.01</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Current</th>
<th>May</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less Encumbrances as of 09/16/2019</td>
<td>(15,623.29)</td>
<td>(73,449.00)</td>
</tr>
<tr>
<td>TOTAL AVAILABLE BALANCE:</td>
<td>$990,886.13</td>
<td>$2,076,677.01</td>
</tr>
</tbody>
</table>

**Fund Balance:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Current</th>
<th>May</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Balance as of 12/31/2018</td>
<td>$1,501,480.00</td>
<td>$1,501,480.00</td>
</tr>
<tr>
<td>Estimated Net Change from 2018 Operating Activities</td>
<td>$78,540.00</td>
<td>$219,006.00</td>
</tr>
<tr>
<td>Less 8.25% Bond Rating Designation</td>
<td>$(297,777.00)</td>
<td>$(287,410.00)</td>
</tr>
<tr>
<td>Less Board of Supervisors Emergency Operating Designation</td>
<td>$(100,000.00)</td>
<td>$(100,000.00)</td>
</tr>
<tr>
<td>UNAUDITED Fund Balance After Set Asides</td>
<td>$1,182,243.00</td>
<td>$1,333,076.00</td>
</tr>
<tr>
<td>Appropriations</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>Available Unaudited Fund Balance after set aside designation</td>
<td>$1,182,243.00</td>
<td>$1,333,076.00</td>
</tr>
</tbody>
</table>
MEMORANDUM

Date: September 23, 2019
To: Rural Road Service Area, Board of Supervisors
From: Mark Littlefield, General Foreman
Subject: Capital Financial Information Update as of 09/16/2019

CBERRRSA Mill Levy
419800 - Non-Grant Funding - CIP Projects  $ 1,977,768.83
TOTAL AVAILABLE MILL LEVY BALANCE:  $ 1,977,768.83

CBERRRSA State Grants/Other Contributions 4199 Grant Amt Balance
PW10021 Old ER Road Upp  $172,652.00  $5,877.64
PW11016 Eagle River Traffic Mitigation  $6,000,000.00  $5,435,396.57
PW12040 Eklutna Bridge  $14,000,000.00  $5,806,557.95
PW13036 Yosemite Drive  $9,900,000.00  $2,794,065.17
PW13044 Chugak Ped Bill Stephens  $220,000.00  $5,343.64
TOTAL AVAILABLE CBERRRSA STATE GRANTS BALANCE:  $30,120,000.00  $14,047,230.97

TOTAL  $16,024,999.80

ROAD BOARD MEETING
Chair Carlson called the Road Board meeting to order at 6:50 p.m.

A. ROLL CALL
Board Members Present: Ted Carlson, Joe Wright, Jason Hemphill, Matt Cruickshank

Board Member(s) Absent: Arlene Rasic

MOA Staff Present: Tony Winsor, Road Supervisor, Public Works, Administration, Eagle River Street Maintenance
Heather Reed, Office Manager, Public Works, Administration, Eagle River Street Maintenance

B. MINUTES FROM PREVIOUS MEETING –
A MOTION was made by Mr. Jason Hemphill to approve the May 20, 2019 minutes.
Mr. Joe Wright – SECONDED. The MOTION – PASSED unanimously.

C. SPECIAL PRESENTATIONS: None

D. PUBLIC HEARINGS (Non-Agenda Items): None

E. OLD BUSINESS:
   1. Brooks Drive & Centerfield Drive:
      Update at October 2019 meeting.

   2. Starner Bridge Update:
      Mr. Robinson reported no news on the grant re-appropriation.

   3. Eagle River Street Maintenance Heated Wash Bay:
      Update at the October 2019 meeting.
4. **CBERRRSA Policies:**
   MOTION was made Mr. Wright to DEFER VOTE until October 28, 2019.
   Mr. Jason Hemphill – SECONDED. THE MOTION – PASSED unanimously.

5. **Earthquake Damage Funding:**
   Update at the October 2019 meeting. Mr. Winsor informed the Board the high priority sites have been
   completed this summer. Mrs. Reed stated that each Earthquake project is going out to bid through the
   Municipality of Anchorage bidding process.

F. **NEW BUSINESS**
   1. **Work Session – Immediate Action (If Any):**
      Mr. Wright moved for a MOTION for discussion regarding AO No. 2019-106 AN ORDINANCE OF
      THE ANCHORAGE MUNICIPAL ASSEMBLY PRESCRIBING RULES AND PROCEDURES
      FOR THE OPERATION AND MANAGEMENT OF A STORMWATER UTILITY TO GUIDE THE
      PLANNING, DEVELOPMENT, AND IMPLEMENTATION OF A NEW ANCHORAGE
      STORMWATER UTILITY.

      MOTION FAILED 3 - 0.

      Mr. Robinson is unaware if Eagle River, Chugiak or Birchwood being included under AO No. 2019-106.
      Mr. Robinson’s understanding is it looks like funding mechanism with existing groups maintaining the
      drainage systems.

      There was discussion regarding the need for fee structure and should go out to public vote to create a new
      utility. Mr. Blake Merrifield stated that the voters should have a voice and there should be more clarification.

G. **FUTURE AGENDA ITEMS:**
   - 2020 CBERRRSA Schedule
   - CBERRRSA Board of Supervisors Election

H. **ADJOURNMENT**
   With no further business before the Board, Chair Carlson adjourned the meeting 7:20 p.m.

   [Signatures]

   Ted Carlson, Chair
   Mark H. Littlefield, Superintendent

Minutes approved October 28, 2019