WORK SESSION
Chair Ted Carlson called the Work Session to order at 6:30 p.m.

1. Foreman’s Reports:
   Maintenance Financial and Work Program Reports

   Mr. Mark Littlefield read the Foreman’s Report –
   - Spring/Summer Operations:
     - Sweeping began on April 15, 2019 and was completed May 28, 2019

   - Maintenance Operations have begun:
     - Storm Drain Cleaning
     - Pothole Patching
     - Mowing will begin on June 15, 2019

   - Capital Improvement Program (CIP):
     - The CIP program has also begun with no scale backs anticipated.

   - Other project and issues of concern:
     None at this time.

Below documents submitted into the minutes:

MEMORANDUM
Municipality of Anchorage
Public Works Department/Administration Division
Eagle River Street Maintenance

Date: May 20, 2019
To: Ted Carlson, Chair, Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors
From: Mark Littlefield, General Foreman
Subject: Maintenance Financial Information Update

2019 Budget - Contractual Services, 540640
Encumbrances as of 05/10/2019

<table>
<thead>
<tr>
<th></th>
<th>CURRENT:</th>
<th>Apr</th>
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<tbody>
<tr>
<td>Smithsons</td>
<td>$73,449.00</td>
<td>$73,449.00</td>
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<tr>
<td>Less Expenditures</td>
<td>-73,449.00</td>
<td>-73,449.00</td>
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<td>Balance</td>
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<tr>
<td>McKenna</td>
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<td>Balance</td>
<td>0.00</td>
<td>-97,926.11</td>
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2019 Budget - Contractual Services, 540640
Less Encumbrances as of 05/10/2019

<table>
<thead>
<tr>
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<th>2019 Budget</th>
<th>CURRENT:</th>
<th>Apr</th>
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<tbody>
<tr>
<td></td>
<td>$2,773,474.00</td>
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<td>Less Expenditures</td>
<td>(623,347.99)</td>
<td>(447,064.05)</td>
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<td>(73,449.00)</td>
<td>(171,375.11)</td>
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<td>TOTAL AVAILABLE BALANCE:</td>
<td>$2,076,677.01</td>
<td>$2,142,744.84</td>
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Fund Balance:
- UNAUDITED Fund Balance as of 12/31/2018: $1,501,480.00
- Estimated Net Change from 2016 Operating Activities: $219,006.00
- Less: 2.25% Bond Rating Designation: $(267,410.00)
- Less Board of Supervisors Emergency Operating Designation: $(100,000.00)
- UNAUDITED Fund Balance After Set Asides: $1,333,076.00
- Appropriations: $-
- Available Unaudited Fund Balance after set aside designation: $1,333,076.00
Chair Carlson asked if more earthquake damage has been discovered. Mr. Littlefield replied there have been around six new earthquake damaged locations that have been discovered.

ROAD BOARD MEETING
Chair Carlson called the Road Board meeting to order at 6:50 p.m.

A. ROLL CALL
Board Members Present:
Ted Carlson, Joe Wright, Chuck Homan, Arlene Rasic, Gretchen Wehmhoff

Board Member(s) Absent: Jason Hemphill

MOA Staff Present:
Mark Littlefield, Deputy Officer, Public Works, Administration, Eagle River Street Maintenance
Audrey Derleth, Office Associate, Public Works, Administration, Eagle River Street Maintenance

B. MINUTES FROM PREVIOUS MEETING –
A MOTION was made by Ms. Gretchen Wehmhoff to approve the April 22, 2019 minutes. Mr. Joe Wright – SECONDED. The MOTION – PASSED unanimously.

C. SPECIAL PRESENTATIONS: None

D. PUBLIC HEARINGS (Non-Agenda Items): Mr. Craig Chapman came in front of the Board to request something be done about the bike path on Eagle River Road and Eagle River Loop. It was suggested by the Board that he start with his community council. Mr. Chapman had another concern regarding a tax increase and how the revenue was dispersed. The Board suggested the question be asked to our local assembly members.

E. E. OLD BUSINESS:
   1. Brooks Drive & Centerfield Drive:
      Nothing new to report.
2. Starner Bridge Update:
Looking for a funding source.

3. Eagle River Street Maintenance Heated Wash Bay:
Mr. Littlefield received seven out of the ten residents of Hiland Subdivision agree to a waiver to have Eagle River Street Maintenance use the facility as a wash bay and winter maintenance building for sand. Mr. Littlefield emailed the Municipality of Anchorage, Real Estate Department to let them know about the waiver and he was informed the Anchorage Fire Department wants to sell the building and property for over $300,000.00, for that amount of money a new facility could be built at the Eagle River Street Maintenance Hiland Facility yard. The Board would like there to be discussion on how to inquire this building for the use by Eagle River Street Maintenance for a fair value market. The Board agreed to have the Assembly move forward with the questions and Chair Carlson will follow up with Mr. Littlefield after the meeting on the May 21, 2019.

4. CBERRRSA Polices:

5. Earthquake Damage Funding:
Mr. Littlefield reported to the Board he has met with FEMA representatives. The Municipality of Anchorage has funded earthquake damage in hopes to be reimbursed by the government. The 2019 CIP presented projects are moving forward. Business Boulevard may be moved to 2020. CBERRRSA may need to go before the assembly to increase McKenna’s contract limit.

F. NEW BUSINESS
1. Work Session – Immediate Action (If Any):
Mr. Littlefield spoke with the Board regarding elections due to resignation of previously elected officers.

A MOTION was made by Ms. Arlene Rasic to nominate Ted Carlson as Chair and Gretchen Wehmhoff as Vice Chair and Joe Wright as Financial Officer.
All in favor the motion please say aye... those opposed say no. The ayes have it.
The MOTION – PASSED unanimously.

A MOTION was made by Mr. Joe Wright suspend 2019 summer CBERRRSA meetings June, July, and August.
Ms. Gretchen Wehmhoff – SECONDED. The MOTION – PASSED unanimously.

The Board discussed posting the need for community involvement in the community councils. This issue will be discussed further at the September 23, 2019 meeting.

G. FUTURE AGENDA ITEMS:
None

H. ADJOURNMENT
With no further business before the Board, Vice Chair Carlson adjourned the meeting 8:02 p.m.

Ted Carlson, Chair

Mark H. Littlefield, Superintendent

Minutes approved September 23, 2019